

CHILDREN AND EDUCATION SCRUTINY COMMITTEE

THURSDAY 15 JULY 2021
7.00 PM

Venue: Sand Martin House, Bittern Way, Peterborough, PE2 8TY Meeting will be livestreamed via Peterborough City Council's YouTube Page
Contact:: Paulina Ford, Senior Democratic Services Officer at paulina.ford@peterborough.gov.uk, or 01733 452508

AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Children and Education Scrutiny Meeting Held on 4 March 2021** 3 - 12
4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Appointment Of Co-opted Members** 13 - 18
6. **Service Director and Portfolio Holder Report: Children & Safeguarding** 19 - 70
7. **Update On Written Statement Of Action And Joint SEND Strategy** 71 - 176

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| 8. | Review Of 2020/2021 and Work Programme For 2021/2022 | 177 - 196 |
| 9. | Forward Plan of Executive Decisions | 197 - 238 |
| 10. | Date of Next Meeting | |

6 September 2021 – Children and Education Scrutiny Committee

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Committee Members:

Councillors: G Casey (Chair), I Ali, A Dowson, C Fenner (Vice Chairman),
T Haynes, I Hussain, S Lane, N Moyo, L Robinson, B Rush and H Skibsted

Substitutes: Councillors: J Allen, S Hemraj, and A Shaheed

Further information about this meeting can be obtained from Paulina Ford on telephone 01733
452508 or by email – Paulina.ford@peterborough.gov.uk

**MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING
 HELD AT 7.00PM ON
 MONDAY 4 MARCH 2021
 VIRTUAL MEETING: PETERBOROUGH CITY COUNCIL'S YOUTUBE PAGE**

Committee Members Present: Councillors D Over (Chair), K Aitken, G Casey, A Coles, (Vice Chair), N Day, A Dowson, T Haynes, S Lane, L Robinson, B Rush, H Skibsted

Co-opted Members: Peter Cantley, Flavio Vettese, Clare Watchorn, Al Kingsley, and Rizwan Rahemtulla

Officers Present:	Wendi Ogle-Welbourn, Executive Director, People and Communities Belinda Evans, Customer Services Manager Joanne Procter, Head of Service- Cambridgeshire & Peterborough Safeguarding Boards Dee Glover, Headteacher Peterborough Virtual School for Children in Care Jonathan Lewis – Service Director (Education) Paulina Ford, Senior Democratic Services Officer
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Also Present:	Councillor L Ayres, Cabinet Member for Children’s Services and Education, Skills and University
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31. APOLOGIES FOR ABSENCE

Apologies for absence were received from Parish Councillors Susie Lucas and Dr Sridhar.

32. DECLARATIONS OF INTEREST

No declarations of interest were received.

33. MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING HELD ON 21 JANUARY 2021

The minutes of the Children and Education Scrutiny Committee meeting held on 21 January 2021 were agreed as a true and accurate record.

34. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were not call-ins received.

35. ANNUAL CHILDREN’S SOCIAL CARE STATUTORY COMPLAINTS REPORT 2019-20

The Customer Services Manager introduced the report. The report is brought to the Committee on an annual basis to allow the Committee to scrutinise complaints received under the Children's (Social Care) Services statutory complaints process.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to Appendix B – Service Improvements and Actions Taken Following Complaints 2019/20 and sought assurance that there would be a more systematic and integrated approach to the listed actions and improvements. Members also referred to Appendix C - CSC Compliment Examples 2019/20. Clarification was sought as to how the good practice listed was disseminated amongst staff and used in training to develop best practice and further strengthen the quality of the service. Members were informed that normally there would be quarterly performance meetings which were attended by the Quality Assurance Lead and the Customer Services Manager. The programme of improvements was discussed and implemented at this meeting. However due to the pandemic the meetings had not taken place over the last year and therefore the improvements and actions had not been monitored in the same way.
- Figure 3, page 20 - Stage 1 Complaint Outcomes by team. Members referred to the Children in Care/Leaving Care figures and noted that the number of complaints were high at 30, and that the partially upheld number of 11 and upheld number of 7 was more than half of the number of complaints. Members sought an explanation of the figures. The Officer informed Members that the process was designed to be used by children and young people and it was therefore good that children in care felt comfortable in being able to make a complaint rather than the adults and parents. The upheld rate of 7 was an indication of an open and learning organisation so that the faults could be acknowledged, learnt from and improvements made.
- Most of the time the complaints were about not receiving enough information in a timely matter e.g., reports or minutes of meetings. It could also be about young children not wanting to leave the placement that they were due to leave or an argument between young people at a foster placement. The complaints were for a variety of reasons.
- Accessibility. Figure 4 Who is making complaints. Members noted that the total figure for 2019/20 was 80 and that this differed from the total number of complaints in Figure 3 which was 75. Members were informed that the figure of 75 in table 3 was the number of stage one complaints that received a response. The number of complaints accepted was 80, the difference was that 4 were withdrawn and 1 complaint came in at stage 2.
- The weightings on the complaint's categories had remained fairly consistent year on year with the delayed/failed service always being the highest across all service areas. There were very few improvements or actions that have had to be carried over from the previous year which indicates that learning and improvements had taken place.
- Members referred to Service Improvements and Actions Taken Following Complaints 2019/20 and wanted to know what impact these had had in terms of those complaints. Members were informed that the training to provide service improvements was provided by the Quality Assurance team who also picked items from the audits. There was a comprehensive audit programme in place where there was also Peer audits from the Quality Assurance unit. The findings from the audits, complaints and other feedback were used to develop the training programmes and were then rolled out to the team managers and staff. The Executive Director advised Members that further information on training could be provided within the next Service Director: Children's & Safeguarding update report.
- Members queried why the categories delayed and failed service were grouped together and were advised that this was a national category and tended to cover things that were not specifically identified elsewhere.

- Members referred to the complaint's category titled *staff attitude/conduct* and sought clarification on how serious the complaint would need to be in this category. Who would be making these complaints and were staff supported through these types of complaints. Members were informed that when a complaint was received from a parent or young person about social care it could be about many things. The complaint would only be marked as staff attitude/conduct if that was the main element of the complaint. It might be that they claim to not have a good relationship with their social worker and therefore claim that their attitude is not good. There were not many complaints in this category, and this was because of how well the service was managed and having more permanent staff.
- Members sought further information regarding the timeliness in responding to complaints. Members were informed that the complaints were answered by the team manager of the service area that the complaint was about. The Customer Service team would acknowledge receipt of the complaint via email within three working days. The service area would then respond to the complaint within 10 working days. If the complaint was complex, then it may take longer to respond. The 15-day average for a response would include a full written response.

The Chair thanked the Customer Services Manager for providing a comprehensive report.

AGREED ACTIONS

1. The Children and Education Scrutiny Committee **RESOLVED** to consider the report and make recommendations for further scrutiny if deemed appropriate.
2. The Children and Education Scrutiny Committee requested that the Service Director: Children's & Safeguarding include information on how training and service improvements were put in place following complaints when presenting his next service update report.

36. CAMBRIDGESHIRE & PETERBOROUGH SAFEGUARDING CHILDREN PARTNERSHIP BOARD ANNUAL REPORT 2019-20

The Head of Service, Cambridgeshire & Peterborough Safeguarding Boards introduced the report. The report provided the committee with the Cambridgeshire and Peterborough Safeguarding Children Partnership Board Annual Report 2019-2020 published in November 2020. There was a statutory requirement under the Children & Social Work Act 2017 that Safeguarding partners publish an annual report detailing the work of the Board and this report is presented to the Committee on an annual basis.

From 2019 the four areas of focus had been neglect, child sexual abuse, child criminal exploitation and learning from serious case reviews. The term serious case review was no longer used and had been replaced with the term child safeguarding practice reviews.

Assurance was given to the Committee that training had continued even though face to face training could not take place during the Covid-19 pandemic.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members noted that the report highlighted lots of positive things that had been done over the year, but it was difficult to measure the impact or compare with the previous year. Members requested that appropriate metrics be put in the next annual report to show the impact and comparison with previous years. The officer advised that the comparative information and impact would be included in the next annual report.

Members were also informed that there was a Quality and Effectiveness Group which was the metrics and quality impact group which looked at the impact of the work that had been done. The officer provided examples of the work done by the Quality and Effectiveness Group.

- Members commented and were pleased to note that the report gave a sense that the service was continually striving to improve further.
- Members noted that in a sample case review within the report that Housing Associations 'front facing' staff may not routinely receive safeguarding training and sought clarification as to how this was being addressed. Members were advised that housing had not necessarily in the past been recognised as an important partner. Following the case mentioned in the report specific guidance had now been written to support housing officers on what to look for and what to do. There was also specific safeguarding training now in place for housing officers. The Chief Executive of Cross Keys Homes also sat on the Safeguarding Board and housing representatives were now in place on all subcommittee groups below the Safeguarding Board so that there was a direct link to housing associations.
- Members asked if a briefing could be provided to councillors on child exploitation and county lines and the difference between youth crime and county lines. Members were informed that a briefing could be provided. During COVID there had been quite a change with county lines which had had an impact. One bonus was that a multi-agency mapping process had been developed which allowed information to go down to granular detail into localised areas which allowed a local multi-agency response including local policing, education, health, social care and the voluntary sector. The mapping area was developed and led by the schools who identified individual young people that may be at risk, associated adults and the community response. The process was far more imbedded in Peterborough than Cambridgeshire and the Home Office wanted to implement the model elsewhere.
- Members wanted to know how prevalent the practice of Female genital mutilation (FGM) was in Peterborough and if it was a growing problem and if so how it was being tackled. Members were informed that the designated Safeguarding Board Doctor sat on the national FGM Group and was therefore very well informed on the subject. The Head of Service, Cambridgeshire & Peterborough Safeguarding Boards also advised that she was a representative on the FGM Group as well. There was a population in Peterborough that would suggest support for FGM, but the numbers were not particularly high in Peterborough in comparison to the national average. Staff attend FGM training and there was an FGM protocol in place with clear flow charts on what to do if someone suspected that FGM was taking place. There were leaflets in 102 different languages that could be handed out to people. Training was also available on having difficult conversations to support practitioners. FGM numbers were checked twice yearly through the Quality and Effectiveness Group and were reported to the Government.
- Members referred to page 40 of the report and the Executive Safeguarding Partnership Board partnership structure and sought clarification as to why there were dotted lines to the Health Safeguarding Board and Education/Child Protection Safeguarding Group. Members were informed that the partnerships depicted in bold colours were the ones that the Head of Service, Cambridgeshire & Peterborough Safeguarding Boards were responsible for, the Education/Child Protection Safeguarding Group were both led by education. The Health Safeguarding Board was led by health. Both fed into the main Safeguarding Partnership Board but were not part of the main safeguarding meeting.
- Members referred to the new Rapid Review Referral Form and the Guidance on Child Safeguarding Practice Reviews in line with new statutory guidance. and wanted to know how this was progressing and developing. Members were informed that if someone thinks a child meets the criteria for a serious case review agencies had 10 days to collate the evidence to bring to a Rapid Review Panel meeting, it was then assessed to see if it meets the criteria. The information was then submitted to a

National Panel, and they would decide if it warranted a serious case review. The 10-working day turnaround for the Rapid Reviews had at times been challenging. The process had evolved and developed through learning and best practice.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to note the contents of the annual report.

The Children and Education Scrutiny Committee also requested:

1. That the next Cambridgeshire & Peterborough Safeguarding Children Board Annual Report include metrics and comparative information and details on what impact there had been from the learning and development.
2. That a briefing could be provided to councillors on child exploitation and county lines and the difference between youth crime and county lines.

37. ANNUAL REPORT OF PETERBOROUGH VIRTUAL SCHOOL FOR CHILDREN IN CARE 2018-2019, INCLUDING A REPORT ON THE IMPACT OF COVID-19

The Headteacher Peterborough Virtual School for Children in Care introduced the report which informed the Committee on the activity of the Peterborough Virtual School (PVS) and the educational outcomes of Peterborough's Children in Care (CIC) for the academic year 2018/19. The report reflected on achievements and identified areas in need of development to achieve the best outcomes for this vulnerable group. Data contained in the report was for Children in Care who had been in the care of Peterborough City Council for a year or more on 31 March 2019 and was taken from the Statistical First Release published by the Department for Education (DfE) on 26th March 2020.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members commented on how thorough and well written the report was and very informative.
- The improved progress of the Key Stage 4 students was noted. Members noted that pupils were a long way behind the national average in reading, writing and maths and sought clarification as to what action was being taken to improve this. Members were informed that a monthly analysis took place of how the students were progressing and appropriate interventions were then put in place. If the team were not directly involved with the child, then the school were challenged to ensure interventions were put in place. Children in this cohort generally start off with a very low baseline and progress in slow. A training scheme for schools has recently been put in place for teaching assistants to support phonics work.
- Concern was also raised regarding the number of students not in education, employment, or training (NEETs) who had become disengaged and what was being done to prevent growing disengagement. Members were informed that there had been a pattern of disengagement nationally and across the Eastern Region. There had therefore been a big drive from Eastern Region Heads who met every term and work was being done to look for different ways to reengage young people. It had been particularly difficult over the past year and would take time to get back on track. It was hoped that with the colleges opening there would be an improvement in engagement.
- Members asked what level of training was being provided to designated teachers to assist them in devising high quality Personal Education Plans (PEPs) and to ensure they had an impact on the pupils to whom they relate. Members were advised that the

designated teachers had online training available to them. A meeting was also held with each designated teacher every term and they were trained in how to complete PEP's.

- Members referred to Chart 12.3 in the report which referred to the Number of Pupil Interventions that children were assigned to. Members sought clarification as to why the largest number of children were assigned to interventions such as Academic progress/support, One to One Tuition with a Qualified Teacher, One to One Tuition with Top Class Tutors via the School and After School Programme, and the number of children assigned to such areas like Improving Self Esteem, Social and Emotional Learning and Emotion Coaching were much less. Members were advised that most of the interventions included looking at self-esteem and was therefore covered by more than the dedicated intervention. Further interventions which helped young people to build resilience and self-esteem were being looked at.
- Members referred to NEET's and post 16 provision and sought clarification on how new providers were identified to provide good high-quality learning options. Members were informed that every provider was quality assured and a site visit was undertaken. Reviews were assessed to make sure they were providing a good quality service. A new post 16 co-ordinator had just been employed and part of their remit was to ensure that there was good quality post 16 provision and to identify new places of learning.
- Members referred to section 12.2 of the report, Administration of the Grant and noted that £13,305 had gone to the Letterbox Club which was a parcel containing a book and supporting activities sent monthly to identified children. Clarification was sought as to what it actually entailed. Members were informed that approximately 90 primary children received a high-quality book every month. This had been very successful and received very good feedback. A survey would be conducted to see what impact the Letterbox Club has had. Members requested to see the results of the survey when available.
- Members felt that the Forest School and outdoor learning was a very good idea and wanted to know if working with museums and heritage sites had also been considered. Members were informed that this had not been considered but that it was a good idea and would be investigated.

AGREED ACTIONS

1. The Children and Education Scrutiny Committee considered the report and **RESOLVED to:**
 - Note the content of the Peterborough Virtual School Annual report for 2018/19 at Appendix 1
 - Note the COVID -19 Update report at Appendix 2, and
 - Raise any queries they have with the lead officer.
2. The Children and Education Committee also requested that the Headteacher Peterborough Virtual School provide the committee with the results of the Letterbox Survey when available.

38. SERVICE DIRECTOR, EDUCATION UPDATE REPORT

The Service Director, Education introduced the report which outlined the latest position on Covid-19 for Education in Peterborough following the reopening and closure of schools during this academic year (20/21). The report also covered issues raised by members of the committee at the November meeting and other service-related updates relevant to this committee.

The Service Director also provided a brief update on what had happened since the report was published. The plan was to open all schools on Monday 8 March. All schools had been risked assessed, guidance had been issued and Covid testing was in place. Head Teachers had been fully briefed, whilst still in a period of close monitoring the Service Director was feeling positive that all schools would open successfully and move forward.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members sought clarification regarding future Ofsted inspections and what they would be like once they started again in Peterborough. Members were informed that current Ofsted inspections were focused on particular schools which have had problems historically. Ofsted had been looking at the remote learning offer, recovery plans and progress. Full inspections were likely to commence after the Easter holidays. Inspections that had taken place in Cambridgeshire so far had been positive concentrating on how engagement was with remote learning, curriculum offer, attendance, support for vulnerable pupils and learning plans.
- Members noted in the report that there had been a steady stream of Ofsted complaints submitted by parents regarding schools, and a total of 8 had been received since the start of January. The Service Director advised that the Minister for Education suggested parents contact Ofsted any time if they were dissatisfied with the offer of remote learning, and this had therefore increased the number of complaints. There were a variety of concerns, and all had to be investigated. Complaints regarding safeguarding aspects were fully investigated with detailed responses being submitted to Ofsted. Schools continued to work in co-operation with the Local Authority and where necessary were receptive to any learning outcomes and recommendations identified.
- It was noted that this year's Free School Meals and Pupil Premium funding would be based on the October census instead of the January census which would mean that schools would miss out on a lot of funding. Members were informed that this was of national concern and a significant amount of money would be lost. Once the school census had come through from January the exact amount lost could be identified. The Service Director advised that it was his intention to write to the Minister for Education and outline the concerns regarding the support that would not be provided due to lack of funding for the children who needed it the most. There had been some top up money received for Free School Meals children but even with the top up funding there would still be significant underfunding.
- Assurance was sought from the Service Director that he was confident that all schools in Peterborough had a rigorous testing regime in place and that it would have minimum impact in disrupting education. The Service Director advised that he had recently met with Secondary Head Teachers to confirm that all necessary plans were in place. It was a huge undertaking for schools and unfortunately there would be some disruption. After the initial three tests, testing would then take place at home.
- Members noted that there was no mechanism in place to externally moderate judgements made by GCSE teachers. Was there a way locally that grades could be moderated between schools and between teachers to try and avoid discrepancies between schools on grading. Members were informed that teacher moderation would be in place for GCSE teachers and Head Teachers were working together to see how this would happen with subject leads in schools working on the methodology.
- It was noted that there were significant workforce challenges when delivering dual education in schools which was placing significant pressure on staff. Was there any guidance and support that the Local Authority could give to schools to try and reduce this pressure? The Service Director advised that one of the leads at Oak Academy had

visited Peterborough to share knowledge on how to use Teams to deliver lessons and Local Authority Staff were also offering support to schools.

- Members asked if there was a clear picture of the number of hours per week for which pupils engaged with a remote learning offer across the schools, and if so, what were the variations like and what could be learnt from the information. Members were informed that only two of the fourteen schools in the Local Authority were LEA Maintained schools and it was therefore difficult to comment on the Academy schools. The perceived view from conversations that had taken place was that there was a variation in engagement. Some students were thriving, and others were finding it difficult. Schools were monitoring who had been accessing learning online. All students were being supported to achieve their outcomes and on returning to school would be assessed to identify gaps in progress and lessons would include reinforcing what had already been taught.
- Much work was being done with regard to the transition from primary to secondary school and looking at what additional support would be needed to be put in place including behavioural reviews and assessing academic progress and identifying gaps.
- It was noted that data from Operation Encompass, the system for Domestic Abuse notifications to schools, had shown a significant increase in cases over the lockdown period. Members wanted to know if additional support would be put in place when the schools returned to assist with potential additional referrals. Members were informed that there was often a rise in referrals after school holidays. Capacity had increased with a new appointment to the Multi Agency Safeguarding Hub (MASH) to support the additional needs that may come through. The Service Director for Childrens Services had been working with schools to provide additional support. The Early Help service would also be providing support.
- Some of the virtual ways of working would continue as they had proved beneficial with less travel and more interaction e.g., Head Teacher meetings, Special Education Needs (SEND) assessments.
- Members commented that the last set of GCSE results which were teacher assessed were an improvement and asked the Service Director if he could feed this back to Government and ask if consideration could be given to changing policy to teacher assessment and course work going forward. The Service Director agreed that a mix of course work and teacher assessment was a good way forward and would feed this back to the Minister for Education.

Members thanked the Service Director for all of the support and guidance that had been provided and continued to be provided to all schools across Peterborough.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to note the position of Education around Covid-19 and wider activities and comment on areas the committee may wish to review moving forward as we move into a recovery phase.

39. FORWARD PLAN OF EXECUTIVE DECISIONS

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing decisions which the Leader of the Council anticipated Cabinet or Cabinet Members would take over the following four months. Members were invited to comment on the Forward Plan and where appropriate identify any relevant areas for inclusion in the Committee's work programme.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to note the current Forward Plan of Executive Decisions which identified any relevant items for inclusion within their work programme.

The Chair advised that it was the last meeting of the Children and Education Scrutiny Committee for the year and wanted to thank all committee members for their contributions over the past two years, asking probing questions and providing good scrutiny on behalf of the residents of Peterborough. The Chair also thanked all officers who had attended and presented reports to the committee and answered questions comprehensively.

Chairman

7.00pm to 9.02pm

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 5
15 JULY 2021	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Cereste, Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. Insert contact number

APPOINTMENT OF CO-OPTED MEMBERS

RECOMMENDATIONS	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Appoint Alistair Kingsley to the Committee as an Independent Co-opted Member with no voting rights for the municipal year 2021/2022. Appointment to be reviewed annually at the beginning of the next municipal year. 2. Appoint Sameena Aziz as a Co-opted Member with no voting rights to represent the Muslim Community for the municipal year 2021/2022. Appointment to be reviewed annually at the beginning of the next municipal year. 3. Appoint Mohammed Younis as a Co-opted Member with no voting rights to represent Early Years for the municipal year 2021/2022. Appointment to be reviewed annually at the beginning of the next municipal year. 4. Appoint Parish Councillor Judith Goode as a Co-opted Member with no voting rights to represent the rural area for the municipal year 2021/2022. Appointment to be reviewed annually at the beginning of the next municipal year. 5. Appoint Parish Councillor June Bull as the nominated substitute for Parish Councillor Judith Goode should she be appointed as the non-voting Co-opted Member representing the rural area. Appointment to be reviewed annually at the beginning of the next municipal year. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to request that the Committee appoint Alistair Kingsley, Sameena Aziz, Mohammed Younis and Parish Councillor Judith Goode as Non-Voting Co-opted Members for the municipal year 2021/22 to the Children and Education Scrutiny Committee in accordance with Part 3, Section 4 – Overview and Scrutiny Functions:

Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.

3.2 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.

3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.

2.2 This report is for Children and Education Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 At the committee's annual work programming session held on 15 June 2021 Members discussed and reviewed the co-opted membership of the committee and requested that expressions of interest be sought from persons with knowledge and expertise in the following areas: Special Educational Needs, Early Years Settings and Higher Education.

Three expressions of interest were received and having reviewed the existing co-opted members and considering all three expressions of interest from persons with a Special Educational Needs background, an Early Years Settings background and a Higher Education background the Committee agreed that the following nominations be put forward as co-opted members for the 2021/2022 municipal year.

4.2 Independent Co-opted Members

4.2.1 Alistair Kingsley

Alistair Kingsley has been a Co-opted Member of this Committee since 22 April 2013 when the committee was formally called the Creating Opportunities and Tackling Inequalities Scrutiny Committee. Since his appointment Alistair has been an active and valuable member of the committee providing effective and challenging scrutiny at all meetings. He has also been a member of two Task and Finish Groups during his appointment. Since joining the committee as a Co-opted Member Alistair has joined the Boards / Governing Bodies of several educational establishments including:

- Chair of Hampton Academies Trust in Peterborough
- Chair of KWEST Academy Trust in Kings Lynn
- Chair of the Richard Barnes Academy in Peterborough (formerly the PRU), part of the TDET Academy Trust.
- Member of the Combined Authority Business Board (incl Education)
- Member of the Regional Schools Commissioners Head Teachers Board for the East of England and North London
- Independent Chair of the Cambridgeshire and Peterborough Joint SEND Executive board
- Independent Chair of the Combined Authority Employment & Skills board
- Chair of the Peterborough Governor Leadership Group
- Apprenticeship Ambassador for the East of England Apprenticeship Ambassador network.
- Member of the Foundation for Education Advisory Council

Alistair has expressed an interest in continuing as a Co-opted Member and committee members have also expressed an interest in retaining Alistair as a Co-opted Member.

It is therefore proposed that the Committee approve the appointment of Alistair Kingsley as an Independent Co-opted Member of the Committee for this municipal year.

4.2.2 **Mohammed Younis (Early Years Provider)**

Having reviewed all expressions of interest received the majority of members on the Committee felt that someone with an Early Years background would be an asset to the membership of the committee and provide that specialist knowledge of Early Years settings. The following is a brief overview of Mohammed Younis's background:

- Chair of the Local National Day Nurseries Association (NDNA) Group working since 2005 alongside other providers in Peterborough to champion causes in the Early Years sector.
- Joined the Early Years Local Authority Steering Group in 2006 and became a robust supporter of change in the allocation of government funding entitlement in Early Years.
- A provider of Outstanding Early Years Provision to over 1000 children per year, striving to ensure each setting is unique, by also providing before and after school clubs, holiday clubs, meeting individual needs with purpose built sensory provision, championing provision on school sites, promoting seamless transitions to Primary education.
- Provider of voluntary not-for-profit services through a community interest company championing families and children in the most disadvantaged areas of the city. Which aims to alleviate poverty, bridge gaps, develop cultural capital and provide sustainable childcare provision.

It is therefore proposed that the Committee approve the appointment of Mohammed Younis as a Co-opted Member representing Early Years of the Committee for this municipal year.

4.2.3 **Sameena Aziz - Muslim Community Representative**

At a meeting held on 5 January 2017 the Committee recommended that one of the four Co-opted Member vacancies should be reserved for a member of the Muslim community and that expressions of interest should be sought from either the Muslim Community, Racial Equality Council, SACRE or the Teachers Union.

The Committee received an expression of interest from Sameena Aziz who wished to put her name forward as a Co-opted Member to represent the Muslim Community. Sameena has over 20 years of experience in education across different key stages and disciplines, having retired four years ago as a Principal of a secondary school and having successfully managed several Ofsted inspections. Sameena is currently the Principal of the Educaxion Learning Hub, supporting learners in Mathematics, English, exam preparation skills, developing reasoning, problem solving and study skills. Sameena has worked with many community groups over the past fifteen years in Peterborough and is a founding member of the Muslim Council of Peterborough. Sameena is also an independent researcher.

Having reviewed the expression of interest received from Sameena the Committee agreed to put Sameena Aziz forward as the Co-opted Member to represent the Muslim Communities for this municipal year.

It is therefore proposed that the Committee approve the appointment of Sameena Aziz as a Co-opted Member of the Committee to represent the Muslim Community of Peterborough.

4.2.4 **Parish Councillor Judith Goode**

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing the rural area to ensure the voice of the rural communities are reflected.

Parish Councillor co-opted members are nominated through a process which is handled by the Think Communities Service area in People and Communities on behalf of the Parish Council Liaison Committee. This is done by sending out an advert and Terms of Reference for each Scrutiny Committee to all Parish Councils asking for expressions of interest for the position. Any expressions of interest received are assessed by the Chair of the Parish Council Liaison for experience and skills and why the candidate wishes to become a co-opted member of a particular scrutiny committee. The final nominations are then put forward to the relevant committee for approval. The Parish Council Liaison has therefore proposed that Parish Councillor Judith Goode be nominated to represent the rural area on the Children and Education Scrutiny Committee and that Parish Councillor June Bull be nominated as a substitute should the Committee decide to appoint Judith Goode as the substantive co-opted member.

It is therefore proposed that the Committee approve the appointment of Judith Goode as a Parish Councillor Co-opted Member of this committee to represent the rural area and consider the appointment of Parish Councillor June Bull as a substitute for Judith Goode for the municipal year 2021/22.

NEXT STEPS

If the Committee agree to appoint the above nominations as co-opted members of the Children and Education Scrutiny Committee from 15 July 2021, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights. If Parish Councillor June Bull is appointed as a substitute she may attend and take part in any meeting when asked to attend as a substitute for Parish Councillor Judith Goode.

5. CONSULTATION

5.1 None

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 The inclusion of Co-opted Members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

7. REASON FOR THE RECOMMENDATION

7.1 The recommendations are made to assist the Scrutiny Committee in fulfilling the terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 Co-opted Members will receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

Legal Implications

9.2 Due process has been followed with regards to the appointment of the Co-opted Members.

Equalities Implications

- 9.3 Members were keen to ensure that the Committee membership is as inclusive as possible.

Rural Implications

- 9.4 The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities is reflected.

Other Implications

- 9.6 The appointment of a Co-opted Member representing the Muslim Community will ensure that the voice of the Muslim Communities is reflected.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None

11. APPENDICES

- 11.1 *None*

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 6
15 JULY 2021	PUBLIC REPORT

Report of:	Lou Williams, Service Director, Children's Services	
Cabinet Member(s) responsible:	Councillor Lynne Ayres, Cabinet Member for Children's Services & Lou Williams, Director of Children's Services	
Contact Officer(s):	Lou Williams, Service Director, Children's Services	Tel. 01733 864139

SERVICE DIRECTOR & PORTFOLIO HOLDER REPORT: CHILDREN & SAFEGUARDING

RECOMMENDATIONS	
FROM: Cllr Lynne Ayres, Cabinet Member for Children's Services & Lou Williams, Director of Children's Services	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Note and comment on the performance indicators and other measures of the effectiveness of children's services within the report; 2. Note the brief summary of the work of youth offending services that now fall within the remit of this Committee; 3. Note and comment on the work of the Portfolio Holder in supporting the work of children's services locally and at regional and national levels. 	

1. ORIGIN OF REPORT

1.1 This report was requested by the Children and Education Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report provides Members with an overview of children's services performance in Peterborough, a brief summary of activities by the Youth Offending Service, which now falls under the remit of this committee, following the transfer of the service to children's services from the Communities service. The report concludes by including a summary of the recent relevant activities and functions carried out by the Cabinet Member for Children's Services.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

Functions determined by Council

1. Children's Services including
 - a) Social Care of Children;
 - b) Safeguarding; and
 - c) Children's Health
 - d) Targeted Youth Support (including youth offending).

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

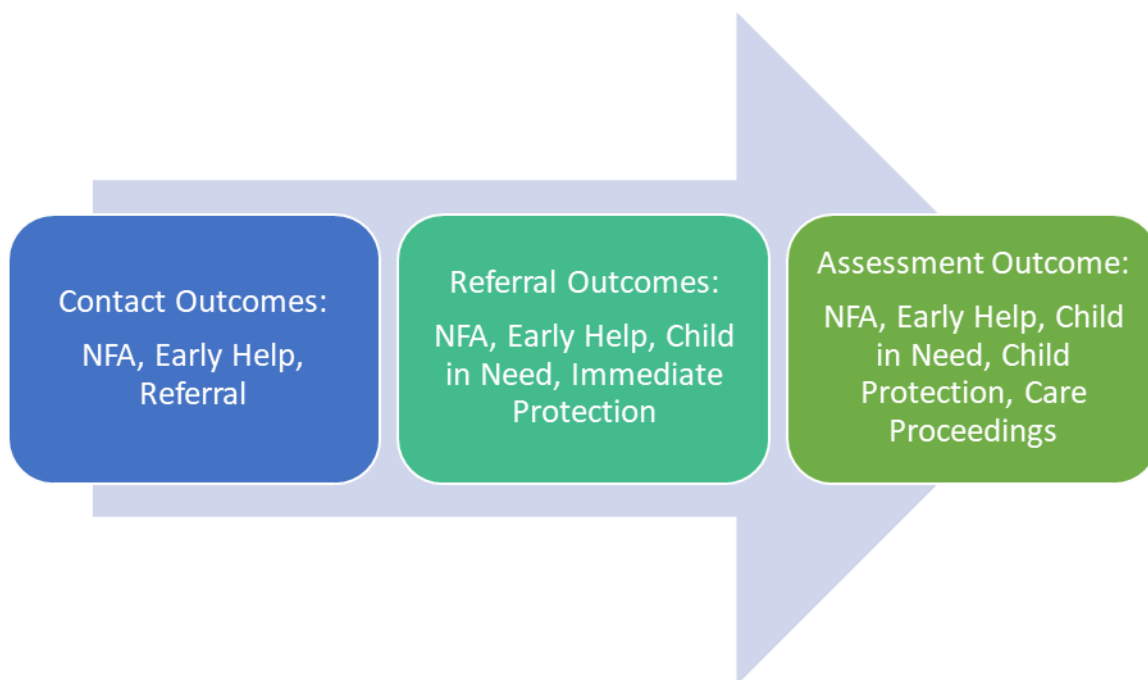
Background

- 4.1. This report provides an overview of the performance of children's services in Peterborough, starting with early help, the work of the Integrated Front Door, including the Multi-Agency Safeguarding Hub, services to children in need provided by the Family Safeguarding service, and finally considering corporate parenting services and services to care leavers. Our services for children in care were also the subject of a Focussed Visit by Ofsted that concluded on 23rd June 2021.
- 4.2. As noted above, Youth Offending Services now fall under the remit of this Committee, and a brief summary of the impact of the service is included in this report. A more detailed report about the work of the Youth Offending Service will follow at a later date.
- 4.3. The report concludes by providing a summary of the activities of the Portfolio Holder relevant to children's services.

How we respond to concerns or questions about children and young people

- 4.4. This section provides a brief summary of the way in which we respond to requests for support for individual children and young people, and their families.
- 4.5. All enquiries [which are called 'contacts'] about children and young people from the public or from other professionals come through a customer service centre, which is shared with Cambridgeshire County Council. Many enquiries/contacts are dealt with at this point, and may result in signposting to voluntary or community sector organisations or the provision of advice.
- 4.6. Customer services pass some enquiries/contacts about children and young people that they cannot resolve to the Integrated Front Door, which includes the Early Help Hub and Multi-Agency Safeguarding Hub. The integrated front door is also shared with Cambridgeshire.
- 4.7. The Early Help Hub will respond to requests for support to children, young people and families who do not meet the thresholds for statutory services. The Hub will work with partner agencies to identify a lead professional, who can provide coordinating support to the family. This will usually be a person who knows the family or child well; a health professional or teacher, for example.
- 4.8. Where it is clear from the information provided about a child or young person that they are likely to reach statutory thresholds for children's social care, the enquiry or contact is passed to the assessment service as a referral.
- 4.9. Where the information about a child or young person indicates that there may be risks and/or a need for support by children's social care, but this is not quite clear, the contact is passed as a referral to the Multi-Agency Safeguarding Hub, or MASH. The MASH includes colleagues from health, education and police services, as well as from children's social care. Information gathered from these other agencies might confirm the concerns and that there is a need for an assessment or other form of support from children's social care. Equally, it may be that information from partner agencies means that there are fewer concerns, and that the needs of the child or young person can be supported through early help services.

- 4.10. Children receiving a service from children’s social care will either be a child in need, defined under s.17 of the Children Act 1989, or a child in need of protection, defined under s.47 of the Children Act 1989. Children with disabilities receive support services under s.17 unless they are also at risk of harm. The possible outcomes at each stage are summarised in the diagram below:



- 4.11. We must have parental consent to offer early help or child in need services to children and young people. The fact that a parent declines to provide consent to support is not sufficient for a child to become subject to a child protection plan or court proceedings.

Early Help

- 4.12. The vast majority of children and young people thrive through the support of their families and by accessing universal services provided by community health and schools, as well as through community groups and so on. Occasionally, a child, young person or their family may need some additional support; very often, this can also be met through their existing relationships with trusted professionals they know well – health visitors, school teachers, teaching assistants and so on.
- 4.13. The statutory duty of the local authority is to coordinate early help services, as opposed to being responsible for direct provision. In Peterborough, we have been very effective in using the available funding through government programmes such as ‘Troubled Families’ to develop sustainable family support services, including training large numbers of practitioners in schools and other services in the delivery of evidence-based parenting programmes.
- 4.14. Where children, young people or their families are in need of a higher level of support, a trusted professional will complete an Early Help Assessment in partnership with the family. This will help understand key needs and how these may be addressed. Schools and other partner agencies can access additional support through Multi-Agency Support Groups, or MASGs. These are locality based, with three covering the City as a whole. They are attended by a wide range of partner agencies, including Registered Social Landlords. Their role is to discuss in some detail the particular issues facing a child or young person and their family. They can agree the commissioning of additional support services as needed.
- 4.15. Overall, our approach to early help in Peterborough has been very effective; we have regularly exceeded our targets under the Government’s Troubled Families programme, for example, and are often among the top 10 performing local authorities in the country in relation to achieving the payment by results payable on submission of evidence of sustained impact.
- 4.16. That said, many of our key partners have been particularly stretched by the Covid-19 pandemic, and this has had an impact on their capacity to meet early help needs. We also need to make

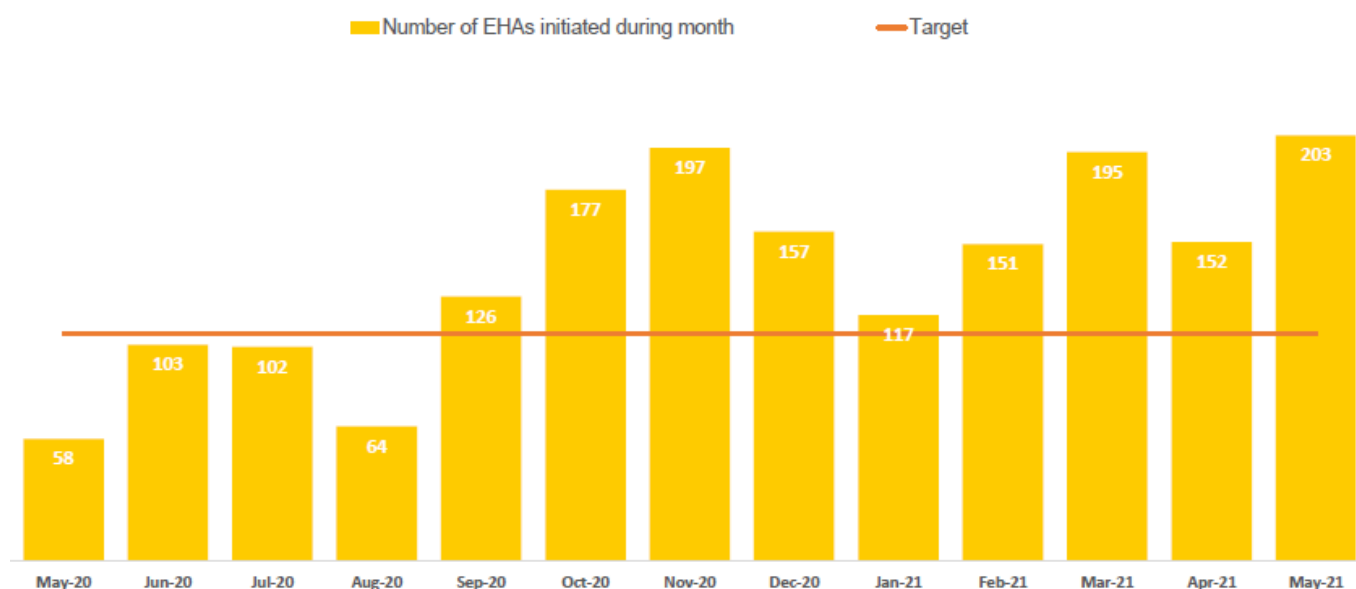
sure that the services that we offer as a partnership respond to changing needs. One area where we need to change our practice relates to young people who may be at risk of criminal exploitation, for example. These young people are often at significant risk of harm, but the child protection system is often not well matched to their needs, since this focuses on risks within the home, rather than from risks posed by criminal networks and adults outside the family.

- 4.17. Strong Families, Strong Communities is the result of a jointly commissioned piece of work by partners including the Clinical Commissioning Group and the Office of the Police and Crime Commissioner. It describes how we intend to improve our response to vulnerable children, young people and their families in partnership with key services, the community and voluntary sector and families and communities themselves, including how we can better support young people at risk of criminal exploitation.

Key Performance Information: Contacts, Referrals, Early Help and Assessments

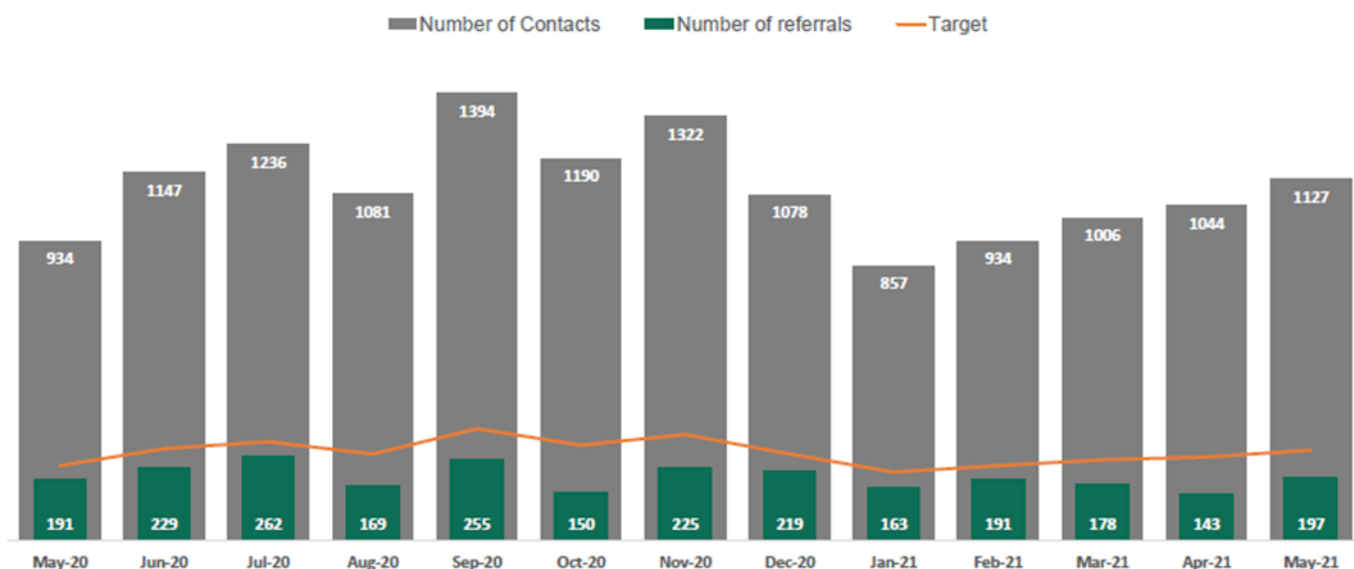
- 4.18. This section provides information about the number of contacts and referrals into children’s services, how many of these progressed to referrals and assessments, and information about the number of children and young people who have an active early help assessment.

- 4.19. The chart below shows the number of new Early Help Assessments started each month:



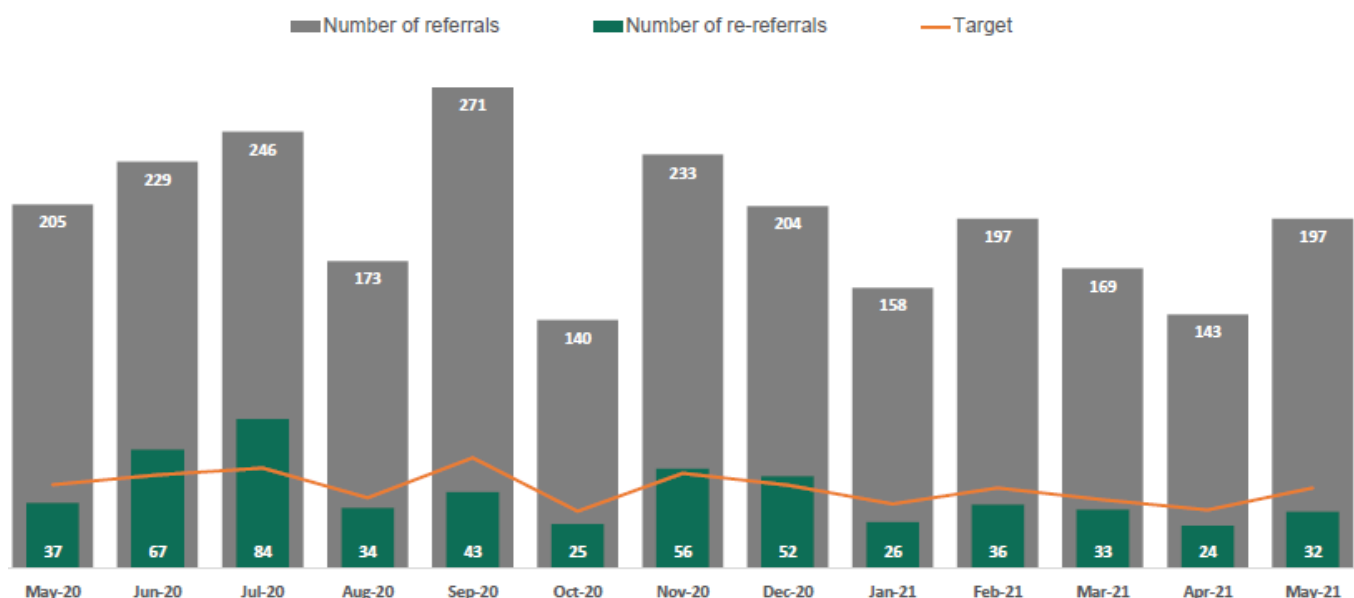
- 4.20. The chart shows that an increasing number of early help assessments are being completed as schools have fully re-opened, and school staff have had an opportunity to see how children have been settling back in to their routines. As explained above, this is not the whole number of children being supported through early help approaches; it is a smaller number for whom it is apparent that the involvement by more than one early help service is required.

4.21. The next chart below provides information about contacts and referrals over the last 12 months:



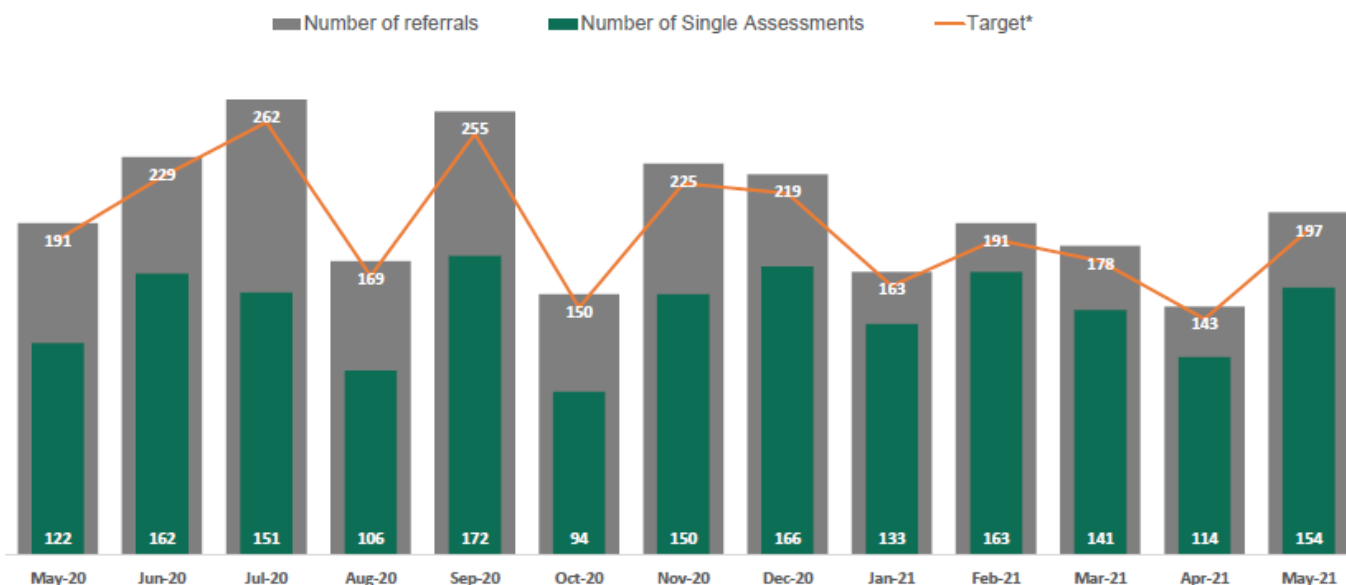
4.22. Our target is that 25% of contacts should progress to a referral; most recent performance is that around 16% of contacts progress to a referral. We undertake regular dip samples of decision making to ensure that thresholds are being applied correctly. These consistently find that this is the case. We have recently introduced a web-based referral process, and intend to develop this so that it provides signposting information about available services that do not require a referral to the local authority. This should mean that the number of contacts reduces over time, as we provide better quality information about available services to those who are seeking help and support for a child or young person. If the number of contacts reduces, the proportion of referrals will increase towards the long term target.

4.23. The chart below shows the proportion of re-referrals within 12 months of a previous referral over the year to date. This is a measure of the extent to which our response to the original referral has been successful in addressing the concerns raised.



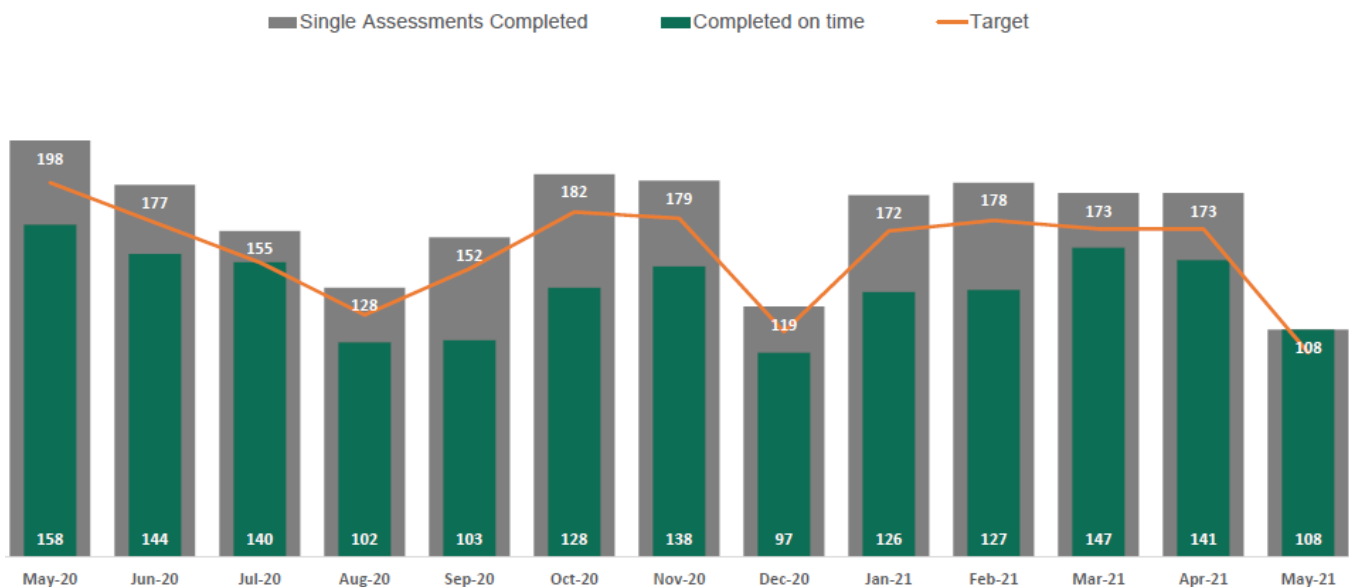
4.24. Our year to date performance is that 16.5% of referrals are re-referrals; this compares well with both national and statistical neighbour performance, which is 23%.

4.25. The following chart shows the proportion of referrals that proceed to a single assessment by Children’s Social Care:



4.26. This chart shows that fewer than the target of 95% of referrals progress to an assessment; this means that we could potentially do more to tighten up decision making about the number of contacts that progress to a referral.

4.27. The chart below shows the proportion of single assessments completed within 45 working days. Most recent performance, in May 2021, was that 89% of assessments were completed within this timeframe – just below our 90% target. National performance is 84% and statistical neighbour performance is 86%, so our current performance is good:



4.28. Audits of the quality of assessments show a generally good picture; they generally include a good analysis of risks and protective factors and include use of appropriate specialist assessment tools that help understand the impact on the child of things like parental neglect. They make good use of information held by partner agencies. The lived experience of the child is mostly considered well, and the extent to which cultural competence is considered and included within plans for children is improving.

4.29. Overall, the picture that emerges from the early help service and the assessment area of the children’s social care service is a positive one. Services are managing well, despite the impact of Covid-19.

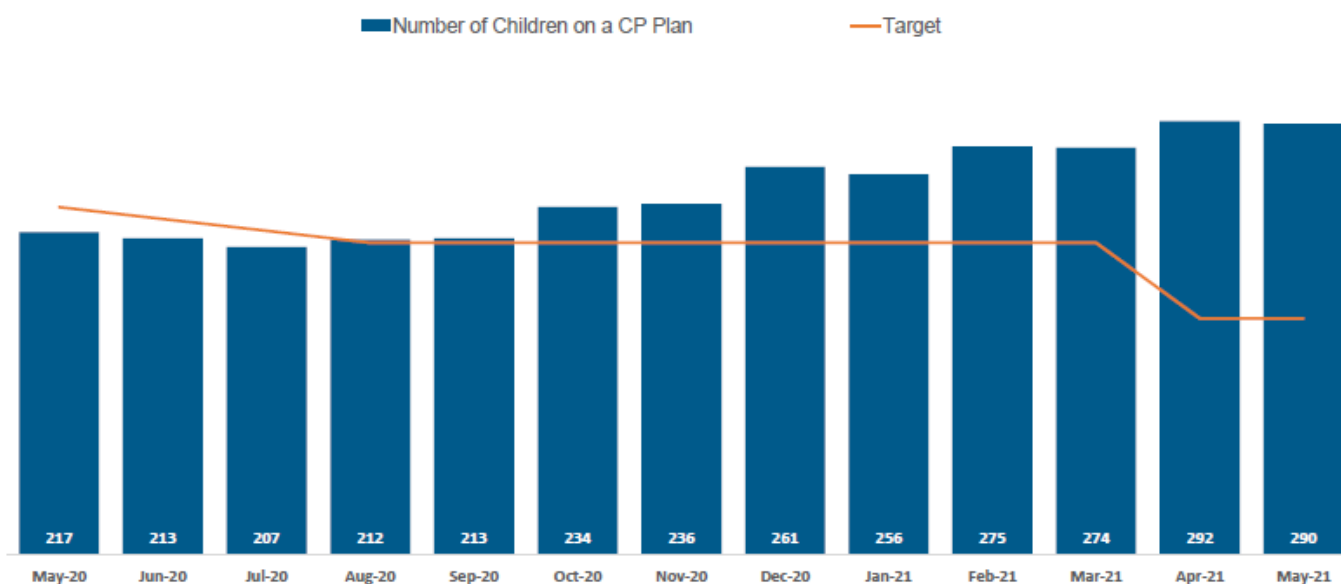
Family Safeguarding

4.30. Our family safeguarding teams work with children and young people in need and in need of protection, as identified by their child and family assessment. Where issues cannot be safely resolved for the child, this part of the service is also responsible for issuing care proceedings or seeking other legally permanent parenting options for the child.

4.31. The Family Safeguarding service consists of multi-disciplinary teams that include adult practitioners who work with parents who are struggling with domestic abuse in their relationship, substance or problematic alcohol misuse or mental and emotional health difficulties. This model of practice was first developed in Hertfordshire; Peterborough was awarded funding from the Department for Education to implement the model here.

4.32. As noted in previous reports, Family Safeguarding is associated with better outcomes for our most vulnerable children and young people and the need to issue fewer care proceedings and so have lower numbers of children coming into care than would otherwise be the case.

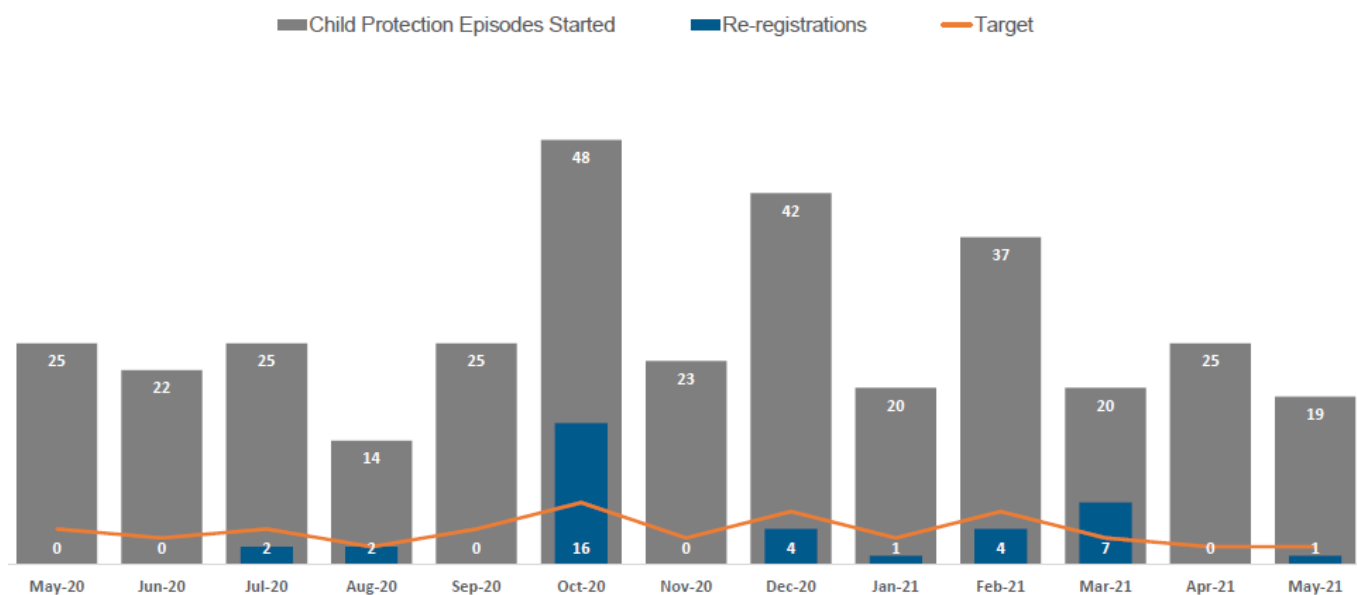
4.33. As noted in the last service director report to Committee, one area where we have seen an impact of Covid is in respect of the number of children and young people who are subject to child protection plans. These are the children living in the community about whom we have the greatest concerns. The chart below shows the change over the last 12 months:



4.34. The red line in the chart above is supposed to be indicating our target, but the reduction from 31st March appears to be a glitch as we have not changed the target. Before the pandemic, we had been seeing a sustained reduction in numbers of children subject to child protection plans. Lower numbers of children subject to child protection plans is another feature of the Family Safeguarding approach. The rate of children subject to a child protection plan is currently 57.3 per 10,000 children and young people aged 0-17, which while being higher than our target, remains below the average of our statistical neighbours, which is 60 per 10,000.

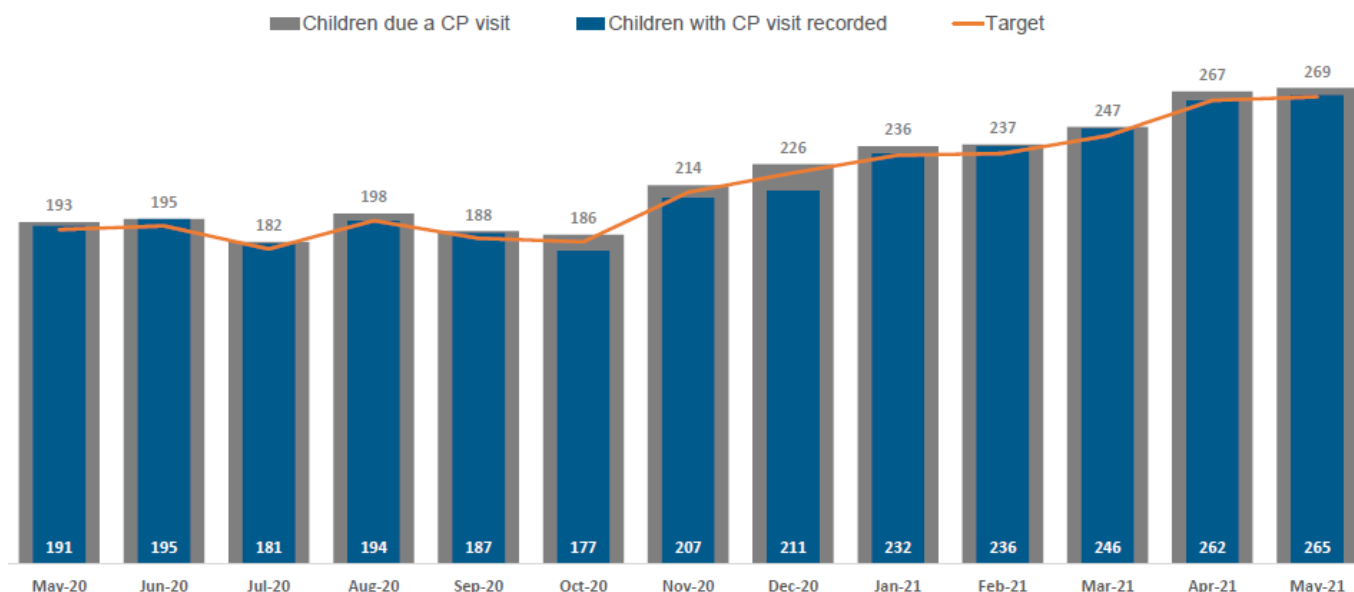
4.35. In numbers terms, we currently have 290 children and young people subject to child protection plans; this compares with 217 12 months ago, and a low of just below 200 immediately prior to the pandemic.

- 4.36. There are two main reasons behind this increase; the first is that it has taken longer to complete some work with families through the lockdown periods, when many partner agencies have not been undertaking direct face to face work. Virtual engagement has not proved as successful in moving complex issues forward than direct engagement. The second reason, however, is that we have also seen children referred into the service who are facing very complex situations and risks that have resulted in them needing to escalate to a child protection plan rather than being worked with under a child in need plan. These children have often been less visible as a result of the pandemic; we would have been likely to have been working with them and their families in any event, but we may have started that work at an earlier stage had we not been through the periods of lockdown.
- 4.37. Despite these challenges, other performance in respect of children subject to child protection plans remains positive. Managers continue to tightly monitor the progress of plans, and our performance in respect of length of plans remains very good, with only 7 children being subject to a child protection plan for longer than 18 months. There are 33 who have been subject to plans for 12-18 months, which is higher than would ordinarily be the case, and reflects the comment about virtual working taking longer than direct work to complete.
- 4.38. Very few children become subject to child protection plans for the second or subsequent time within 2 years of the last registration in Peterborough, as shown below:



- 4.39. This is a volatile indicator, which can be impacted by a large family of children becoming subject to a plan for the second time. Our current year to date figure is that 2.3% of children subject to a child protection plan have been subject to a plan two years previously.

4.40. The chart below shows the proportion of visits to children subject to child protection plans that have been carried out in accordance with the required timescales:



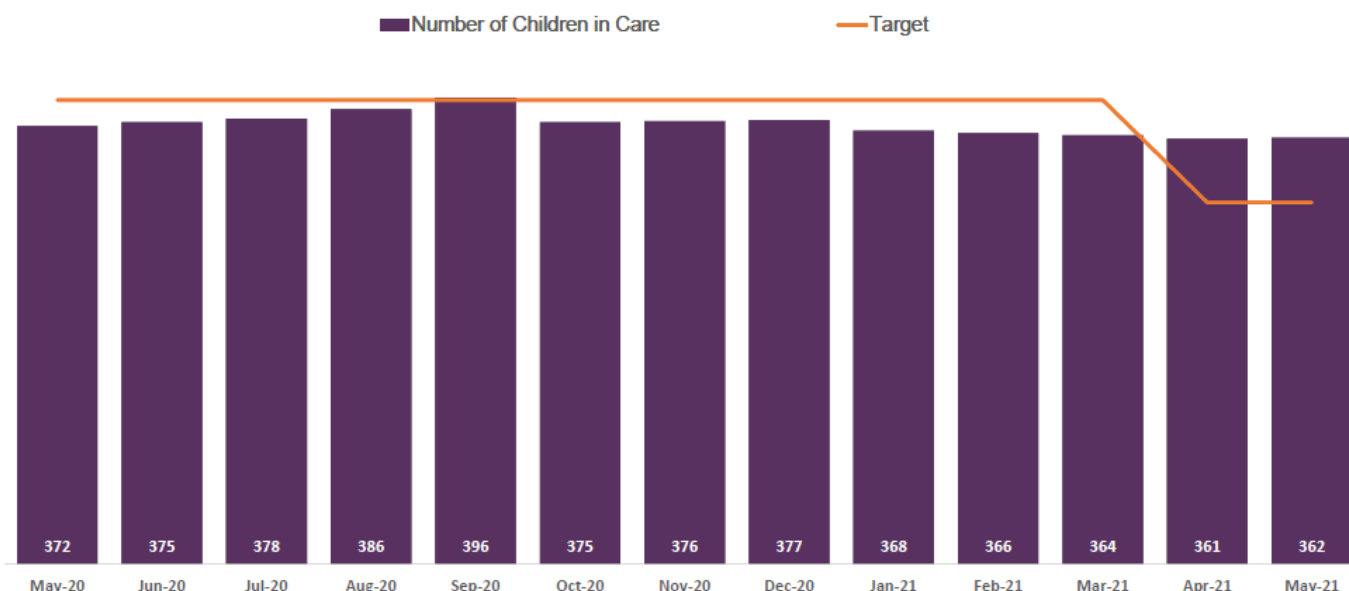
4.41. Current performance is 98.5% - just above our stretch target of 98%. There will always be some situations where visits do not take place as expected; this might be because the worker is unwell or is pulled away on other urgent matters; it could also be that the family is deliberately frustrating visits. Performance of above 98% is really very good performance, particularly in the context of increased numbers of children subject to plans.

4.42. As will be seen in the next section, the increase in numbers of children subject to plans has not yet translated in an increase number of children in care. As society re-opens, we hope that families can once again benefit from all of the support available to them, including extended family support, and that by continuing to work in partnership with families, we can progress plans for children successfully, and see numbers subject to plans falling back to longer term levels. That said, all things being equal, and increase in numbers of children subject to a child protection plan would ordinarily be expected to feed through into higher numbers of children in care since a proportion of children subject to a child protection plan would be expected to need to come into care in order to be appropriately safeguarded.

4.43. In the meantime, the Council has identified additional funding to increase staffing capacity to help us manage the additional numbers of children in need of protection.

Corporate Parenting

4.44. The chart below shows the number of children and young people in care in Peterborough over the last 12 months:



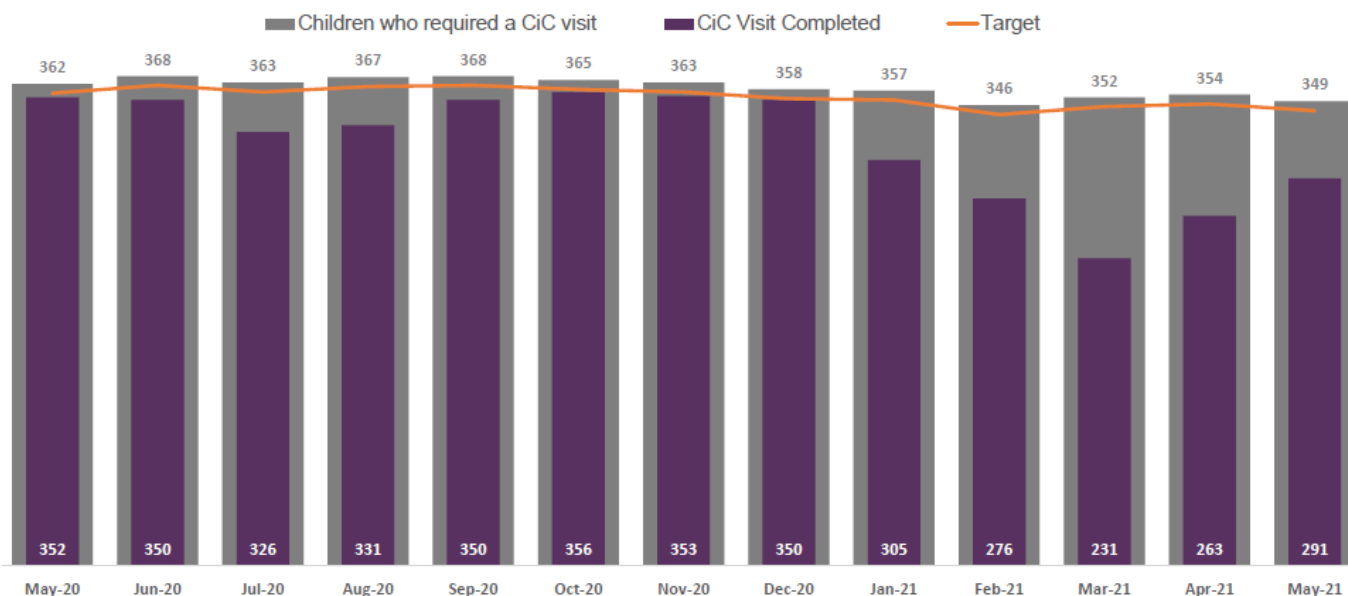
- 4.45. The numbers have remained broadly steady, and our current rate of children and young people in care is 71 per 10,000. This compares with a statistical neighbour average rate of 89 per 10,000 and an England average of 67. The target line is another glitch in the report and should be indicating current numbers – i.e. a rate of around 70 per 10,000.
- 4.46. This is very good performance, and as noted above, lower numbers of children in care are associated with a successful Family Safeguarding approach. Family Safeguarding is not the whole story, however; we also have good care planning arrangements in place that seek to ensure that children in care remain in care for as short a period as possible. This may mean a return home to parents once issues have been addressed, or permanent alternative arrangements such as adoption or a permanent family through Special Guardianship Order.
- 4.47. Peterborough has, for example, a history of strong performance in fostering for adoption, as the provisional data from the Adoption and Special Guardianship Board shows:

ASGLB Quarter 4 2020/21 - Adoption Data (PROVISIONAL)

Coverage: Local Authorities in England

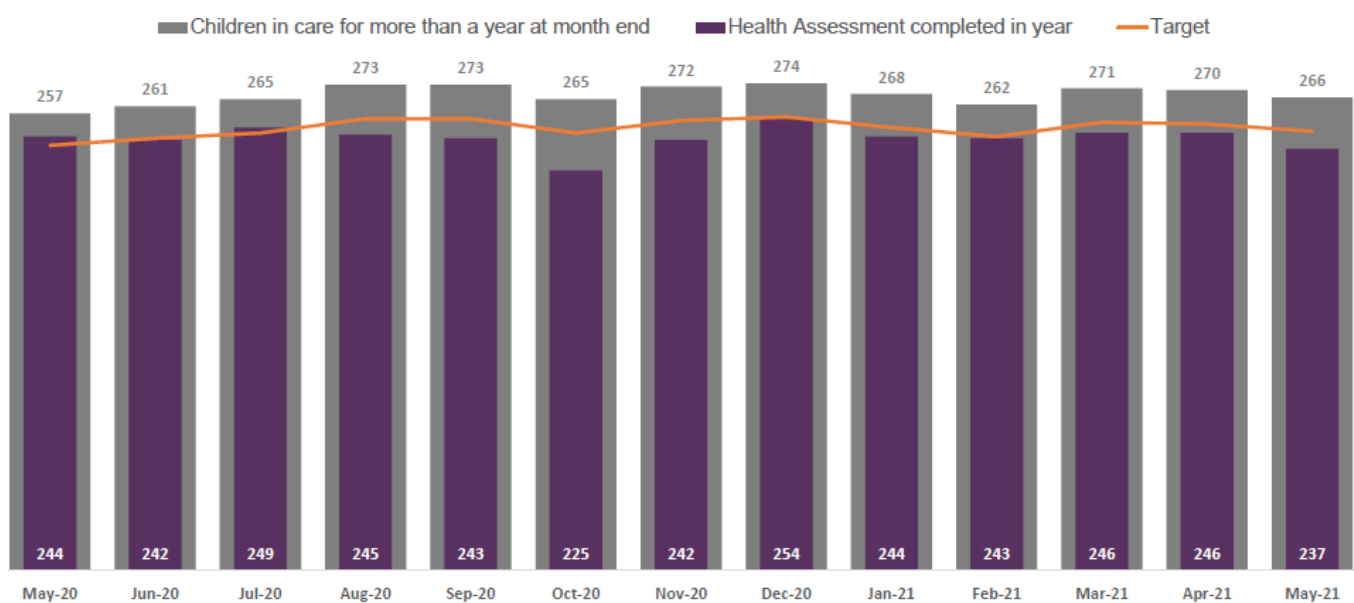
Rank	LOCAL AUTHORITY	Number of children placed in a fostering to adopt or concurrent placement Q1-Q4 2020/21
	ALL LOCAL AUTHORITIES IN ENGLAND	450
1	Kingston upon Hull	23
2	Somerset	20
3	Peterborough	19
3	Devon	19
5	Hampshire	16
6	Kent	9
7	Blackburn with Darwen	8
7	Cumbria	8
7	Buckinghamshire	8
10	Lancashire	7
10	Barnsley	7
10	Doncaster	7
10	Leeds	7
10	Wolverhampton	7
10	Norfolk	7
10	Oxfordshire	7

- 4.48. These placements involve very young children [often new-born babies] who move to a foster family under an interim care order, where the assessment is that a full care order and adoption will be agreed as being in the best long term interests of the child. Once the court has made the necessary decisions, the foster carers are able to adopt the child, meaning that the child benefits from a secure attachment from birth with no changes of carer.
- 4.49. Peterborough's performance in this area is all the more remarkable when it is considered that there are around 850 children in care in Hull, 500 in Somerset and 750 in Devon.
- 4.50. At the time of the most recent performance report, some visits to children in care were taking place virtually. The reporting system is unable to report virtual visits, which explains the apparently low number of visits being carried out within required timescales during the most recent lockdown period:



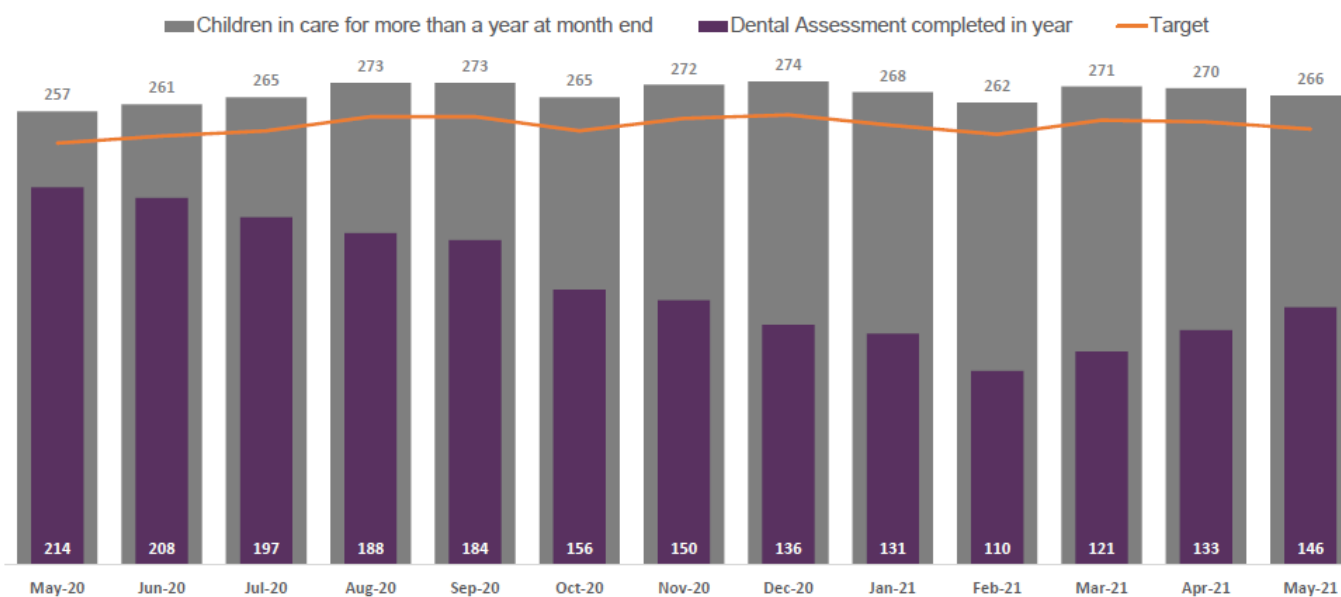
4.51. Local performance information is indicating that in May, over 95% of visits were undertaken within timescales if virtual visiting is included.

4.52. The chart below details the proportion of annual health assessments for children in care that are undertaken within timescale:



4.53. Current performance is 89% against a target of 93%. For comparison, the England average is 90%. Some young people in particular will decline a health assessment, meaning that exceeding our stretch target is challenging.

4.54. The picture in respect of dental checks is less positive, as shown in the chart below:



4.55. This is clearly linked to the lockdown, and restrictions in respect of dentistry, although we are seeing an improving picture as restrictions are easing. More positively, our very good relationships with health partners has meant that any children in care who need urgent treatment have been prioritised.

4.56. Ofsted undertook a focussed visit looking at the progress of children in care in June 2021; the fieldwork took place in the week commencing 21st June 2021 but with a lot of preparation in the lead up to the inspection – focused visits take place with one week’s notice.

4.57. The findings of the visit will be published in a letter on 3rd August 2021 and we cannot go into the detail of the verbal feedback from inspectors before then. That said, the feedback was generally positive, although there will always be findings relating to things that we can improve further. Our staff, foster carers and children in care all participated in this visit and gave a generally very positive message about our services, and the way in which we have worked together through the pandemic.

4.58. We welcome external scrutiny and are always ready to hear from inspectors how we continue to make improvements to outcomes for our children and young people in care.

Children and young people with disabilities and their families

4.59. Children and young people with complex disabilities and their families are supported through our 0-25 service, which is managed with adult social care. This is because the children and young people open to the service are those who are likely to continue to need support throughout adulthood. Managing the service within adult social care means that difficulties associated with transitions between children’s and adult services are avoided. Close links between the 0-25 service and children’s services are maintained, not least because while the majority of the work of the 0-25 service is to support families, some children with complex disabilities are also at risk of harm in their families, and some children open to the service are also in care.

4.60. Children with disabilities and their families have been particularly affected by the pandemic and lockdowns. Informal and formal sources of support to families were reduced as extended families were no longer able to provide informal support, while many other services including many community-based short break activities were required to close as a result of pandemic restrictions. Added to this, the increased vulnerability to serious complications from Covid-19 and the need for specialist care meant that attendance at schools was not an option for a number of children and young people. Parents were understandably very concerned about risks of infection, while for

young people who require aspirating procedures as part of their daily care, attendance at school was not possible because of heightened infection risks.

- 4.61. The 0-25 service has worked very closely with parents, parent-carer organisations, children, young people and remaining services so as to provide as much support as possible. Our short breaks' residential provision – Cherry Lodge – has offered a range of very creative support services to families affected by Covid-19, including providing care to children who have had Covid-19 themselves. As the pandemic continued, we introduced a dynamic Covid-19 risk assessment that considered all available sources of support to the child and family in order that we could prioritise those in most need to access the reduced short break services available.
- 4.62. For other families, we introduced a 're-direction of funding' approach, whereby children's personal budgets that had been associated with short breaks could instead be used by families to purchase other forms of support, with the agreement of the worker. Some families chose to purchase garden play equipment, for example.
- 4.63. The service promotes the use of Technology Enabled Care (TEC) in order to increase the child / young person's independence and to prepare them for adulthood. Any review of a child or young person's care package includes a discussion around the full range of TEC available, and how this might enable them to meet their desired outcomes (such as being able to access public transport independently by using one of the Travel Apps, or combatting anxieties by using one of the sensory pets – such as the very realistic and popular robotic Sensory Cats, which purr and provide a sense of warmth.) This has been particularly useful during and following the pandemic when anxieties have been raised for many children and young people.
- 4.64. As noted in previous reports, a small number of children and young people with very complex needs have needed to move into full time care as families have not been able to manage their care needs without the full range of support services being available. In most cases, a move to full time care would have been likely to have happened, but this change was brought forward by the pandemic.
- 4.65. There are very good working relationships between the service and key partner agencies, which include colleagues in housing as well as in education and health services. Relationships with housing colleagues are important because there can often be a need for adaptations to housing, to enable wheelchair access for example.
- 4.66. The last 12 months have been very challenging for children with disabilities and their families. Services that offer support have worked hard to respond to changing needs and provide a flexible response. Clearly the hope now is that pressures on families reduce as the lockdown eases and as children settle back into schools.

Youth Offending and Targeted Support Services

- 4.67. Responsibility for the oversight of youth offending services now sits with the Children and Young People Committee. This follows the change of line management arrangements away from the Communities Director to Children and Safeguarding. This change initially took place on a temporary basis as the scale of the challenge in responding to the pandemic became clear, and in which the Communities directorate would be required to play the lead role. The change proved to be positive in bringing the service alongside other services for children and young people, and so was made permanent later in 2020.
- 4.68. The provision of youth offending services is a statutory requirement; each top tier local authority is required to have a multi-agency board that has overarching responsibility for preventing offending and reducing re-offending. Locally, the Youth Justice Board is chaired by the Assistant Chief Constable, and includes representation from the community and voluntary sectors, the probation service, police, health and the local authority. Funding for youth justice services comes from the Office of the Police and Crime Commissioner, health and probation services as well as

from the local authority. The youth offending service itself is hosted by the local authority, but some staff are seconded from other agencies.

- 4.69. The youth justice board has responsibility for determining the priorities for the service and monitoring performance and ensuring quality. The service itself undertakes a range of activities including prevention of offending and diversion work, intervening when a young person first comes to the attention of the police, for example, as well as more general prevention work. The service also offers intensive supervision and interventions for young people convicted of offences, with the aim of preventing re-offending.
- 4.70. The rate of First Time Entrants into the Youth Justice system per 10,000 children and young people in Peterborough has been steadily improving year on year for some time now. In 2016, for example, the rate was 560 per 10,000. The most recent data shows a rate of 297 per 10,000 for the 12 months to the end of March 2021. This remains slightly higher than our statistical neighbour rate in 2019 – the latest data available – which was 280 per 10,000 but evidences a positive trajectory.
- 4.71. Our rate of re-offending, at 30% is, however, considerably better than the average of our statistical neighbours, where 40% of offenders re-offend. The average number of offences per re-offender in Peterborough at 2.2 is also lower than that of our statistical neighbours at 3.7. This provides an indicator of the effectiveness of the diversion programmes operated by the Service.
- 4.72. The service also hosts the SAFE team, which is a specialist team that supports and intervenes in the lives of young people at particular risk of criminal exploitation. The team was initially established with central Government funding; it has been funded to the end of the current financial year by the Office of the Police and Crime Commissioner. There are some very encouraging outcome indicators for the team, particularly in respect of the number of times young people come to the attention of the police as victim or perpetrator of an offence. Should this impact continue, it will help make the argument for continued funding for the team.
- 4.73. The service was inspected by Her Majesty's Inspectorate of Probation in August 2020; the report was overwhelming positive about the service, finding some outstanding and many good features. The report is attached as Appendix 1 to this report.

Summary of Activities by the Portfolio Holder

- 4.74. I am pleased to be able to report on my key activities over the last year to the Children and Young People's Committee.
- 4.75. Clearly, this has been a year like no other, and the lockdowns and changes to working arrangements have had an impact on my pattern of working as they have for everybody else. It has meant that I have had fewer opportunities to see people face to face, but I have continued to work remotely, and have continued to do all I can to support improved outcomes for children and young people. In these unprecedented times, it has been particularly helpful to have met regularly with colleagues in Cambridgeshire; this arrangement enabled us to share experiences and learning as both Councils worked to meet the challenge of Covid-19.
- 4.76. In particular, I have worked with Cabinet colleagues to ensure that the bids made by children's services for additional resources in early help, children's social care and for children in care placement costs have received support. I am pleased to say that these funding requests have indeed all been supported, as would be expected given the pandemic and increased pressures that we are already seeing and expect to see for some time yet.
- 4.77. I have continued in my role of scrutiny of the effectiveness of the service, both through engagement with performance meetings with the Leader and Chief Executive, as well as through regular meetings with the Director of Children's Services and his team.
- 4.78. I have been particularly concerned to ensure that new parents have been able to access as much support as possible through the pandemic; I know how being a new parent is something that few

are completely prepared for and I have been worried about how lack of access to extended family support and to other services will have added to pressures that all new parents experience. I have made sure that this issue has remained on the agenda of partners through my involvement in the Local Safeguarding Partnership Board and I am pleased that health services have protected community health delivery during the pandemic. I have, however, been concerned at the reduction in face to face visiting by health and other services, which is why I have welcomed the decision by our services to maintain face to face visiting to children identified as being particularly vulnerable throughout the lockdown periods.

- 4.79. I have been involved in regional meetings with colleague lead Members and officers to discuss the recent increase in Elective Home Education. There is a shared concern across the region and nationally that current arrangements and legislation is no longer fit for purpose as numbers of children being electively home educated have increased. While the majority families who make the decision to home educate their children do so with the best interests of their child at heart, I and other colleagues are concerned that not all parents are fully prepared for the challenges that home educating their children brings, with the potential for some children to make less progress than might otherwise be the case. I am pleased therefore that government guidance includes the need for lengthy discussions with parents before any final decision is taken. Many parents do not realise, for example, that should they decide that they want their child to return to school after a period of home education, there is no guarantee that a place will be found for them in the school they were originally attending.
- 4.80. I have also taken part in discussions regionally and with Government representatives about how we can better work together to meet the needs of unaccompanied asylum seeking children and young people. Peterborough has always played our part in this area; we participate in the eastern region rota that helps authorities like Thurrock manage the influx of unaccompanied children they see through their port, for example, and of course we also have a regular flow of unaccompanied children presenting to agencies in Peterborough. We also assist the southern counties including Kent as and when we have capacity to do so.
- 4.81. The new National Transfer Scheme, which is designed to enable a national response to supporting Kent in particular has recently been launched. I would have preferred this to have made it compulsory for local authorities to join, rather than to have a voluntary scheme. There are a number of regions that have accepted very few unaccompanied children from the south coast authorities, mostly in the south west and north of the country. That said, the Government has further increased funding to support care leavers who were formerly unaccompanied children, removing the financial disincentive to participating in the programme. This is obviously welcome.
- 4.82. Finally, I would like to welcome Councillor Ray Bisby as my new Cabinet Adviser. Cllr Bisby will support me in undertaking my responsibilities as portfolio holder for children's services that also include our university service, skills and education. Many of you will know Councillor Bisby as the chair of our Corporate Parenting Committee. I attend these regularly and particularly value the input by our children and young people in care. I very much look forward to working with him in the future. I would like to conclude for thanking my previous Cabinet Adviser, Cllr Bashir, for all her hard work in supporting me during her time in this role.

5. CONSULTATION

- 5.1 Consultation has taken place with key officers and key partner service areas including business information services for performance data.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 That Committee:
- Gains an overview of how key performance information in relation to children's services in Peterborough;
 - Has an introduction to the work of youth offending services in the City;
 - Has an opportunity to discuss the activities of the Portfolio Holder in supporting children's services in Peterborough.

7. REASON FOR THE RECOMMENDATION

7.1 Children's services support and help to protect some of the most vulnerable children and young people in the City. How well the service performance is therefore properly a matter of significant importance to leaders and Members.

7.2 In these challenging and unprecedented times, it is more important than ever that Scrutiny Committee has the opportunity to understand, explore and scrutinise the way that we support and safeguard our vulnerable children and young people.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 There are no applicable alternative options available

9. IMPLICATIONS

Financial Implications

9.1 There are no specific financial implications arising from this report. As noted in the report, some additional funding has been identified as being required in order to meet likely pressures arising from the pandemic. Current indications are that the funds identified will be sufficient, although we are early in the financial year.

Legal Implications

9.2 There are no direct legal implications arising from this report.

Equalities Implications

9.3 There are no direct implications for equalities issues arising from this report.

Rural Implications

9.4 There are no particular implications for rural communities in Peterborough arising from this report.

Carbon Impact Assessment

9.5 Neutral impact since this report is not suggesting any fundamental changes to the way that children's services operate.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1: Inspection of Youth Offending Services in Peterborough, Her Majesty's Inspectorate of Probation.



Her Majesty's
Inspectorate of
Probation

An inspection of youth offending services in

Peterborough

HM Inspectorate of Probation, November 2020

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The role of HM Inspectorate of Probation

Her Majesty's Inspectorate of Probation is the independent inspector of youth offending and probation services in England and Wales. We report on the effectiveness of probation and youth offending service work with adults and children.

We inspect these services and publish inspection reports. We highlight good and poor practice and use our data and information to encourage high-quality services. We are independent of government and speak independently.

Please note that throughout the report the names in the practice examples have been changed to protect the individual's identity.

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Introduction

This inspection is part of our four-year programme of youth offending service (YOS) inspections. We have inspected and rated Peterborough YOS across three broad areas of its work, referred to as 'domains': the arrangements for organisational delivery of the service, the quality of work done with children sentenced by the courts, and the quality of out-of-court disposal work. We inspect against 12 'standards', shared between the domains. Overall, Peterborough YOS was rated as 'Good'.

Our standards are based on established models and frameworks, which are grounded in evidence, learning and experience. They are designed to drive improvements in the quality of work with children who have offended. Published scoring rules generate the overall YOS rating. The findings and subsequent ratings in those domains are described in this report. Our fieldwork, conducted through off-site analysis of case files and phone and video conferencing, took place between 17 and 20 August 2020.

A summary of the Peterborough YOS inspection findings for each domain is as follows:

Domain one – organisational delivery

The Peterborough YOS is well-governed and has the support of a highly committed, resourceful and resilient management team. The commitment to partnership working and collaboration is illustrated by the sharing of management staff in key strategic positions across Cambridgeshire County Council and the Peterborough Unitary Authority.

The YOS Board has a clear role in facilitating partnership arrangements which support the quality of services provided.

There is a skilled and experienced group of operational staff, who are committed to delivering high-quality services. This is complemented by good access to services provided by partner agencies. The high-quality management oversight of the work is an outstanding feature of the YOS.

Domain two – court disposals

The management of cases in the Peterborough YOS was outstanding in terms of assessment, planning and the implementation and delivery of the sentence of the court. We found some inconsistency in the quality of case reviews, although they were generally completed to a good standard.

YOS case managers demonstrated great skill in establishing useful working relationships with children and their parents or carers and were able to harness the involvement of other services speedily and effectively.

Domain three – out-of-court disposals

Work with children to deliver out-of-court disposals was sufficient in all cases, as was partnership working and decision-making leading to such a disposal. We found that the nature and intensity of work matched the children's needs and risks.

We found some inconsistent practice in the assessment of cases to support decision-making and in delivering youth cautions and other community resolutions, and too few of these cases had a good written plan.














From an already strong base we believe, if our recommendations are fully implemented, that the YOS can increase still further the quality of youth offending services in Peterborough and achieve positive outcomes for the children it supervises.

A handwritten signature in black ink, appearing to read 'Marc Baker', with a stylized, sweeping flourish at the end.

Marc Baker

Director of Operations

Ratings

Peterborough Youth Offending Service	Score	29/36
Overall rating	Good	
1. Organisational delivery		
1.1	Governance and leadership	Outstanding 
1.2	Staff	Outstanding 
1.3	Partnerships and services	Good 
1.4	Information and facilities	Good 
2. Court disposals		
2.1	Assessment	Outstanding 
2.2	Planning	Outstanding 
2.3	Implementation and delivery	Outstanding 
2.4	Reviewing	Good 
3. Out-of-court disposals		
3.1	Assessment	Good 
3.2	Planning	Inadequate 
3.3	Implementation and delivery	Outstanding 
3.4	Joint working	Outstanding 

Recommendations

As a result of our inspection findings we have made four recommendations that we believe, if implemented, will have a positive impact on the quality of youth offending services in Peterborough. This will improve the lives of the children in contact with youth offending services, and better protect the public.

The Peterborough Youth Offending Service should:

1. develop and improve working arrangements that aim to reduce the number of children who are not in education, employment or training
2. develop methods for ensuring that the views of children and their parents or carers are considered in Board and management decision-making
3. stimulate community involvement in the work of the YOS by greater engagement with the local voluntary sector
4. increase management oversight of the assessment and planning work done to support out-of-court-disposal work.

Background

Youth offending services (YOS) supervise 10–18 year-olds who have been sentenced by a court, or who have come to the attention of the police because of their offending behaviour but have not been charged – instead, they were dealt with out of court. HM Inspectorate of Probation inspects both these aspects of youth offending services. We use the terms child or children to denote their special legal status and to highlight the obligations of relevant agencies such as social care, education and health to meet their safety and wellbeing needs.

YOSs are statutory partnerships, and they are multi-disciplinary, to deal with the needs of the whole child. They are required to have staff from local authority social care and education services, the police, the National Probation Service and local health services.¹ Most YOSs are based within local authorities; however, this can vary.

YOS work is governed and shaped by a range of legislation and guidance specific to the youth justice sector (such as the National Standards for Youth Justice) or else applicable across the criminal justice sector (for example Multi-Agency Public Protection Arrangements guidance). The Youth Justice Board for England and Wales (YJB) provides some funding to YOSs. It also monitors their performance and issues guidance to them about how things are to be done.

Peterborough city is one of the United Kingdom's fastest-growing urban centres (one of 23 areas that has seen population growth of more than a quarter since 2001).²

The Peterborough YOS has a well-established place within an extensive set of partnership arrangements. In terms of governance, the YOS is accountable to a joint Youth Justice Management Board, which oversees the work of the two youth offending teams in Cambridgeshire County Council and the Peterborough unitary authority. The YOS works within a Targeted Youth Support Service (TYSS), in which the Youth and Family Team and Community and Interventions Services are also situated and co-located.

The YOS budget has reduced by over ten per cent in the last two years, and the partnership approach has permitted some economies of scale. The cost of management across several local government departments and two local authorities has been shared. This is an essential component of a cost-reduction strategy that seeks to maintain the level of frontline staff in the context of reduced funding. Operational staffing levels have remained constant over time.

The YOS's caseload is increasing, both in the numbers commencing community sentences and in the number of custodial sentences. This reflects a wider increase, in Peterborough, in the identification of criminal exploitation of children and associated serious youth violence.

After a period of staff shortages, the YOS now has a full complement of people in operational posts.

¹ The *Crime and Disorder Act 1998* set out the arrangements for local YOSs and partnership working.

² Office for National Statistics. (2020). *Population projections for local authorities*.

Contextual facts

Population information

202,259	Total population Peterborough (2019) ³
20,211	Total youth population (10–17 years) in Peterborough (2019)
4,541	Total black and minority ethnic youth population Peterborough (2011) ⁴

Demographics of children cautioned or sentenced⁵

Age	10–14	15–17
Peterborough YOS	21%	79%
National average	23%	77%

Race/ethnicity	White	Black and minority ethnic	Unknown
Peterborough YOS	75%	19%	6%
National average	70%	26%	4%

Gender	Male	Female
Peterborough YOS	86%	14%
National average	85%	15%

Additional caseload data⁶

41	Total current caseload: community sentences
6	Total current caseload in custody
2	Total current caseload on licence
18	Total current caseload: youth caution
18	Total current caseload: youth conditional caution
26	Total current caseload: community resolution or another out-of-court disposal

³ Office for National Statistics. (2020). *UK population estimates, mid-2019*.

⁴ Office for National Statistics. (2012). *Census 2011*.

⁵ Youth Justice Board. (2020). *Youth justice annual statistics: 2018 to 2019*.

⁶ Information supplied by YOS, reflecting caseload on 31 March 2020.

1. Organisational delivery



Strengths:

- An ethos of partnership working and collaboration is at the heart of the Peterborough YOS, from the Board through to service delivery.
- There is a powerful sense of purpose throughout the organisation.
- The YOS is supported by an impressive group of senior and middle managers, whose enthusiasm percolates through the organisation.
- The location of the YOS with other teams in the TYSS structure improves opportunities for service delivery and supports resilience.
- The trauma-informed approach to understanding children's behaviour is translated into clear working arrangements, supported by specialist psychologists.
- There is good access to useful information across the range of the YOS's work, and there are working systems to support improvement in most aspects of service delivery.

Areas for improvement:

- The YOS and its partners need to focus more on supporting 16 and 17-year-olds into education, employment or training
- There is scope to improve representation of the child's and their parents' or carers' views at management and Board levels.
- Greater engagement with the voluntary sector would provide scope for enhanced community contribution and involvement in the YOS's support of children.

Organisations that are well led and well managed are more likely to achieve their aims. We inspect against four standards.

1.1. Governance and leadership



The governance and leadership of the YOS supports and promotes the delivery of a high-quality, personalised and responsive service for all children.

Outstanding

In making a judgement about governance and leadership, we take into account the answers to the following three questions:

Is there a clear local vision and strategy for the delivery of a high-quality, personalised and responsive service for all children?

The Cambridgeshire and Peterborough YOS Management Board has set a clear strategy to deliver 'effective multi-agency working' to support the delivery of 'key

youth justice outcomes'. The Board monitors performance against national indicators (reoffending, first-time entrants, disproportionality, use of custody), and locally agreed indicators (education, training and employment, accommodation, and remands). Performance measurement is augmented by enhanced monitoring of reoffending, through case audits of the quality of work being delivered, and through individual case studies.

The Board is actively involved in overseeing the YOS's work, and members show a strong commitment to the partnership ethos of services for children and their families. This is exemplified by their thorough investigation of issues of disproportionality using a 'task and finish' group, which reported directly to the Board.

The Chair of the Board is relatively new to the role but has a sound grasp of the issues facing the YOS and encourages a positive sense of striving for continuous improvement in the services being delivered.

Do the partnership arrangements actively support effective service delivery?

The Management Board has appropriate membership from across the partnership, with senior representation from Cambridgeshire Constabulary, the clinical commissioning group, education, the magistrates' court, the National Probation Service, the Police and Crime Commissioner's office, social care and the voluntary sector. Each member keenly supports the YOS's work and is of sufficient seniority to support operational work through their own organisations.

There is clear alignment of the YOS with well-developed collaborative arrangements between the Cambridgeshire and Peterborough local authorities. There is a range of shared responsibilities, including a shared Chief Executive and shared senior management roles in people and communities, public health and children's services. There is a shared domestic abuse service and a joint adult and children safeguarding board. Included in these collaborative arrangements is a shared youth offending head of service.

The YOS is part of a wider organisational structure, the Targeted Youth Support Service (TYSS), and is co-located with colleagues from the Youth and Family Team and Community and Interventions Services. This allows for ready access to a wide range of services, yet with a retained, specialist, youth offending staff group. The group's expertise in the field of youth justice is widely acknowledged by local partnership workers.

Does the leadership of the YOS support effective service delivery?

The level of attainment identified through the inspection process indicates strongly that the leaders of the organisation support effective service delivery. Outcome measures in relation to first-time entrants, reoffending rates and use of custody are positive when compared with similar-sized YOSs. The management team is resilient, knowledgeable, enthusiastic and fosters a collaborative, partnership approach that is in keeping with the strategic intentions of the Management Board.

There is a clear sense of mission around the delivery of the youth offending service. Leaders attach considerable importance to understanding behaviour in the light of a well-established, trauma-informed approach to working with children.

1.2. Staff



Staff within the YOS are empowered to deliver a high-quality, personalised and responsive service for all children.

Outstanding

Key staffing data⁷

Total staff headcount (full-time equivalent, FTE)	20.5
Average caseload per case manager (FTE)	10

In making a judgement about staffing, we take into account the answers to the following four questions:

Do staffing and workload levels support the delivery of a high-quality, personalised and responsive service for all children?

Currently, Peterborough YOS is fully staffed to support high-quality work and the workload is, in our view, manageable.

During a period of staff shortages (September 2019 to March 2020), there was evidence of some delay in completing core documentation such as AssetPlus assessments. This does not appear to have had an adverse effect on the YOS's performance in terms of key outcome measures for first-time entrants, reoffending and the use of custody. There is evidence that staff are prioritising face-to-face work within their workload, leading to some delay in completion of written work.

Staff say that partnership arrangements within TYSS are a critical element in being sufficiently resilient to work as effectively as possible given the disruption to the service caused by Covid-19.

Do the skills of YOS staff support the delivery of a high-quality, personalised and responsive service for all children?

The YOS's staff and partnership colleagues impress as a highly motivated and capable group of workers. One of the partnership members of staff referred to the YOS case managers as being *"the glue that holds the support packages [for children] together"*.

There is a powerful sense of purpose within the team and an impressive balance is maintained between the sometimes-conflicting demands of meeting children's needs and managing the risk of harm to others that can result from negative behaviours.

The dedicated psychologist resource, part of the TYSS psychology team, has an input into 45 per cent of the cases being worked with, and specialist psychologists are involved in case formulation (planning) and risk management meetings.

All appropriate secondments, particularly police and probation staff, are in place and lead to sound working practices in out-of-court disposals and transition to adult services.

⁷ Data supplied by YOS and reflecting the caseload at the time of the inspection announcement.

Does the oversight of work support high-quality delivery and professional development?

All staff involved in managing cases, including seconded staff, receive high-quality monthly supervision from their manager in the YOS. This complements oversight of their work through safety reviews, risk management planning and the range of formal case review meetings.

Describing the monthly case audits undertaken by managers, one member of staff informed the inspector that "... *there is a good focus on strengths; they are very constructive and always lead to face-to-face feedback*".

Are arrangements for learning and development comprehensive and responsive?

There is a clear workforce development plan, with prioritised and resourced training in assessment and planning, the Good Lives Model (desistance-based interventions), child criminal exploitation, trauma-informed approaches and the positive parenting programme. Access to workforce development support is identified in annual personal development reviews, training analysis, quality assurance workshops and through training delivered by the Safeguarding Board.

1.3. Partnerships and services



A comprehensive range of high-quality services is in place, enabling personalised and responsive provision for all children.

Good

In making a judgement about partnerships and services, we take into account the answers to the following three questions:

Is there a sufficiently comprehensive and up-to-date analysis of the profile of children, to ensure that the YOS can deliver well-targeted services?

There is live, tracked data concerning the profile of children in the Peterborough YOS caseload. The data is sufficiently segmented to enable the YOS to know the children's age, gender and ethnicity. Staff have a clear understanding of reoffending data, offending types, sentence/disposal types, the method of case management being used (on a scaled approach), the numbers at risk of child criminal exploitation and analysis of educational involvement.

Regarding issues of disproportionality, eastern European children are clearly over-represented within the YOS caseload, comprising 31 per cent of cases. The YOS addresses this at an operational level by early identification of individual differences and consequent needs, such as language, looked-after child status or learning needs. It is evident, both from our inspection sample and from discussions with staff, that the YOS takes a highly sensitive and responsive approach to addressing the diverse needs of children.

The YOS has recently recruited an eastern European member of staff to support the work with this group of children.

Does the YOS partnership have access to the volume, range and quality of services and interventions to meet the needs of all children?

A comprehensive range of high-quality services is available to support children's needs. Services include a Home Office-funded SAFE team (funded in conjunction with the Police and Crime Commissioner to work with children deemed to be at a moderate or significant risk of exploitation) to work on child criminal exploitation, a dedicated substance misuse intervention, and direct access to a specialist psychological service (as part of public health, this affords good access to community child and adolescent mental health services). There is also dedicated restorative justice and victims work and access to specialist work for children missing education (CME) and older children not in education, employment or training (NEET).

The services available provide a good range of practical activities and specialist support to address the needs of the children

13 per cent of the children in the YOS caseload had an education, health and care plan (EHCP). It is of note that the YOS's performance has improved with regard to the CME figure for children of statutory school age; however, the proportion of children aged 16 or over who are designated as NEET remains stubbornly high, at 62.5 per cent. This is an area where financial constraints have had a direct effect on the services being provided. A referral system to children's workers and NEET workers in the Community and Interventions Team has replaced an education worker based in the YOS.

Looked-after children in the YOS caseload benefit from the TYSS structure that means there is ready access to support from the Youth and Family Team or co-working at 'early help' and 'complex children in need' levels. The aim of this work is to prevent children's circumstances needing to escalate to 'in care' status.

Are arrangements with statutory partners, providers and other agencies established, maintained and used effectively to deliver high-quality services?

There are clearly delineated arrangements demonstrating the YOS's alignment with a system of 'Peterborough Partnership Governance'. This links the YOS to the Health and Wellbeing Board, a county-wide Community Safety Board and the Executive Safeguarding Board.

The reduced financial circumstances within which the YOS operates have had an adverse effect on the role of the voluntary sector in YOS services. Previous arrangements involving mentors and parent counsellors have diminished, and the remaining volunteers work exclusively on the referral panels overseeing referral orders. The YOS has yet to re-engage fully with the voluntary sector in the locality.

Involvement of children and their parents and carers

Our survey of children and their parents or carers for this inspection found that they hold a strongly positive view of the YOS's work.

In direct work with children and their parents or carers, YOS staff have a well-developed approach to eliciting, and considering, their views on all aspects of supervision and intervention. There is also evidence that children are engaged in the development of facilities through consultation focus groups.

There are parent and carer forums within the wider TYSS arrangements. Through this work, the YOS identified high proportions of children with attention deficit

hyperactivity disorder (ADHD) and autism spectrum disorder (ASD) in the caseload. It is now developing neurologically-based ways of working with these children to prevent them from committing crimes and entering the justice system.

Children and their parents or carers are not directly involved in the oversight of the YOS at management and Board levels.

1.4. Information and facilities



Timely and relevant information is available and appropriate facilities are in place to support a high-quality, personalised and responsive approach for all children.

Good

As this inspection was undertaken remotely, we were unable to view the YOS's premises. In making a judgement about information and facilities, we take into account the answers to the following four questions:

Are the necessary policies and guidance in place to enable staff to deliver a quality service, meeting the needs of all children?

The YOS has a full range of relevant and up-to-date policies, each with a designated owner and subject to sign-off and review arrangements. These are deployed effectively through management systems.

Staff are clear how to access services from partners and providers. Information gathered from the cases we inspected indicates that staff are very confident in their ability to access services that support desistance, the safety and wellbeing of the child and the management of risk of harm to others.

Does the YOS's delivery environment(s) meet the needs of all children and enable staff to deliver a quality service?

The YOS delivers work in local authority premises subject to standardised health and safety arrangements. There was evidence that children helped to design the layout of some of the facilities used, and much of the service is delivered in children's homes.

We were advised that, during the restrictions applied as a consequence of Covid-19, options for contact away from the home have increased, as a greater number of locations became available for direct contact work with children.

Do the information and communication technology (ICT) systems enable staff to deliver a quality service, meeting the needs of all children?

The Peterborough YOS is supported well by ICT infrastructure. A typical example of the level of analysis available is in the operation of the SAFE team for children at risk of criminal exploitation. Using a Safeguarding Board Risk Assessment Matrix process, managed by the Multi-Agency Safeguarding Hub (MASH), the scheme can identify the numbers at risk, the level of risk and the numbers actively involved with the YOS and differentiate between sexual and other criminal exploitation. Children at moderate to significant risk of exploitation are referred to the SAFE team.

Are analysis, evidence and learning used effectively to drive improvement?

There is a good fit between the use of data, quality assurance work and the delivery of the service.

The YOS learns from serious incidents following critical learning reviews and Multi-Agency Public Protection Arrangements serious case reviews. It also focuses on extracting and applying learning from HM Inspectorate of Probation reports.

Issues identified

are incorporated into routine quality audits undertaken by managers.

The YOS, in an internal review of performance, has identified that it needs to improve its performance in respect of the numbers of NEET cases. This is an example of the systems not having the requisite impact in all areas of practice.



2. Court disposals

We took a detailed look at seven community sentences and one custodial sentence managed by the YOS. We also conducted seven interviews with the relevant case managers or a manager with current knowledge of the case. We examined the quality of assessment; planning; implementation and delivery of services; and reviewing.

Strengths:

- Working relationships with the child and their parent or carer are positive and supportive of the work being delivered.
- Assessments are based on a wide range of sources, and we saw good analysis of information to support children’s desistance, improve their safety and wellbeing and understand the risk of harm they posed to others.
- There is consistent and good involvement of the child and their parent or carer at all stages of the work.
- A trauma-informed approach to working with children is clearly at the heart of case management.
- The work is underpinned by effective partnership working.

Areas for improvement:

- Concerns about risk of harm were not always incorporated into case reviews.
- Contingency planning for when risk to the child’s safety and wellbeing or risk of harm to others increases is not always given sufficient attention.

Work with children sentenced by the courts will be more effective if it is well targeted, planned and implemented. In our inspections, we look at a sample of cases. In each of those cases, we inspect against four standards.

2.1. Assessment



Assessment is well-informed, analytical and personalised, actively involving the child and their parents/carers.

Outstanding

Our rating⁸ for assessment is based on the following key questions:

Of the 8 cases inspected	Number 'Yes'
Does assessment sufficiently analyse how to support the child’s desistance?	7

⁸ The rating for the standard is driven by the lowest score on each of the key questions, which is placed in a rating band. See Annexe 1 for a more detailed explanation.

Does assessment sufficiently analyse how to keep the child safe?	7
Does assessment sufficiently analyse how to keep other people safe?	7

The quality of assessment in this YOS was rated as 'Outstanding'. Almost all the cases inspected were of a sufficient standard regarding supporting the child's desistance, keeping the child safe and attending to any apparent risks to individual or potential future victims.

Does assessment sufficiently analyse how to support the child's desistance?

Of the 8 cases inspected:	Number 'Yes'
Is there sufficient analysis of offending behaviour, including the child's attitudes towards and motivations for their offending?	7
Does assessment consider the diversity and wider familial and social context of the child, utilising information held by other agencies?	6
Does assessment focus on the child's strengths and protective factors?	7
Where applicable, does assessment analyse the key structural barriers facing the child?	5
Is sufficient attention given to understanding the child's levels of maturity, ability and motivation to change, and their likelihood of engaging with the court disposal?	7
Where applicable, does assessment give sufficient attention to the needs and wishes of the victim/s, and opportunities for restorative justice?	5
Are the child and their parents/carers meaningfully involved in their assessment, and are their views taken into account?	6

Does assessment sufficiently analyse how to keep the child safe?

Of the 8 cases inspected:	Number 'Yes'
Does assessment clearly identify and analyse any risks to the safety and wellbeing of the child?	6
Does assessment draw sufficiently on available sources of information, including other assessments, and involve other agencies where appropriate?	7
Where applicable, does assessment analyse controls and interventions to promote the safety and wellbeing of the child?	7

Does assessment sufficiently analyse how to keep other people safe?

Of the 8 cases inspected:	Number 'Yes'
Does assessment clearly identify and analyse any risk of harm to others posed by the child, including identifying who is at risk and the nature of that risk?	7
Does assessment draw sufficiently on available sources of information, including past behaviour and convictions, and involve other agencies where appropriate?	7
Does assessment analyse controls and interventions to manage and minimise the risk of harm presented by the child?	7

The assessment work inspected was typically based on an appropriately broad set of information sources, including children's social care, police, and mental health services, where relevant to the needs of the child. There was convincing evidence of the child and their parent or carer being closely involved and engaged in the assessment process.

The trauma-informed approach of the YOS workers is reflected in the level of information-gathering and analysis of troubled life experiences we saw in case assessment. The needs of the child were identified clearly and there was a good balance of focus on desistance, safety and wellbeing and risk of harm to others.

2.2. Planning



Planning is well-informed, holistic and personalised, actively involving the child and their parents/carers.

Outstanding

Our rating⁹ for planning is based on the following key questions:

Of the 8 cases inspected	Number of relevant cases	Number 'Yes'
Does planning focus sufficiently on supporting the child's desistance?	8	8
Does planning focus sufficiently on keeping the child safe? ¹⁰	8	8

⁹ The rating for the standard is driven by the lowest score on each of the key questions, which is placed in a rating band. See Annexe 1 for a more detailed explanation.

¹⁰ This question is only relevant in cases where there are factors related to keeping the child safe.

Does planning focus sufficiently on keeping other people safe? ¹¹	6	6
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The planning in all cases inspected was sufficient in respect of the focus on desistance and keeping the child safe. All of the cases where risk of harm to others was a factor had sufficient plans to keep people safe.

Does planning focus on supporting the child's desistance?

Of the 8 cases inspected:	Number 'Yes'
Does planning set out the services most likely to support desistance, paying sufficient attention to the available timescales and the need for sequencing?	8
Does planning take sufficient account of the diversity and wider familial and social context of the child?	7
Does planning take sufficient account of the child's strengths and protective factors, and seek to reinforce or develop these as necessary?	8
Does planning take sufficient account of the child's levels of maturity, ability and motivation to change, and seek to develop these as necessary?	8
Where applicable, does planning give attention to the needs and wishes of the victim/s?	6
Are the child and their parents/carers meaningfully involved in planning, and are their views taken into account?	7

Does planning focus sufficiently on keeping the child safe?

Of the 8 cases with factors related to keeping the child safe:	Number 'Yes'
Does planning promote the safety and wellbeing of the child, sufficiently addressing risks?	8
Does planning involve other agencies where appropriate, and is there sufficient alignment with other plans (e.g. child protection or care plans) concerning the child?	8
Does planning set out the necessary controls and interventions to promote the safety and wellbeing of the child?	8

¹¹ This question is only relevant in cases where there are factors related to keeping other people safe.

Does planning set out necessary and effective contingency arrangements to manage those risks that have been identified?	5
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Does planning focus sufficiently on keeping other people safe?

Of the 6 cases with factors related to keeping other people safe:	Number 'Yes'
Does planning promote the safety of other people, sufficiently addressing risk of harm factors?	6
Does planning involve other agencies where appropriate?	6
Does planning address any specific concerns and risks related to actual and potential victims?	5
Does planning set out the necessary controls and interventions to promote the safety of other people?	6
Does planning set out necessary and effective contingency arrangements to manage those risks that have been identified?	3

In all the cases inspected there was sufficient planning to support desistance work and in almost all of the cases there was a good level of involvement of the child and their parent or carer in the planning process. All cases were assessed as sufficient in respect of keeping the child safe and keeping other people safe. Some improvement could be achieved by developing contingency planning to manage increases in risks to the wellbeing of the child and the risk of harm presented to others.

2.3. Implementation and delivery



High-quality, well-focused, personalised and coordinated services are delivered, engaging and assisting the child.	Outstanding
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Our rating¹² for implementation and delivery is based on the following key questions:

Of the 8 cases inspected	Number of relevant cases	Number 'Yes'
Does the implementation and delivery of services effectively support the child's desistance?	7	7

¹² The rating for the standard is driven by the lowest score on each of the key questions, which is placed in a rating band. See Annexe 1 for a more detailed explanation.

Does the implementation and delivery of services effectively support the safety of the child? ¹³	7	7
Does the implementation and delivery of services effectively support the safety of other people? ¹⁴	5	5

In all cases the implementation and delivery of services sufficiently supported desistance, the safety of the child, and the risk of harm to others.

Does the implementation and delivery of services effectively support the child's desistance?

Of the 8 cases inspected:	Number 'Yes'
Are the delivered services those most likely to support desistance, with sufficient attention given to sequencing and the available timescales?	7
Does service delivery reflect the diversity and wider familial and social context of the child, involving parents/carers or significant others?	7
Does service delivery build upon the child's strengths and enhance protective factors?	7
Is sufficient focus given to developing and maintaining an effective working relationship with the child and their parents/carers?	7
Does service delivery promote opportunities for community integration including access to services post-supervision?	7
Is sufficient attention given to encouraging and enabling the child's compliance with the work of the YOS?	7
Are enforcement actions taken when appropriate?	3 ¹⁵

Does the implementation and delivery of services effectively support the safety of the child?

Of the 7 cases with factors related to keeping the child safe:	Number 'Yes'
Does service delivery promote the safety and wellbeing of the child?	7
Where applicable, is the involvement of other organisations in keeping the child safe sufficiently well-coordinated?	7

¹³ This question is only relevant in cases where there are factors related to keeping the child safe.

¹⁴ This question is only relevant in cases where there are factors related to keeping other people safe.

¹⁵ This figure refers to the three cases where appropriate enforcement action was taken.

Does the implementation and delivery of services effectively support the safety of other people?

Of the 5 cases with factors related to keeping other people safe:	Number 'Yes'
Are the delivered services sufficient to manage and minimise the risk of harm?	5
Where applicable, is sufficient attention given to the protection of actual and potential victims?	5
Where applicable, is the involvement of other agencies in managing the risk of harm sufficiently well-coordinated?	5

This is an impressive set of inspection findings, with the case managers meeting all the requirements of HM Inspectorate of Probation's standards in all cases. Interventions are started promptly and there is good evidence that school-age children engage with education. There was consistent evidence of positive partnership working, underpinned with effective communication between agencies by the case worker. The supportive relationship-building between the case manager and child shines through in the delivery of work.

2.4. Reviewing



Reviewing of progress is well-informed, analytical and personalised, actively involving the child and their parents/carers.	Good
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Our rating¹⁶ for reviewing is based on the following key questions:

Of the 8 cases inspected ¹⁷	Number of relevant cases	Number 'Yes'
Does reviewing focus sufficiently on supporting the child's desistance?	8	8
Does reviewing focus sufficiently on keeping the child safe?	8	7
Does reviewing focus sufficiently on keeping other people safe?	7	5

¹⁶ The rating for the standard is driven by the lowest score on each of the key questions, which is placed in a rating band. See Annexe 1 for a more detailed explanation.

¹⁷ We only expect to see evidence of reviewing in cases where there have been changes in factors related to desistance, keeping the child safe and/or keeping other people safe.

In some of the cases inspected there was evidence that emerging concerns about risk of harm had not been incorporated into the review of the case and, consequently, the work plan had not been adjusted in the light of these factors.

Does reviewing focus sufficiently on supporting the child's desistance?

Of the 8 cases where there were changes in factors related to desistance:	Number 'Yes'
Does reviewing identify and respond to changes in factors linked to desistance?	8
Does reviewing focus sufficiently on building upon the child's strengths and enhancing protective factors?	8
Does reviewing consider motivation and engagement levels and any relevant barriers?	8
Are the child and their parents/carers meaningfully involved in reviewing their progress and engagement, and are their views taken into account?	8

Does reviewing focus sufficiently on keeping the child safe?

Of the 8 cases where there were changes in factors related to keeping the child safe:	Number 'Yes'
Does reviewing identify and respond to changes in factors related to safety and wellbeing?	7
Where applicable, is reviewing informed by the necessary input from other agencies involved in promoting the safety and wellbeing of the child?	8
Where applicable, does reviewing lead to the necessary adjustments in the ongoing plan of work to promote the safety and wellbeing of the child?	7

Does reviewing focus sufficiently on keeping other people safe?

Of the 7 cases where there were changes in factors related to keeping other people safe:	Number 'Yes'
Does reviewing identify and respond to changes in factors related to risk of harm?	5
Where applicable, is reviewing informed by the necessary input from other agencies involved in managing the risk of harm?	6
Are the child and their parents/carers meaningfully involved in reviewing their risk of harm, and are their views taken into account?	6

Where applicable, does reviewing lead to the necessary adjustments in the ongoing plan of work to manage and minimise the risk of harm?	4
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We rated the work on reviewing cases as 'Good'. In all the cases we inspected, there was sufficient review of desistance factors and of issues concerning the wellbeing of the child.

In some of the cases we identified new factors that escalated the risk of harm to others, and these were not fully incorporated into the arrangements for working with the child. This impacted on the rating of the reviewing standard.

3. Out-of-court disposals



We inspected five cases managed by the YOS that had received an out-of-court disposal. These consisted of one youth conditional caution, two youth cautions, and two community resolutions. We interviewed the case managers in three cases and a line manager in two further cases.

We examined the quality of assessment; planning; and implementation and delivery of services. Each of these elements was inspected in respect of work done to address desistance. For the five cases where there were factors related to harm, we also inspected work done to keep other people safe. In the five cases where safety and wellbeing concerns were identified, we looked at work done to safeguard the child. We also looked at the quality of joint working with local police.

Strengths:

- The responsibilities of the key partners in this area of work are carefully outlined in a joint working agreement between the police and the YOS.
- Assessment work was consistently of a good standard in relation to supporting desistance and considering the risk of harm to others.
- The delivery of out-of-court disposal work was of a high standard.
- The joint work associated with out-of-court disposals was of a high standard, reflecting a developed, coherent and well-implemented approach.
- The involvement of the child and their parent or carer in the process was good in all cases.

Areas for improvement:

- Assessment of risk to the safety and wellbeing of the child was not consistently of a sufficient standard.
- Planning work was not good enough in too many cases.

Work with children receiving out-of-court disposals will be more effective if it is well targeted, planned and implemented. In our inspections, we look at a sample of cases. In each of those cases, we inspect against four standards.

3.1. Assessment



Assessment is well-informed, analytical and personalised, actively involving the child and their parents/carers.

Good

Our rating¹⁸ for assessment is based on the following key questions:

Of the 5 cases inspected:	Number 'Yes'
Does assessment sufficiently analyse how to support the child's desistance?	4
Does assessment sufficiently analyse how to keep the child safe?	3
Does assessment sufficiently analyse how to keep other people safe?	4

We rated the assessment of cases as 'Good'. In almost all the cases the assessment of desistance factors and keeping other people safe was sufficient. A few cases did not have enough work done regarding keeping the child safe.

Does assessment sufficiently analyse how to support the child's desistance?

Of the 5 cases inspected:	Number 'Yes'
Is there sufficient analysis of offending behaviour, including the child's acknowledgement of responsibility, attitudes towards and motivations for their offending?	4
Does assessment consider the diversity and wider familial and social context of the child, utilising information held by other agencies?	3
Does assessment focus on the child's strengths and protective factors?	4
Where applicable, does assessment analyse the key structural barriers facing the child?	4
Is sufficient attention given to understanding the child's levels of maturity, ability and motivation to change?	4
Where applicable, does assessment give sufficient attention to the needs and wishes of the victim/s, and opportunities for restorative justice?	4
Are the child and their parents/carers meaningfully involved in their assessment, and are their views taken into account?	4

¹⁸ The rating for the standard is driven by the lowest score on each of the key questions, which is placed in a rating band. See Annexe 1 for a more detailed explanation.

Does assessment sufficiently analyse how to keep the child safe?

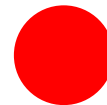
Of the 5 cases inspected:	Number 'Yes'
Does assessment clearly identify and analyse any risks to the safety and wellbeing of the child?	3
Does assessment draw sufficiently on available sources of information, including other assessments, and involve other agencies where appropriate?	2

Does assessment sufficiently analyse how to keep other people safe?

Of the 5 cases inspected:	Number 'Yes'
Does assessment clearly identify and analyse any risk of harm to others posed by the child, including identifying who is at risk and the nature of that risk?	4
Does assessment draw sufficiently on available sources of information, including any other assessments that have been completed, and other evidence of behaviour by the child?	4

The cases inspected were mostly of a sufficient quality. There was particularly strong involvement of the child and their parents/carers in nearly all cases. In some cases, insufficient attention was given to the safety and wellbeing of the child. We also found a few cases where assessment of the needs of the child had been delayed.

3.2. Planning



Planning is well-informed, analytical and personalised, actively involving the child and their parents/carers.

Inadequate

Our rating¹⁹ for planning is based on the following key questions:

Of the 5 cases inspected	Relevant cases	Number 'Yes'
Does planning focus on supporting the child's desistance?	5	2
Does planning focus sufficiently on keeping the child safe? ²⁰	5	3
Does planning focus sufficiently on keeping other people safe? ²¹	5	2

¹⁹ The rating for the standard is driven by the lowest score on each of the key questions, which is placed in a rating band. See Annexe 1 for a more detailed explanation.

²⁰ This question is only relevant in cases where there are factors related to keeping the child safe.

²¹ This question is only relevant in cases where there are factors related to keeping other people safe.

We rated the planning work of out-of-court disposals as 'Inadequate'. Planning in too few cases was sufficient in relation to desistance work and the risk of harm to others the child presented.

Does planning focus on supporting the child's desistance?

Of the 5 cases inspected:	Number 'Yes'
Does planning set out the services most likely to support desistance, paying sufficient attention to the available timescales and the need for sequencing?	2
Does planning take sufficient account of the diversity and wider familial and social context of the child?	2
Does planning take sufficient account of the child's strengths and protective factors, and seek to reinforce or develop these as necessary?	4
Does planning take sufficient account of the child's levels of maturity, ability and motivation to change, and seek to develop these as necessary?	3
Does planning take sufficient account of opportunities for community integration, including access to mainstream services following completion of out-of-court disposal work?	3
Where applicable, does planning give sufficient attention to the needs and wishes of the victim/s?	3
Are the child and their parents/carers meaningfully involved in planning, and are their views taken into account?	4
Is planning proportionate to the disposal type, with interventions capable of being completed within appropriate timescales?	5

Does planning focus sufficiently on keeping the child safe?

Of the 5 cases with factors relevant to keeping the child safe:	Number 'Yes'
Does planning promote the safety and wellbeing of the child, sufficiently addressing risks?	3
Where applicable, does planning involve other agencies where appropriate, and is there sufficient alignment with other plans (e.g. child protection or care plans) concerning the child?	4
Does planning include necessary contingency arrangements for those risks that have been identified?	2

Does planning focus sufficiently on keeping other people safe?

Of the 5 cases with factors relevant to keeping other people safe:	Number 'Yes'
Does planning promote the safety of other people, sufficiently addressing risk of harm factors?	2
Where applicable, does planning involve other agencies where appropriate?	4
Where applicable, does planning address any specific concerns and risks related to actual and potential victims?	2
Does planning include necessary contingency arrangements for those risks that have been identified?	2

Our rating for the planning of cases is based on the identification of some important shortfalls in the standard of work. In too many cases the child's motivation to undertake the work being proposed had not been sufficiently considered. Some key aspects of the child's circumstances, for example substance misuse, lifestyle choices, education planning and emotional health, had been overlooked in the planning process. There was too little consideration of the steps that would need to be taken if the child's circumstances changed in a way that was likely to put their wellbeing at risk or increased the risk of harm they posed to others.

As described below, the work delivered in an out-of-court disposal was sufficient in all aspects, but the written planning documentation did not fully support this. The planning for a case should underpin delivery. Where it does not, there are clear risks to the continuity of work should, for example, the case worker become ill or need to be absent from work for other reasons.

3.3. Implementation and delivery



High-quality, well-focused, personalised and coordinated services are delivered, engaging and assisting the child.	Outstanding
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Our rating²² for implementation and delivery is based on the following key questions:

Of the 5 cases inspected	Number of relevant cases	Number 'Yes'
Does service delivery effectively support the child's desistance?	5	4

²² The rating for the standard is driven by the lowest score on each of the key questions, which is placed in a rating band. See Annexe 1 for a more detailed explanation.

Does service delivery effectively support the safety of the child? ²³	5	4
Does service delivery effectively support the safety of other people? ²⁴	5	5

We rated the delivery of out-of-court disposal work as 'Outstanding'. In almost all cases inspected the work was sufficient to support the child's desistance. In almost all the cases there was sufficient work undertaken to support the safety of the child and other people.

Does service delivery effectively support the child's desistance?

Of the 5 cases inspected:	Number 'Yes'
Are the delivered services those most likely to support desistance, with sufficient attention given to sequencing and the available timescales?	4
Does service delivery reflect the diversity and wider familial and social context of the child, involving parents/carers or significant others?	4
Is sufficient focus given to developing and maintaining an effective working relationship with the child and their parents/carers?	4
Is sufficient attention given to encouraging and enabling the child's compliance with the work of the YOS?	4
Does service delivery promote opportunities for community integration, including access to mainstream services?	3

Does service delivery effectively support the safety of the child?

Of the 5 cases with factors related to the safety of the child:	Number 'Yes'
Does service delivery promote the safety and wellbeing of the child?	4
Where applicable, is the involvement of other agencies in keeping the child safe sufficiently well utilised and coordinated?	3

²³ This question is only relevant in cases where there are factors related to keeping the child safe.

²⁴ This question is only relevant in cases where there are factors related to keeping other people safe.

Does service delivery effectively support the safety of other people?

Of the 5 cases with factors related to the safety of other people:	Number 'Yes'
Where applicable, is sufficient attention given to the protection of actual and potential victims?	4
Are the delivered services sufficient to manage and minimise the risk of harm?	4

The delivery of out-of-court disposal work is well-structured, involves an impressive range of partner agencies and provides well-documented evidence of comprehensive packages of intervention. These arrangements match the highly complex needs of the children who are being worked with.

3.4. Joint working



Joint working with the police supports the delivery of high-quality, personalised and coordinated services.

Outstanding

Our rating²⁵ for joint working is based on the following key questions:

Of the 5 cases inspected	Number of relevant cases	Number 'Yes'
Are the YOS's recommendations sufficiently well-informed, analytical and personalised to the child, supporting joint decision making?	5	5
Does the YOS work effectively with the police in implementing the out-of-court disposal? ²⁶	1	1

We rated joint working as 'Outstanding', as all the cases inspected met HM Inspectorate of Probation's standards.

²⁵ The rating for the standard is driven by the lowest score on each of the key questions, which is placed in a rating band. See Annexe 1 for a more detailed explanation.

²⁶ This question is only relevant in youth conditional caution cases.

Are the YOS’s recommendations sufficiently well-informed, analytical and personalised to the child, supporting joint decision-making?

Of the 5 cases inspected:	Number 'Yes'
Where applicable, are the recommendations by the YOS for out-of-court disposal outcomes, conditions and interventions appropriate and proportionate?	5
Do the recommendations consider the degree of the child’s understanding of the offence and their acknowledgement of responsibility?	5
Where applicable, is a positive contribution made by the YOS to determining the disposal?	5
Is sufficient attention given to the child’s understanding, and their parents/carers’ understanding, of the implications of receiving an out-of-court disposal?	3
Is the information provided to inform decision making timely to meet the needs of the case, legislation and guidance?	4
Where applicable, is the rationale for joint disposal decisions appropriate and clearly recorded?	5

Does the YOS work effectively with the police in implementing the out-of-court disposal?

Of the 1 case with a youth conditional caution:	Number 'Yes'
Where applicable, does the YOS inform the police of progress and outcomes in a sufficient and timely manner?	1
Is sufficient attention given to compliance with and enforcement of the conditions?	1

Joint working is of a sufficient standard in all the cases we inspected. It is underpinned by a clear decision-making process, good recording systems and a positive contribution by the YOS team in each case. The implications of receiving an out-of-court disposal were not made clear to children and their parents/carers in all cases.

Annexe 1: Methodology

HM Inspectorate of Probation standards

The standards against which we inspect youth offending services are based on established models and frameworks, which are grounded in evidence, learning and experience. These standards are designed to drive improvements in the quality of work with children who have offended.²⁷

The inspection methodology is summarised below, linked to the three domains in our standards framework. We focused on obtaining evidence against the standards, key questions and prompts in our inspection framework. It is important that all youth offending services, regardless of size, are inspected to highlight good practice and to identify areas for improvement. Of course, some YOSs have very small caseloads and so the percentages and figures quoted in these reports need to be read with care. However, all domain two samples, even for the smallest YOSs, meet an 80 per cent confidence level and in some of the smaller YOSs inspectors may be assessing all of that service's cases.

Domain one: organisational delivery

The youth offending service submitted evidence in advance and the youth offending service management Board Chair delivered a presentation covering the following areas:

- How do organisational delivery arrangements in this area make sure that the work of your YOS is as effective as it can be, and that the life chances of children who have offended are improved?
- What are your priorities for further improving these arrangements?

During the main fieldwork phase, we conducted nine interviews with case managers, asking them about their experiences of training, development, management supervision and leadership. We held various meetings, which allowed us to triangulate evidence and information. In total, we conducted nine meetings, which included meetings with managers, partner organisations, and staff. The evidence collected under this domain was judged against our published ratings characteristics.²⁸

Domain two: court disposals

We completed case assessments over a one-week period, examining case files and interviewing case managers. Eight of the cases selected were those of children who had received court disposals five to twelve months earlier, enabling us to examine work in relation to assessing, planning, implementing and reviewing. Where necessary, interviews with other people significantly involved in the case also took place.

We examined eight court disposals. The sample size was set to achieve a confidence level of 80 per cent (with a margin of error of 5), and where possible we ensured

²⁷ HM Inspectorate's standards are available here:
<https://www.justiceinspectors.gov.uk/hmiprobation/about-our-work/our-standards-and-ratings/>

that the ratios in relation to gender, sentence or disposal type, risk of serious harm, and risk to safety and wellbeing classifications matched those in the eligible population.

Domain three: out-of-court disposals

We completed case assessments over a one-week period, examining case files and interviewing case managers. Five cases selected were those of children who had received out-of-court disposals five to twelve months earlier. This enabled us to examine work in relation to assessing, planning, implementing and joint working. Where necessary, interviews with other people significantly involved in the case also took place.

We examined five out-of-court disposals. The sample size was set so that the combined case sample size comprises 60 per cent domain two cases and 40 per cent domain three. Where possible, we ensured the ratios in relation to gender, sentence or disposal type, risk of serious harm, and risk to safety and wellbeing classifications matched those in the eligible population.

In some areas of this report, data may have been split into smaller sub-samples – for example, male/female cases. Where this is the case, the margin of error for the sub-sample findings may be higher than five.

Ratings explained

Domain one ratings are proposed by the lead inspector for each standard. They will be a single judgement, using all the relevant sources of evidence. More detailed information can be found in the probation inspection domain one rules and guidance on the website.

In this inspection, we conducted a detailed examination of a sample of eight court disposals and five out-of-court disposals. In each of those cases, we inspect against four standards: assessment, planning, and implementation/delivery. For court disposals, we look at reviewing; and in out-of-court disposals, we look at joint working with the police. For each standard, inspectors answer a number of key questions about different aspects of quality, including whether there was sufficient analysis of the factors related to offending; the extent to which children were involved in assessment and planning; and whether enough was done to assess and manage the safety and wellbeing of the child, and any risk of harm posed to others.

For each standard, the rating is aligned to the lowest banding at the key question level, recognising that each key question is an integral part of the standard.

Lowest banding (key question level)	Rating (standard)
Minority: <50%	Inadequate
Too few: 50-64%	Requires improvement
Reasonable majority: 65-79%	Good
Large majority: 80%+	Outstanding ☆

We use case sub-samples for some of the key questions in domains two and three. For example, when judging whether planning focused sufficiently on keeping other people safe, we exclude those cases where the inspector deemed the risk of serious harm to be low. This approach is justified on the basis that we focus on those cases where we expect meaningful work to take place.

An element of professional discretion may be applied to the standards ratings in domains two and three. The ratings panel considers whether professional discretion should be exercised where the lowest percentage at the key question level is close to the rating boundary, for example between 'Requires improvement' and 'Good' (specifically, within five percentage points of the boundary; or where a differing judgement in one case would result in a change in rating; or where the rating is based upon a sample or sub-sample of five cases or fewer). The panel considers the sizes of any sub-samples used and the percentages for the other key questions within that standard, such as whether they fall within different bandings and the level of divergence, to make this decision.

Overall provider rating

Straightforward scoring rules are used to generate the overall provider rating. Each of the ten standards will be scored on a 0-3 scale as listed in the following table.

Score	Rating (standard)
0	Inadequate
1	Requires improvement
2	Good
3	Outstanding ☆

Adding the scores for each standard together produces the overall rating on a 0-30 scale as listed in the following table.

Score	Rating (overall)
0-6	Inadequate
7-18	Requires improvement
19-30	Good
31-36	Outstanding ☆

We do not include any weightings in the scoring rules. The rationale for this is that all parts of the standards framework are strongly linked to effective service delivery and positive outcomes, and we have restricted ourselves to those that are most essential. Our view is that providers need to focus across all the standards, and we do not want to distort behaviours in any undesirable ways. Furthermore, the underpinning evidence supports including all standards/key questions in the rating, rather than weighting individual elements.

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 7
15 JULY 2021	PUBLIC REPORT

Report of:	Wendi Ogle Welbourn, Executive Director, People and Communities	
Cabinet Member(s) responsible:	Cllr Lynne Ayres - Cabinet Member for Children’s Services, Education, Skills and the University	
Contact Officer(s):	Jonathan Lewis – Service Director (Education) Toni Bailey, Assistant Director (SEND & Inclusion)	Tel. 07592612380

UPDATE ON WRITTEN STATEMENT OF ACTION & JOINT SEND STRATEGY

RECOMMENDATIONS	
FROM: Jonathan Lewis Service Director (Education)	Deadline date: 19.07.21 (Date of next Joint SEND Strategy partnership meeting)
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Commend the efforts of the multi-agency partners in achieving progress towards the completion of workstreams across the Written Statement of Action 2. Support and acknowledge the Joint SEND strategy key aims, and 3. Confirm support for the Phased approach to the Joint SEND Strategic Action Plan with specific focus on Phase One which is being run between May 2021 and May 2022 	

1. ORIGIN OF REPORT

1.1 This report is submitted to Children and Education Scrutiny Committee following a request from the Scrutiny Committee for an update on progress on the items included in the report.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to provide additional or background information regarding the Written Statement of Action and the SEND Strategy requested by the Committee at its Annual Work Programming session held on 15 June 2021.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

Education, including:

- a) University and Higher Education;
- b) Careers; and
- c) Special Needs and Inclusion.

3. TIMESCALES

Is this a Major Policy / Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Update on Written Statement of Action (WSoA)

A Joint SEND Area Inspection was undertaken in June 2019. This inspection provided feedback on the effectiveness of the LA in implementing the disability and special educational needs reforms as set out in the Children and Families Act 2014. The inspection team was led by an HMI (lead inspector) from Ofsted and includes children services inspectors from the CQC. The inspection included discussion with children and young people with SEND, parents and carers, as well as local authority and National Health Service officers. The inspection also included visits to a range of providers to discuss how the reforms from 2014 have been implemented and meetings with leaders from health, care and education, reviewing performance data and evidence about the local offer and joint commissioning arrangements.

Following the Joint Area SEND Inspection of Peterborough, a Written Statement of Action was required in order to address the following areas of development highlighted by the inspection:

- Ofsted and CQC said: “Joint planning, including commissioning, and intervention are not sufficiently well established to make sure that all agencies and services play an active role in meeting the requirements of 2014 disability and special educational needs reforms.”
- Ofsted and CQC said: “There is no quality assurance framework for the local area’s work for children and young people with SEND. Intended outcomes for children and young adults are not targeted, measured or evaluated well enough to inform leaders about the impact of the work to implement the reforms effectively.”
- Ofsted and CQC said: “The current arrangements for the DCO (Designated Clinical Officer) in relation to the implementation of the reforms do not allow the postholder to fulfil the obligations of the role sufficiently.”
- Ofsted and CQC said: “Early support is well embedded for children in early years, but does not follow through in all areas of the lives of children and young people as they get older. It takes too long for children, young adults and families to get the support they need.”
- Ofsted and CQC said: “The provision for young people aged 18 to 25 is not sufficiently developed to make sure that young people have the full range of opportunities and support that they need as they move through into adulthood.”

These five areas were the focus for the WSoA and a plan for addressing the identified areas was designed and submitted to the DfE and CQC in order to show how Peterborough can improve in these highlighted areas. (Please see Appendix 1)

A revisit is normally expected 18 months after the initial inspection, however, due to the COVID 19 situation these timelines have been extended and we are now expecting the revisit sometime between July and September 2021, although the dates are not yet confirmed.

In the meantime, Multi – agency partners from Education, Health and Social Care been engaged with the DfE and CQC through interim visits to monitor the progress of the actions highlighted in the WSoA. The following sections detail the press made in each section or workstream.

4.2 **Work-stream 1 : Joint Planning and Commissioning including intervention**

Senior accountable sponsor: Wendi Ogle-Welbourn

Highlights on specific area identified by Ofsted and CQC :

The Joint SEND Commissioning Strategy is now in the final stages and going through governance. We have strengthened joint planning and commissioning of services between education, health and care e.g. joint commissioning of therapies and child and adolescent mental health services. There is a robust needs analysis in place that ensures we know where gaps are and we have plans in place to address these gaps. We have arrangements in place to address the quality of independent provision and commissioners work with providers to address any areas of improvement.

There are no areas from this workstream that are RED (meaning they have not been actioned). Many of the actions are complete, but there are some actions that have been impacted by the shift in priorities due to the Covid Response, however, these are all detailed in the WSoA in the appendix.

Assessment: ON TRACK

4.3 **Work-stream 2 : SEND Quality Assurance**

Senior accountable sponsor: Toni Bailey

Highlights on specific area identified by Ofsted and CQC:

A QA officer with single focus of SEND has been successfully appointed and has been in post since January 2020. This is a joint post across both PCC and CCC. A quality assurance framework for SEND has been written and is now being implemented. This framework incorporates existing QA arrangements as well as a four-level mechanism for auditing EHCP effectiveness across all agencies. This four-level auditing approach ensures we are sampling the quality of EHCP's, which includes the quality of advice across education, health and social care and the development of action plans to support improvements when identified.

Most areas in this workstream have been completed and there are no RED actions that would cause concern. There are some areas that have been impacted by challenges in the installation of a new data system, that has required longer than first expected and there is also an impact on some actions due to the COVID 19 response.

Assessment: ON TRACK

4.4 **Work-stream 3: Role and Arrangements for the Designated Clinical Officer (DCO)**

Senior accountable sponsor: Marek Zamborski

Highlights on specific area identified by Ofsted and CQC :

There has been a significant increase in the children's commissioning team and recruitment has been completed to ensure that the SEND DCO is able to fulfil the obligations of the role sufficiently.

There are no RED areas in this workstream and all but 3 actions are complete, with outstanding actions due to be completed by July 2021.

Assessment: ON TRACK

4.5 **Work-stream 4 : Getting Support Early**

Senior accountable sponsor: Raj Lakshman

Highlights on specific area identified by Ofsted and CQC :

There is an effective early support training offer now being implemented through virtual platforms, which included the successful completing of level 3 early years SENCo Awards with 24 practitioners from early years providers. Settings are now required to undertake 2-year progress checks and a new App has been launched '50 things' which has been downloaded by more than

600 families. The App provides support and guidance for families who have complex needs children in the home. Parenting programmes are being promoted through the Local offer with a newly devised leaflet now available.

The early help dashboard is now live and is now helping to analyse, more quickly, completed early help assessments, including identification of those children and young people who have SEND needs.

There are no RED areas for this workstream, however, timescales for accessing health services have been impacted by the COVID situation, while this is easy to explain and has been accepted during interim visits by the DfE and CQC there remains a need to show impact in this area during the revisit.

Assessment: ON TRACK

4.6 **Work-stream 5 : Provision and Opportunities for young adults aged 18-25**

Senior accountable sponsor : Debbie McQuade

Highlights on specific area identified by Ofsted and CQC :

Preparation for Adulthood (PfA) pages have been further developed on the Local Offer and now include easy read versions for young people to actively participate. A post 16 curriculum has been completed and has been implemented across SEND and has been implemented with an update ready for launch in Sept 2021.

3 Additional Transition posts have been secured within the SEND team to focus on EHCP's for children and young people moving towards transitions into PfA.

There are no Red areas within this workstream, however, there are areas that are still to be completed. This is due, in part, to a focus on true co-production with family forums (family voice) and young people, which has taken longer to achieve due to the COVID situation.

Assessment: ON TRACK

4.7 Feedback from the DfE and CQC following the interim visits has been wholly positive with the recurring theme being we need to now gather evidence of the impact of our actions on positive outcomes for children, young people and families. We have been lucky enough to have had the support of the DfE and CQC to undertake some 'deep dives' in each of the workstreams to help us identify how we can capture the impact effectively and in a robust fashion, so that during the scheduled revisit we are able to communicate how the situation has changed in respect to the areas of development identified.

It has been agreed that a separate report detailing the impact of the COVID pandemic would be a useful additional report. Feedback from revisits in other areas that have highlighted the need to outline how the change in priorities from across health, social care and education have impacted on the range and timescales with regards to elements of the WSoA and this is being compiled to complement our impact reporting

This is our focus for the next stage of the response and we hope to have a fully completed impact report, with case studies and narrative to demonstrate the progress made by the end of July 2021.

4.8 **Update on the Joint SEND strategy**

In 2020 a Joint SEND strategy was developed for Peterborough and Cambridgeshire titled 'Make SEND Everybody's Business'. The strategy was created following extensive and comprehensive co-production with all stakeholders including parent carers and young people and the resulted in three main themes being agreed to as the focus for the strategy:

- 1. Make SEND Everybody's Business**
- 2. Identify and Respond to Needs Early**
- 3. Deliver in the Right place at the Right Time**

The strategy in full can be accessed through the following link and is included in Appendix 2 to this report:

<https://www.cambridgeshire.gov.uk/asset-library/imported-assets/SEND%20Strategy%20-%20Final%20Nov%2019.pdf>

- 4.9 To support the strategy, we launched a Joint Pledge for all stakeholders to sign up to. This was launched in January 2020 with artwork created by young people, chosen from many entries into a competition, to represent 10 main areas of focus:

- **Welcome Everyone**
- **Celebrate Success**
- **Trust Each Other**
- **Aim High**
- **Create opportunities**
- **Value Individuality**
- **Build Confidence**
- **Be Honest**
- **Listen**
- **Be Positive**

The poster with the winning art work can be found using the following link and is included in Appendix 3 to this report:

<https://www.cambridgeshire.gov.uk/asset-library/Our-SEND-Pledge.pdf>

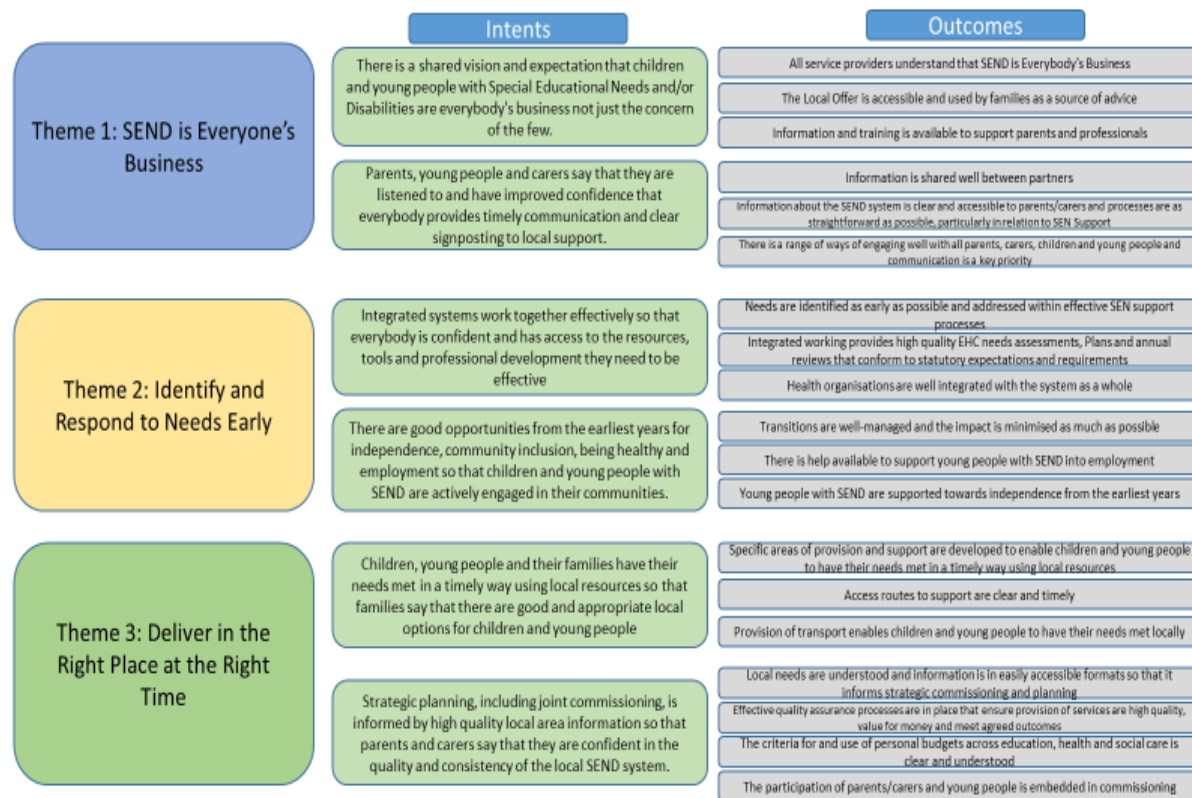
The Pledge Document can be found following this link and is included in the Appendix 4 of this report:

<https://www.cambridgeshire.gov.uk/asset-library/cambridgeshire-and-peterborough-send-pledge-march-2020.pdf>

We have started to collect sign up from schools and settings to the pledge and currently have 85 settings from across Peterborough and Cambridgeshire signed up to deliver the pledge. We have, however, recognised that the impact of the COVID pandemic has shifted focus from the strategy and the pledge, so we are engaged, through the SEND Communications Board, in a strategy to update stakeholders on the progress made.

The art work from the poster competition is currently being digitalised to enable a virtual gallery to be created that will be added to Libraries websites across Peterborough and Cambridgeshire. However, we hope to hold some physical exhibitions when restrictions are lifted to re-engage a wider community with the pledge.

- 4.10 The Joint SEND strategy is a large document so we have created a quick reference image to enable us to share the Themes, Intents and Outcomes of the Strategy. This is named The Joint SEND Strategy on a Page (a PPT which is larger is included in the appendix) :



4.11 In order to ensure that the outcomes are focussed from the strategy a Joint SEND Strategic Action Plan was co-produced with the wider stakeholders. This action plan was very large in order to ensure that all aspects and voices were captured and respected. The impact of COVID, and to some extent the focus on the Written Statement of Action, resulted in a period of refocus and reprioritising which resulted in the Action Plan not being refined into a working document.

This does not mean that areas were not being addressed. Different areas have been working on their own development plans fed by the larger Strategic Action plan, but there was a need to pull together the format into a working document that could be easily monitored and implemented.

The Joint SEND Strategic Plan has been reviewed and refined between March and April 2021 and a Phase approach has been agreed, with **Phase One** areas agreed again through co-production as the following:

1. **Local Offer**
2. **Communications**
3. **Getting Support Early / Access to SEND Support**
4. **Legal Compliance**
5. **Role and arrangements for the DCO**
6. **Provision and opportunities for young adults aged 18-25**
7. **Joint planning and Commissioning**
8. **SEND quality Assurance**

The full detail of the Joint SEND Strategic Action Plan is a useful reference point to ensure that we maintain focus on the valuable co-production invested in from the outset, however, in order to make the plan more manageable and to create focus for Phase One projects a separate Phase One Action plan has been created.

The Phase One Action Plan will be led by a lead sponsor, a senior manager who will be the accountable role in terms of ensuring appropriate levels of action and impact are happening. They will also provide a focus for reporting and maintain the drive and commitment to support impact measures that benefit children, young people and their families/ carers. The lead sponsor will be

supported by a group of delivery partners who will be responsible for the operational support of actions across the multi-agency landscape that is supported by the strategy.

Phase One will run from May 2021 until May 2022.

In March 2022 an annual review conference will be held led by the AD SEND & Inclusion. This conference will celebrate the achievements to date of Phase One and agree, in partnership with all stakeholders, and maintaining the principles of genuine co-production, the focus areas for Phase Two which will be launched in May 2022.

- 4.12 The Phase One Action Plan is attached to the Appendix for reference.

The senior accountable sponsors are beginning to gather together the delivery partners to focus on the key milestones agreed to enable impact to be measured and be fed back to stakeholders through the SEND Partnership Groups and to the Joint SEND Partnership Board. This is providing the appropriate governance to ensure that progress is made across the Phase. The SEND Communications Group has agreed a cycle of communications that include fully accessible and easy read versions to ensure that updates are regularly provided.

Further updates on progress will be available to this committee once Phase One has been allowed to fully embed with the delivery partners identified.

5. CONSULTATION

- 5.1 N/A

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 The successful completion of the Written Statement of Action in time for the scheduled revisit will enable Peterborough to demonstrate better outcomes and systems for the benefit of children, young people and families and will enable the position with the DfE and CQC to be reset positively with no additional scrutiny in place and confidence restored.

The SEND strategy has obvious overlaps with the WSoA focus. This is important linked work across both Peterborough and Cambridgeshire and the Phased approach leading to annual review ensures that the action plan remains relevant and focussed on the needs of both authorities.

7. REASON FOR THE RECOMMENDATION

- 7.1 It is important to recognise the extent of commitment and additional work and effort provided across all services in order to achieve the very positive outcomes within the Written Statement of Action.

Additionally, it would be very useful to have the support of the committee with regards to the Joint SEND Action Plan and the Phased approach to demonstrate 'buy in' and advocacy for the approach.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 The report outlines the response to the Written Statement of Action.

The alternatives to the Phased approach considered all included managing a document too large to be workable and too difficult to keep up to date and relevant. Learning from the COVID situation has led us to focus on more manageable options that can be quickly reviewed to take account of changing priorities.

9. IMPLICATIONS

Financial Implications

- 9.1 Some areas of the Written Statement of Action and Joint SEND Strategy will require funding, but these are being monitored closely and any identified needs will report into the corporate finance team where necessary.

Legal Implications

- 9.2 *None*

Equalities Implications

- 9.3 None directly, but we have provided advice and support to schools and all stakeholders on developing an equality impact assessment during reopening to ensure all groups are considered in this process.

Rural Implications

- 9.4 The impact of actions from the Written Statement of Action and joint SEND Action Plan will have equal effect across the Local Authority.

Carbon Impact Assessment

- 9.5 The Carbon Impact Report has been completed and there is no impact to report

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 *None*

11. APPENDICES

- 11.1 *Appendix 1 – Written Statement of Action*
Appendix 2 – [SEND Strategy](#)
Appendix 3 – [SEND Pledge Poster](#)
Appendix 4 – [Cambridgeshire and Peterborough SEND Pledge – March 2020](#)
Appendix 5 – SEND strategy on a Page
Appendix 6 – Joint SEND Strategic Action Plan – Phase One

Peterborough Local Area Written Statement of Action (Special Educational Needs and Disabilities)

November 2019

Updated May 2021



Written Statement of Action

Workstream 1: Joint planning and commissioning including intervention

Senior Accountable sponsor: Wendi Ogle-Welbourn DCS & Chair of the Child Health & Wellbeing Commissioning and Executive Boards

Delivery partners: Child Health Commissioning & Executive Board Members, Family Voice (parent-carer forum) representative, Sheelagh Sullivan (Head of SEN and Inclusion Services), Graham Puckering (Head of 0 – 25 Service), Jackie Cozens (Local Offer Lead), Jo Dickson (Communications), Toni Bailey (Assistant Director SEND), Tom Barden (Business Intelligence), Siobhan Weaver (Designated Clinical Officer)

Significant area of weakness that needs to be addressed:

Ofsted and CQC said: “Joint planning, including commissioning, and intervention are not sufficiently well established to make sure that all agencies and services play an active role in meeting the requirements of 2014 disability and special educational needs reforms.”

Outcomes (what we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	Key milestones (Action tracker)	Deadline	PROGRESS
1.1 Lead: Lucy Loia There is a clear and ambitious joint commissioning strategy, including effective service delivery arrangements, for children and young adults (0 – 25) with SEND that ensures: <ul style="list-style-type: none"> all services play an active role in meeting the requirements of the SEND reforms issues raised at inspection are prioritised Impact	1.1a	Coproduce a joint SEND commissioning strategy that will : <ul style="list-style-type: none"> be based on identified needs build on a gap analysis monitor delivery of commissioned services sets priorities for improvement and puts in place an action plan to rectify any deficit in provision 	Needs assessment initiated and agreed by the Joint Child Health Commissioning Board (JCHCB)	May 2021 (revised from Nov 2019)	The Joint SEND Commissioning Strategy is now in final draft stages and going through governance, with a project manager and core steering group continuing to rework draft version [covering all of children’s commissioning]. Baseline data has been provided by Business Intelligence and both the Children in Care, Children with Disabilities and SEND Statements are going through governance.
			Baseline of needs identified by families is recorded	COMPLETE	
			Mapping existing resources against needs and identify gaps in meeting needs	COMPLETE	
			SEND commissioning strategy in place that ensures robust monitoring of commissioned services	May 2021 (revised from Nov 2020)	
			Commissioning of evidence based interventions within existing	April 2021 (revised)	

<ul style="list-style-type: none"> • Services are commissioned / delivered to meet identified agreed needs • Children, young adults and families co-producing strategy ensuring that the views of all are heard and acted upon 			<p>resource envelope to close gaps with procurement and delivery of services secured</p>	<p>from June 2020)</p>	<p>There will be a live action plan reviewed on a 6 monthly basis and an annual statement of performance against the action plan published through the website.</p> <p>Parent / carer forums and other relevant participation, advocacy groups are engaged, particularly around disabled children and children in care, as the SEND strategy and consultation is informing the primary outputs of the SEND Commissioning Strategy.</p> <p>The Strategic Education Governance & Commissioning Board is now fully mobilised and is being used to ensure that commissioning decisions are in line with the strategic direction of the sufficiency outcomes and the SEND strategy outcomes.</p> <p>The Joint SEND Commissioning Strategy will be shared with the Joint SEND Strategic Group and Joint SEND Executive Board before formal publication. It is proposed to adopt 10 year Strategic EHCP forecasting in PCC,</p>
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					as completed in CCC, in order to provide a clear and rigorous dataset for joint planning and decision making.
Impact <ul style="list-style-type: none"> Young adults and families have positive experiences of services commissioned to meet their needs 	1.1b	Establish and undertake an annual 'Family Voice' Survey to seek families views on how well their needs have been met by commissioned services	Establish and record the baseline of family views from implementation of the commissioning strategy	COMPLETE	The Joint SEND strategy consultation provided a robust baseline on the outcomes that families want to see achieved in Cambridgeshire and Peterborough. Family Voice's annual survey is conducted January-March and results will then be analysed in April 2021. Comparative data is being collated and should be finalised in October.
			First Family Voice survey one year on shows improvement in how well they think their needs have been met through commissioned services	July 2021	
Impact <ul style="list-style-type: none"> Underperformance challenged and addressed leading to improved services for young adults and families Priorities outlined to increase family and user confidence in services 	1.1c	Develop a data set (using the council for disabled children's framework) to evidence performance of services against the SEND strategy and Plan. Monitor the data set at the SEND Executive Board, celebrating good performance and challenging	Agreed cross agency data set in place	May 2021 (revised from Feb 2020)	Commissioners are developing an outcomes framework that will demonstrate how commissioned services are performing against both their contractual requirements, as well as the strategic, operational and individual outcomes for children, young people and their families. This is well established at a quality and
			Benchmark of priorities from children and families collated	COMPLETE	

		underperformance and agreeing actions to address.	Quarterly reports to SEND Executive for monitoring performance from April 2020 show progress towards achieving the outcomes in the strategy and feed into commissioning process (1.2)	COMPLETE	<p>performance level and is now being reported to the JCHCB and the SEND Executive, as well as the respective Partnership Boards.</p> <p>The JCHCB operational group is now mobilized across both Councils, the CCG and Public Health and looks to identify and act on identified commissioning priorities across education, health, social care and providers. The group takes its feed from the Joint SEND Executive and partnership boards to ensure participation and provides monthly highlight reports to the JCHCB and quarterly highlight reports to the Joint SEND Executive and Joint SEND Strategic Partnership Group.</p>
<p>1.2 Lead: Lucy Loia Commissioning issues raised at inspection are prioritised and gaps closed</p> <p>Impact</p> <ul style="list-style-type: none"> All services across health, education and social care have knowledge of access to equipment services so 	1.2	Develop a local area jointly commissioned (Peterborough and Cambridgeshire) equipment provision service for children and young adults with SEN & Disabilities	Mapping of current arrangements for assessment and provision of all equipment including medical technology	May 2021 (revised from March 2020)	Due to Covid-19, a 12 month extension was applied to the existing contract, [October 2021] however this provides adequate time to ensure that the service is fully integrated with OT and Physio and eligibility and pathways are coproduced.
			Review and gap analysis complete and presented to JCHCB	May 2021 (revised from Jan 2020)	
			Proposed integrated equipment service proposal presented to JCHB with commissioning	May 2021 (revised)	

<p>that equipment is provided efficiently.</p> <ul style="list-style-type: none"> Families and young adults report to professionals, each time the equipment is provided, that they are satisfied with the timeliness of the service 			<p>recommendations taken to JCB and COT</p>	<p>from Dec 2020)</p>	<p>An options appraisal was presented at the January 2021 JCHCB to understand and agree the proposed delivery models to close the gaps identified in the 2019 Gap Analysis. This includes timelines for delivery in order to ensure gaps are closed and inform the specification in preparation for the 2021 recommissioning. Areas of focus include equipment in early years, car seats and equipment in FE provision.</p>
<p>Impact</p> <ul style="list-style-type: none"> Service delivery provided in line with NICE guidance and national recommendations so that children and young adults are provided with an adequate supply of products 	<p>1.2b</p>	<p>Review the pathway for provision of continence products</p>	<p>Review of referral, assessment and products pathway complete</p>	<p>COMPLETE</p>	<p>The whole continence contract was reviewed for both children's and adults pathways by CPCCG due to concerns about increased demand for products and rising costs. Agreements were reached with the provider regarding delivery of the service within current contractual arrangements (February 2020).</p> <p>A meeting to review specific pathway arrangements for children within the contract had been arranged during March 2020, however this was cancelled due to COVID19 emergency response planning. Current children's continence products pathway added to the Local Offer to support</p>
			<p>Publication of the revised pathway on the Local Offer website</p>	<p>May 2021 (revised from Nov 2020)</p>	

					communication with parents and families.
Impact <ul style="list-style-type: none"> SEND children and young adults access to OT and Physiotherapy Services improved in line with agreed key performance indicators (see 4.3) 	1.2c	Complete the joint commissioning of the OT and Physiotherapy service Integration and Transformation Plan to ensure improved access to OT services	OT Integration and transformation plan in place	COMPLETE	<p>Additional funding has been secured by PCC to fund CPFT to employ a highly specialist OT with knowledge around Sensory Integration and Sensory Processing difficulties whose skills, competence and qualifications match the needs of the CYP and families with additional OTs to embed good practice within all schools and preschools, rolling out training packages and supporting the Occupational Performance pathway and auditing in accordance with contracting requirements. This service is now in place under a S75 agreement and the work to align services into an integrated model can now be delivered, with secured financial envelopes in place.</p> <p>The physiotherapy review is currently on hold due to redeployment of both providers and commissioners to support the mass vaccination programme and will be reprioritised after this period. Evidence of the impact on tribunals is low for physiotherapy.</p>
			Joint service specification for OT created	COMPLETE	
			The Balanced System® implemented through series of facilitated workshops	April 21 (revised from Dec 2020)	

					<p>A paper was taken to the JCHB to identify the extent of commissioner and operation gaps in equipment provision and a project plan has been developed to ensure these issues are remedied and addressed by both commissioners and operations in preparation for the retendering of the service at the end of the year.</p> <p>Examples include special schools accessing via contracted provision and pathways, to ensure consistency of provision, as well as efficient maintenance and recycling.</p>
<p>Impact</p> <ul style="list-style-type: none"> Children and young adults who require services from Community Nursing will benefit from services that provide care up to the age of 18 years 	1.2d	Complete a review of Children's Community Nursing Services to identify provision required to meet nursing needs of children with complex health up to the age of 18 years	Complete review and implement recommendations	COMPLETE	<p>Young People with complex needs (16-17yrs) receive a community nursing service delivered through joint working between the Children's Community Nursing Team and increased capacity of the Specialist Physical Disability Nursing services within the Community Paediatrics Services.</p> <p>A co-produced whole CCN service review across Cambs and Pboro commenced in January 2020, this includes specialist nursing services for schools. Unfortunately this was</p>

					paused during the COVID19 Phase 1 and will resume in October 2020. Increased capacity of the CCG's Childrens Commissioning Team will facilitate the pace of this whole service review.
<p>1.3 Lead: Toni Bailey An ambitious SEND strategy and action plan (developed jointly with Cambridgeshire) will be in place and the commitment of all partners will be evidenced by their sign up to the 'SEND pledge'</p> <p>Impact:</p> <ul style="list-style-type: none"> Families and professionals say that the SEND strategy and Pledge are making a difference in services for SEND, in line with the 2014 Reforms Feedback from the Peterborough community shows that they are aware of the SEND strategy and vision that "SEND is Everybody's Business" 	1.3	<p>Formally launch the joint Peterborough/Cambs SEND strategy, Pledge and associated action plan in partnership with parent /carer forums.</p> <p>Set up a SEND communications group to formulate and implement a communication strategy that:</p> <ul style="list-style-type: none"> supports the implementation of the Strategy, the Pledge and action plan, includes a clear plan for seeking feedback on how they are making an impact 	SEND communications group established to coproduce and implement a communication strategy	COMPLETE	<p>The launch of the Joint SEND Strategy was attended by councillors and other members of the Joint SEND Executive Board, representatives from parent / carer forums, health and other partner organisations and from schools and colleges.</p> <p>The social media campaign to publicise this has had more than 65,000 impressions and generated 260 clicks on the strategy pages on the Peterborough and Cambridgeshire websites.</p> <p>A comms representative attends the SEND partnership group meetings to address comms issues directly. A Comms Strategy is being developed to (delayed due to COVID-19).</p> <p>Bi-monthly reporting to the SEND Partnership Groups and Joint SEND Executive has been delayed due to Covid-19.</p>
			Formal launch of joint SEND strategy and Pledge	COMPLETE	
			Communications strategy and action plan agreed by SEND Executive Board	May 2021 (revised from Nov 20)	
			Action plan progress monitored at bi-monthly SEND Executive Board	May 2021 (revised from Dec 20)	
			SEND pledge is circulated to all services involved in delivery to children and young adults with SEND and signed up to by 85% of those circulated	May 2021 (revised from Nov 2020)	
			One year on review of the impact of the Pledge shows clear evidence of commitment and action by key service delivery partners	June 2021 (revised from Apr 21)	

					Work has been initiated with the comms team to allow sign up to the strategy to be facilitated – this will be through email link and is due to be shared by the end of Sept.
1.4 Lead: Jacky Cozens Children, young adults, families and professionals know where to go for help and information Impact <ul style="list-style-type: none"> Surveys carried out by Family Voice (having established a baseline) show that families report improvement in knowing how to access services for children and young adults with SEND and the timescales involved leading to greater levels of satisfaction 	1.4a	Improve and raise awareness of the Local Offer working with Family voice to: <ul style="list-style-type: none"> Create a Parent Participation page on the Local Offer Information on the Local Offer reviewed and extended to include a new page to describe Short Breaks Redesign the Local Offer postcards with contact details Co-produce a guide to panel decision making Improve the descriptions of the health information including a description of pathways and timescales Establish a SEND newsletter for parents, schools and professionals 	Parent participation page in place	COMPLETE	The Joint SEND Strategy and Pledge (incorporating the winning pictures from the competition) have been published on the Local Offer webpages. An Easy Read version is being worked on. A new <u>Parent Carer Participation page</u> has been created on the Local Offer. A new <u>Short Breaks page</u> has been created on the Local Offer. The newly designed postcards have been printed and delivered. Staff regularly and purposely visit services providers and other stakeholders to continuously update the Local Offer. The visits are recorded on a Communications Log and work completed is recorded on the Local Offer website tracker and record update log. Additionally, a
			Short breaks information page included	COMPLETE	
			Establish baseline of parent views from Family Voice survey about parental satisfaction regarding service info on the local offer	COMPLETE	
			Postcards redesigned	COMPLETE	
			Agree a system to ensure that information about services on the Local Offer is kept up to date	COMPLETE	
			Health services access arrangements published on the Local Offer	COMPLETE	
			Increasing use of the parent participation page over time as evidenced in reports to Executive Board	May 2021 (revised from Feb 2020)	
			Guide to panels produced	COMPLETE	
			Suite of health information updated	COMPLETE	

		<ul style="list-style-type: none"> Develop a suite of SEND factsheets, including revised information about and promotion of Personal Budgets and Personal Health budgets 	Suite of SEND factsheets	COMPLETE	<p>'Local Offer website maintenance' document was produced and presented to the SEND Partnership meeting.</p> <p>Health information including access is continuously and regularly updated, working with the CCG and CPFT. This is recorded on the Local Offer tracker. Work had started on the mental health pathway, but meetings planned to progress this were postponed due to COVID-19.</p> <p>An initial meeting has taken place with the SEN and Inclusion Service and Jacky Cozens from the Local Offer</p>
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			SEND newsletter published	COMPLETE	<p>team and we have agreed to use previous documents that were co-produced with stakeholders following the SEND Reforms and CDC information/ animations about the EHC Assessment process instead of an 'EHCP fact sheet'. Family Voice are also in agreement.</p> <p>A follow up meeting is planned with the SEN and Inclusion Service and Local Offer team to review the Statutory Process information on the Local Offer and identify what has been removed/ replaced due the new Accessibility Regulations.</p> <p>The Annual Health Check information has been updated on the Local Offer.</p> <p>Family Voice's Topic of Importance (Information and Communication) - <u>A page has been created on the Local Offer to host these and Fact Sheets.</u></p> <p>First issue of the <u>SEND Newsletter</u> was produced and uploaded to the Local Offer. A plan is in place to produce regular newsletters.</p> <p>Family Voice Topics of Importance (Parents on Panels) – actions have been completed.</p>
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					A Parents Guide to Panels has been uploaded to the Local Offer.
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Workstream 2: SEND Quality Assurance

Senior Accountable sponsor: Toni Bailey/Alison Bennett

Delivery partners: SEND quality assurance officer, Siobhan Weaver (DCO), Graham Puckering (Head of 0 – 25 service), Sheelagh Sullivan (Head of SEN and Inclusion Services), Senior officer from attendance team (appointment pending), Family Voice representative, Helen Whyman (Senior Public Health Information Analyst), Tom Barden (Business intelligence), Chris Stromberg (Head of IT), Jess Conway (Peterborough SENCo)

Significant area of weakness that needs to be addressed:

Ofsted and CQC said: “There is no quality assurance framework for the local area’s work for children and young people with SEND. Intended outcomes for children and young adults are not targeted, measured or evaluated well enough to inform leaders about the impact of the work to implement the reforms effectively.”

Outcomes (What we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	Key milestones (Action tracker)	Deadline	PROGRESS
2.1 At a strategic level, key decision makers know how well the local area is improving outcomes for children and young adults with SEND and where improvements are required Impact <ul style="list-style-type: none"> Reports to and minutes from the SEND Executive Board provide assured evidence of the outcomes for children, 	2.1	Coproduce a local area quality assurance framework that will include; <ul style="list-style-type: none"> collating existing quality assurance arrangements setting up the system for monitoring quality of provision and outcomes for children and young adults in independent settings setting up a process for tracking the achievement of the outcomes that matter (see 	Quality assurance post agreed	COMPLETE	A QA Officer for SEND took up post in January 2020. This is a permanent and shared post for PCC and CCC. A Quality Assurance (QA) Framework was adopted by the Joint SEND Executive Board and published in March 2020. The SEND QA Framework incorporates existing QA arrangements, a mechanism for refining and building upon these existing arrangements, and the four
			Quality assurance post holder in place	COMPLETE	
			Current QA arrangements collated	COMPLETE	
			QA framework in place	COMPLETE	

<p>young adults and their families from March 2020</p>		<p>SEND strategy) for children and young adults with an EHCP</p> <ul style="list-style-type: none"> agreeing a quality assurance mechanism for testing satisfaction of children and young adults that services they receive are specific to their needs 	<p>Monthly reports to the SEND partnership group are used to track progress</p>	<p>June 2021 (revised from March 21)</p>	<p>level mechanism for multi-agency EHCP audit.</p> <p>A mechanism for testing satisfaction of children and young adults is work in progress.</p> <p>Mapping of current processes has been started and is being supported by the young person participation team. The mapping is due to be completed by the end of January and then a strategic plan will be developed to ensure that this intelligence is used to implement strategic actions, to improve satisfaction levels across services.</p>
<p>2.2 All delivery partners understand their responsibilities concerning EHCPs (particularly annual reviews) and annual review processes and timelines conform to statutory expectations</p> <p>Impact</p> <ul style="list-style-type: none"> Feedback regarding annual review processes increases and the majority (over 80%) of parent/carers/young people who engage 	<p>2.2a</p>	<p>Improve the quality and timeliness of the EHC needs assessment and review process by:</p> <ul style="list-style-type: none"> Production of a targeted recovery plan to address annual review backlog Implementation of new EHCP processing system Use of the new QA post to further develop the multi-agency EHCP audit Review of feedback arrangements to include annual reviews and new 	<p>Targeted annual review recovery plan produced</p> <p>Newly received requests for assessment and annual reviews are logged on to the new system</p>	<p>COMPLETE</p> <p>COMPLETE</p>	<p>An annual review recovery plan is in place and all historical ARs have been processed. The recovery plan is now addressing the 2019-20 backlog which related to continuing staffing shortages up to Sept 20. Significant progress was made over the summer holiday period, plus lower caseloads from Sept 20 and training planned with schools.</p> <p>New requests for assessment and annual reviews were entered on to the system from November 2019.</p>

<p>express satisfaction with all aspects of the EHCP process, including the quality and accuracy of advices from all partners</p> <ul style="list-style-type: none"> Timeliness of new EHC needs assessments remains high (over 85%) and the majority of decisions regarding annual reviews are made within timelines (over 90%) 		<p>ways of engaging with families in receipt of new EHCPs</p> <ul style="list-style-type: none"> A rolling programme of training and support around the EHC needs assessment and review process is agreed and implemented with the cooperation and contribution of all partners Reports to SEND Executive Board are produced by the QA post informed by data and feedback from services and families 			<p>The EHCP Audit Toolkit has now been launched. A series of briefings to over 100 staff have taken place, led by the SEND QA Officer. Level 1 Information and Advice Audits have been received from Education Psychology and Children’s social care 0-25 team. Further briefings are due to take place Jan 2021.</p> <p>The CCG and health provider services are represented on the QA multi-disciplinary panel.</p> <p>A revised parent feedback survey to collect feedback in relation to the EHCP and Annual Review process has been produced through co-production and is now being used. A co-produced survey for young people’s feedback in relation to EHCP processes is being developed and will be rolled out in Feb 2021.</p> <p>Migration to the new IT system is complete.</p> <p>The rolling out programme is now underway with 8 termly training sessions for a range of stakeholders (health/social/wider-agencies/governors/SENCOs and</p>
			Audit arrangements reviewed and revised plans in place with the support of the new QA post	COMPLETE	
			Feedback arrangements reviewed and all new arrangements in place	COMPLETE	
		Data migration to new IT system complete and system fully operational, including reporting facilities	June 2021 (revised from March 2021)		

					HLTA's/ Headteachers/ Early Years/ parents, carers and young people). Training sessions will be virtual.
			Rolling multi-agency training programme agreed and implementation started	COMPLETE	There is a planning meeting to ensure contribution and co-production with all partners prior to the training sessions to identify areas of development to ensure training is bespoke for each service.
			Comprehensive reports to SEND Executive Board including both quantitative and qualitative data in place	June 2021 (revised from Mar 2021)	Meetings have taken place between QA and Business Intelligence (BI) leads to develop the structure of a report for the Joint SEND Executive that will bring together quantitative and qualitative data including feedback from services and families. Data remains an issue.
Impact <ul style="list-style-type: none"> Sufficient capacity within the local authority to improve timeliness and quality of EHCPs impacting on quality of provision for children and young adults with EHCP's due to quicker delivery of agreed plans / reviews 	2.2b	New posts agreed to support statutory responsibilities around EHCPs within the LA, schools and settings and health partners	New posts agreed by SEND Executive Board	COMPLETE	These posts were recruited to during the COVID pandemic and the staff have been in place since September 20.
			Post holders in place	COMPLETE	
2.3	2.3	Robust contract monitoring arrangements are developed,	Contract and monitoring arrangements in place	COMPLETE	A quality performance dashboard for commissioned services has been

<p>Outcomes for children and young adults in out of area placements match the quality and expectation of what was commissioned</p> <p>Impact</p> <ul style="list-style-type: none"> Leaders know what is happening from highlight reports to Board of the progress of children and young adults with an EHCP that show that out of area placements deliver commissioned outcomes for children and young adults 		<p>agreed and implemented with all partners, including the use of regional arrangements</p>	<p>First highlight report provided to Board to include data about the extent and use of out of area placements, building upon baseline data already available</p>	<p>COMPLETE</p>	<p>created and this will be reported monthly to the JCHCB and termly to the Joint SEND Executive.</p> <p>A financial assurance and quality assurance regime has been signed off by the JCHCB and have been transferred to operational documents. These have been shared at the partnership boards and the Joint SEND Executive.</p> <p>SAMS have allocated monitoring of EHCPs in independent out of city schools to complex cases post (recruitment underway).</p> <p>A risk assessment is populated on a monthly basis and the Performance and Quality Officer will monitor and review performance information for providers, escalating any issues or risk to commissioners and informing how resources are deployed to monitor the quality of provision.</p> <p>A Provider Risk Tool and Dashboard is now in place which ensures Senior Leaders are kept informed on the</p>
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					quality of all externally commissioned provision, including out of area provision.
<p>2.4 There are processes in place to increase leaders understanding about the extent of part time placements in schools for children and young adults with SEND</p> <p>Impact</p> <ul style="list-style-type: none"> The Local Authority is clear about extent of part time placements in schools for children and young adults at SEN support and EHCPs Reduction in use of part time timetable provisions by 30% by July 2021 	2.4	<p>Establish a system for monitoring the use of part time placements for children and young adults with SEND</p> <p>Produce and present revised guidance regarding use of part time tables to schools and settings</p>	Guidance developed and presented to schools	COMPLETE	<p>Guidance for the use of part-time timetables has been updated and is held within the new Peterborough LA Exclusions Guidance.</p> <p>A process is now in place to gather information to populate baseline data and schools are being guided to share this information as part of their statutory duties.</p> <p>The Inclusion team have led a consultation process for inclusion services across Peterborough. As part of this consultation, head teachers were provided with a standardised plan for the recording and monitoring of all part-time timetables. There is also now a countywide register for all pupils on part-time tables that will be monitored every half term to ensure progress is made to increase time and / or return pupils to full time education.</p> <p>The processes introduced will enable the LA to assess the right level of reduction in part time timetables, but this will be based on final</p>
			Baseline numbers on part time timetables collated for children and young adults with an EHCP	June 2021 (revised from Jan 2021)	
			System established for monitoring use of part time placements	COMPLETE	
			First highlight report to Board	COMPLETE	
			LA partners agree with providers a focus on reducing part time table provisions by 30%	June 2021 (revised from Feb 2021)	

					<p>baseline numbers. All schools are aware of the focus to both reduce the use of part time timetables and to regularly review the intervention to ensure that pupils are returned to full time education as quickly as possible.</p> <p>Further engagement work with partners has been on hold due to COVID priorities.</p>
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Workstream 3: Role and arrangements for the DCO

Senior Accountable sponsor: Karlene Allen (Head of Children and Maternity services Commissioning and Transformation, CPCCG)

Delivery partners: Karlene Allen (Head of Children and Maternity services Commissioning and Transformation, CPCCG), FV representative, Siobhan Weaver (DCO), Ali Mayern (SEND Health Co-Ordinator, CPCCG), Alison Hanson (Head of Service Speech and Language Therapy, CCS NHST), Lorraine Cuff (Head of CAMHs Neurodevelopment Team, CPFT), members of the SEND Health Advisory Group (C&P)

Significant area of weakness that needs to be addressed:

Ofsted and CQC said: "The current arrangements for the DCO in relation to the implementation of the reforms do not allow the postholder to fulfil the obligations of the role sufficiently".

Outcomes (What we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	Key milestones (Action tracker)	Deadline	PROGRESS
3.1 The arrangements in place for the Designated Clinical Officer (DCO) role ensure that the system fulfils the objectives of the SEND reforms. Impact <ul style="list-style-type: none"> DCO is able to fulfil the priorities set out in the WSoA and the 1st year priorities of the SEND Strategic Action Plan, measured through milestone target dates (reviewed at the SEND Partnership Group) with quarterly and annual reports to the CPCCG COT on progress of SEND. 	3.1	Develop and present a costed options appraisal to CPCCG Chief Operating Team (COT) which details the need to improve the current arrangements and capacity of the DCO role within and Children's Complex Cases service.	Options appraisal for DCO capacity and recommendations presented to COT	COMPLETE	Reported to the Governing Body in September 2020.
			Interim arrangements to relieve immediate pressure on DCO with medium term planning for increased resource into service development	COMPLETE	SEND DCO reports to the JCHCB (some slight disruption due to Covid).
			Financial agreement for additional resource requirements to increase the capacity of the DCO arrangements	COMPLETE	Successful recruitment to all additional posts in the Children's commissioning team alongside restructure of existing team (the majority commenced employment during July and August 2020).
			Recruitment processes commenced	COMPLETE	This significant increase in the children's commissioning team will ensure that SEND DCO is able to fulfil the obligations of the role sufficiently.

			Develop a detailed SEND reporting mechanism for COT (1/4 update and annual reporting)	COMPLETE	A SEND Reporting mechanism to CCG Chief Officers Team (includes Senior Responsible Officer for SEND) and Governing Body has been developed and is in place.
			Additional capacity in the Children' Complex Cases team to support the CCG DCO role established	COMPLETE	
<p>3.2 Health professionals play an active and equal part in the EHC needs assessment, preparation of EHC plans and review and removal of EHCP's.</p> <p>Impact</p> <ul style="list-style-type: none"> Children and young adults will have their health needs, provision and desired outcomes, which are consistent with current professional knowledge, detailed in their EHCP. These will be measured through EHCP audit processes (see 2.3 e) and the 6 monthly 'deep dive' EHCP audits for children and young adults with complex health needs. Feedback from children, families and schools/FE colleges will indicate that they have had a good experience where 	3.2	<p>Develop and implement the <i>"Improving the effectiveness of joint working and planning of health partners, within EHC Plans"</i> Quality Improvement Initiative project.</p> <p>This QI project will:</p> <ul style="list-style-type: none"> Test the established EHCP processes, including the health advice template and training offered, against a new approach to facilitate the physical and mental health sectors to think more joined-up and person-centred for children and young adults (0-25 years) with SEND Provide individual health services with targeted, facilitated workshops which promote ownership and change of practices to engage with the EHC planning requirements 	Review and enhance the terms of reference of the SEND Health operational working group to include the role of SEND Health Critical Friends	COMPLETE	<p>The SEND Health Operational Working Group was initially paused due to COVID19 but recommenced in September 2020.</p> <p>Prior to the pause, the very active and engaged health group had begun to develop a draft SEND self-assessment tool using measures of outcomes based on the C&P SEND Pledge. This will be a focus of work. We anticipate increased attendance at these meetings as they will now be held virtually.</p> <p>Health provider and SEND Lead Nurse attendance at SENCo network meetings have received positive feedback from SENCo Lead and SENCo network. Attendance is now established as routine and promotes</p>
			Use data from audits to identify up to 4 health teams that would benefit from targeted facilitation in the 1 st phase of the project	COMPLETE	
			Develop initial workshop session and test with critical friends	COMPLETE	
			Baseline established for each service using the SEND self-assessment tool	June 2021 (revised from June 2020)	
			Develop the role and facilitation skills of the SEND Health Champions to support delivery of the QI project	June 2021 (revised from Feb 2020)	

<p>healthcare professionals have jointly planned their child or young person's EHCP</p> <ul style="list-style-type: none"> Maintain the compliance of timescales for the EHCP initial request processes measured through monthly data from the CCG EHCP single point of access. 		<p>relevant to their own service delivery methods.</p> <ul style="list-style-type: none"> Create SEND Health 'Critical Friends' to work alongside providers who will facilitate ways of working that effectively implement the requirements of EHC planning Create a set of local good practice examples from stories, data and intelligence gathered by critical friends to inform future facilitation sessions. Introduce measurements of progress with a SEND self-assessment tool for health provider services. Develop a process for DCO to monitor and agree final EHC plans. 	<p>Engage with SENCO network to develop feedback mechanism from schools for their experience of health involvement in EHC planning processes</p>	<p>COMPLETE</p>	<p>opportunities for learning and sharing information – this has been especially relevant during the COVID19 emergency and the restoration of community services.</p>
<p>3.3 There is an increase in the uptake of learning disability annual health assessments for 14 – 25 year olds</p> <p>Impact</p> <ul style="list-style-type: none"> Increase from 39% to 50% of uptake by the least likely to attend group (14 – 17 year olds) by April 2021 Increase to 75% from 55% of 14 – 25 year olds attend their 	<p>3.3</p>	<p>DCO, with the Pfa Health group will facilitate learning disability annual health check workshops to create an action plan for the local area in order to increase the number of young adults aged 14 – 25 who attend their LD AHC</p>	<p>EHCP audit for post 14 years shows that the annual health check has been discussed at the annual review meeting. First report May 2020.</p> <p>Establish a baseline from feedback from young adults that they know what an annual health check is and how to get one</p>	<p>May 2021 (revised from May 2020)</p> <p>COMPLETE</p>	<p>QA process for multi-agency EHCP audit includes AHC question.</p> <p>Ongoing work to incorporate a prompt for AHC into all new EHCPs/annual reviews in liaison with SEN colleagues.</p> <p>14-25's AHC Project developed with additional focussed funding from NHSE/I to employ additional nursing support to work with Schools and FE</p>

<p>annual health check by April 2021</p>					<p>colleges to support annual health checks during 21/22.</p> <p>Ongoing profile raising of AHC with partner agencies, parent partnership and advocacy services (eg Speak Out Council).</p> <p>Baseline established from questionnaire completed by young people at the first of a series of PfA events.</p> <p>PfA Health group paused during initial COVID19 response, however these meetings reconvened in October 2020.</p> <p>New Transitions Lead post holder in employment at NWAFT.</p> <p>Preliminary Q3 data indicates that the numbers of young people attending their AHC's is holding steady despite COVID19.</p> <p>Continued communications and information about the benefits of AHC's will continue through BAU – the SEND Health PfA group is leading on a new video for YP.</p>
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Workstream 4: Getting support early

Senior Accountable sponsor: Raj Lakshman (Consultant in Public Health Medicine/Karen Moody (Head of Prevention and Early Help Services)

Delivery partners:), Karen Hingston (Head of Early Years), Kathryn Goose (Mental Health Commissioner), Lorraine Cuff (Head of CAMHS Neurodevelopment, CPFT), Joanne Carr (CPFT), Family Voice representative, Siobhan Weaver (DCO), Sarah Bernard (Manager Early Years Specialist Service, including Portage)

Significant area of weakness that needs to be addressed:

Ofsted and CQC said: “Early support is well embedded for children in early years, but does not follow through in all areas of the lives of children and young people as they get older. It takes too long for children, young adults and families to get the support they need.”

Outcomes (What we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	Key milestones (Action tracker)	Deadline	PROGRESS
4.1 The principles of Early Support are effectively embedded for children and young adults as they get older in line with the SEND Code of Practice Impact <ul style="list-style-type: none"> Fewer part time timetables and increased access to reception for children with SEND due to 	4.1a	Extend the opportunity to stay on or be accepted onto the Early Support pathway for children up to the end of Reception	Targeted training, advice and support provided for early years and reception staff	COMPLETE <i>(ongoing activity)</i>	The virtual training offer is still ongoing as are virtual visits to support both early years and reception staff in better meeting the needs of children in their setting with send. The team are continuing to offer support to Reception colleagues and all children remain open to early support whilst in reception to allow continued coordinated support where required.
		Undertake survey, in partnership with Family Voice, to establish baseline data to track the immediate and future impact of the change in approach	Support for children to the end of Reception and their families in place	COMPLETE <i>(ongoing activity)</i>	
			Survey and evaluation of extended offer to inform further roll out completed	COMPLETE	

<p>better understanding and available support</p> <ul style="list-style-type: none"> • Families report in the Family Voice annual survey a better transition experience for their child from early years settings to reception • For the first time the Healthy Child and BSiL programmes have a sharper focus on children and young adults with SEND 				<p>The Early Years specialist service (portage) have received a lot of emails from parents which are being captured.</p> <p>The Level 3 Early Years Senco Award was completed with 24 practitioners achieving the qualification and a ceremony held on 20 April 21.</p> <p>Individual attendees commented on increased understanding of graduated approach, working with families – and will be better placed to support families going forward. Discussion under way to look at Level 4 as a future development opportunity.</p> <p>In preparation for the new cohort of children in September, the SEND Hubs are doing some work about transition – conference week in September for all the SEND hubs. Early Years are working with Caverstede to deliver a workshop on SEND and transition.</p> <p>A survey was distributed by Family Voice as part of a broader survey of families. Covid prevented this</p>
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					original objective being delivered in an effective way.
	4.1b	<p>Support for SEND is clearly set out in Best Start in Life (BSiL) and Healthy Child Programme (0 – 19) to:</p> <ul style="list-style-type: none"> • improve identification of need • improve coordination of support for SEND across children and young adults' services and • identify KPIs in order to measure progress towards improving outcomes 	<p>Clear reference to SEND is within the Every Contact Counts work stream of Best Start in Life and Healthy Child Programme.</p>	COMPLETE	<p>All DWP lists are now being received.</p> <p>Eligible two year olds continue to be written to, the Early Identification Officer is continuing to work with families supporting DLA applications and 2 year applications.</p>
			<p>Evaluation framework developed for the BSiL programme</p>	COMPLETE	<p>Continuing with fortnightly home learning messages.</p> <p>Settings are now required to commence 2-year progress checks where appropriate unless in local lockdown.</p> <p>The '50 things' app containing activities for parents across Peterborough & Cambridgeshire was launched and includes support for those children who may have more complex needs.</p> <p>Approx 600 families have downloaded the app since its launch in December. The most popular downloads are for 'Get to know you' and 'where am I'.</p>

				<p>The app is being publicised as much as possible including being added to all letters issued with ESP. Housing providers asked to disseminate as well as children's centres.</p> <p>The blended offer is working well. Parents of some really complex children have engaged really well. Still offering virtual support.</p> <p>Services continue to work in a virtual way, contacting families by telephone, video call and text as well as sending out resources.</p> <p>Two new team members have been recruited to help reduce pressure on service delivery and reduce waiting list.</p> <p>The Early Years SEND and specialist portage service are still delivering the EarlyBird NAS program for parents with children under 5 years. There are 5 trainers within the service to ensure sufficient capacity to meet demand.</p> <p>An evaluation framework has been developed for the Best Start in Life programme. 2 pilots have been identified for Peterborough –</p>
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					Honeyhill and Thistle Moor. This work is complete and now incorporated into the full BSIL project plan.
<p>4.2 Children and young adults with SEND are identified early to ensure they can access the holistic range of help they need in a timely manner</p> <p>Impact</p> <ul style="list-style-type: none"> Feedback in Early Help reports shows that children / young adults with SEND and parents and carers of children with SEND understand how to access Early Help support and demonstrate success in navigating towards required support 	4.2	<p>Review access to support via Early Help and other routes to identify potential blockages or delays to include:</p> <ul style="list-style-type: none"> review of available information review of multiagency pathways and access to support establish processes for collecting and evaluating data for children and young adults with SEND receiving Early Help 	<p>A review of all professionals and parent / carer information leaflets on Early Help pathways to support</p>	COMPLETE	<p>A new parenting programme leaflet has been produced and is hosted on the Local Offer.</p>
			<p>Implementation of a multi-agency review panel in Early Help for all requests for support to ensure children / young adults with SEND receive support in a timely manner</p>	COMPLETE	<p>2 new FAQ documents on the neuro pathway (one for professionals and one for parents) have been co-produced by the LA Early Help service, CPFT, Family Voice and schools. The documents are hosted on the Local Offer.</p>
			<p>Baseline of child / young person and parent/carer views on clarity of pathways to access support; provision of support and timeliness of support established</p>	COMPLETE	<p>CPFT have created a new referral form for neuro assessment requests – this is to assist professionals when making this request to ensure referrals are not rejected due to lack of information bringing us in-line with Cambridgeshire and Huntingdon so there is consistency for families, particularly those living on the border of the two LA's.</p>
			<p>Baseline of numbers of children and young adults with SEND in receipt of Early Help recorded</p>	COMPLETE	<p>The Healthy Child Programme – continue to develop digital universal health questionnaires. Parents will</p>

				<p>be able to do some self-assessment for their children. First stage of this process would be for information to be electronically sent across as a form of self-help.</p> <p>MASG panels have continued virtually throughout Covid. CAMHS continue to attend all meetings contributing fully to discussions resulting in some cases being advised not to progress with neuro referral and offered other solutions. In addition, some children were escalated for core CAMHS support. Additional CAMHS support provided in schools for specific cases where deemed appropriate as outcome of multi-agency discussion.</p> <p>CPFT have now been trained on use of the LL EHM case management system to check records and contribute to case recording – both PCC and CCC for cross-border cases.</p> <p>In order to ensure that all panel members are focused on children being discussed at panel with SEND, the proforma for the agenda for meetings has been amended to identify those children/young people at the point of completing the Early</p>
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				<p>Help Assessment, SEN or disability was identified.</p> <p>A Parent / carer questionnaire is now live and being promoted at closure of all cases receiving targeted support by the Lead Professional. There was some delay in actioning this due to Covid pressures. Initial drafts of the survey were shared with partners and amendments made following feedback. Some responses have been received and will need to continue to promote widely to gather enough feedback for analytical review.</p> <p>The Early Help dashboard is now accessible on the LA's Power BI platform providing the ability to analyse completed Early Help Assessments, which children at the time of the assessment have SEND, a disability and/or EHCP. The data is only available from the date at which changes were made to the dashboard and so the quality of this data will continue to improve over time.</p>
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<p>4.3 Children and young adults with SEND have access to health services, in particular mental health services in a timely manner</p> <p>Impact</p> <ul style="list-style-type: none"> Access targets are clearly defined and measured which allow timely interventions for children and young adults <p>Impact</p> <ul style="list-style-type: none"> Agreed access targets from mental health services are met so that children and young adults are supported by mental health services that identify needs early and provide information advice and support that improves outcomes for them Parents/carers report improvement from 2019/2020 baseline that they are listened to and given consistent advice 	4.3a	Co-Produce a set of SEND Key Performance Indicators across health services to introduce a common approach to measuring performance in SEND which includes reference to equitable waiting time targets for children with SEND.	Initial contractual proposals to providers based on initial evaluation	COMPLETE	<p>2021/22 – Q1 – There continues to be no routine contract monitoring or amendments due to NHS guidelines. CPCCG BI team to recommence discussions with providers from Q2 subject to national guidance.</p> <p>Services have moved into restoration and recovery phase. Timescales for routine appointments have been impacted due to Covid. The CCG does not at this time receive performance information due to NHS contracting guidelines and transparency of current waits is known by providers.</p> <p>Resources levels are being assessed across the county in terms of staff levels to try to reduce access times into services. Specifically about coming in for mental health support and conversations around the county about how best to support.</p> <p>Joint work is taking place between the neurodevelopmental service and Area Senco to provide briefing sessions to SENCO's. Schools understand the difference between CAMHS, CHUMS and EHWB.</p>
			Finalise initial set of KPIs and monitor monthly	May 2021 (revised from May 2020)	
			Monitor KPIS via monthly contract meetings – ongoing in 2020	May 2021 (revised from May 2020)	
			Providers collect data	May 2021 (revised from May 2020)	
			Review and calibration of KPIS	May 2021 (revised from Dec 2020)	
			Adjustments and business as usual performance mgt	April 2021	
	4.3b	Implement the CPFT Children's Mental Health remedial action plan (NHSE/I) so that children and young adults who require assessment and treatment from NHS mental health services will have access to these services within nationally agreed targets.	2 weekly remedial action plan meetings to monitor progress of reduction in waiting times are set up	COMPLETE	
		Redesign workstreams to achieve routine and urgent appointments in a timely manner	Joint action learning events agreed between CAMHS services and the SENCO network to promote the graduated response within the emotional health and wellbeing pathway delivered across services	COMPLETE	

			Children will be assessed within 18 weeks from referral for routine appointments	May 2021 (revised from April 2020)	There are regular ongoing joint events scheduled into the calendar between CPFT, SEND and EH.
			Children will be assessed within 12 weeks from referral for routine appointments	May 2021	Two weekly reviews were taking place pre-Covid but had to be halted due to the pandemic.
			Workstreams are redesigned	April 2021	<p>Due to COVID and increasing urgent referrals we are not currently meeting these targets. During the pandemic we were required to redeploy staff to support the health provision and to suspend most of our face to face appointments.</p> <p>For SEND children the online platform is often challenging and many assessments were suspended due to a face to face observation being required to make a diagnosis. The diagnostics assessment process has been amended in line with restrictions and assessments are now underway.</p> <p>A recovery action plan is being developed and hopeful that the launch of the Crisis team will support young people with a better flow through the system, allowing routine work to be undertaken in a more timely way. During COVID we have</p>

					<p>continued to work on the development of pathways but this again is hampered by the volume of referrals, and backlogs created by COVID.</p> <p>A new partnership delivery model between CPFT, Centre 33 and Ormiston Families is expected to launch July 2021. The aim being to have a central referral hub, improved access to support, reduce waiting times and provision of a range of interventions for 0 - 25 year olds.</p> <p>Delivery of Mental Health support teams in schools. Each MHST will work with approx 20 schools/8,000 CYP and will aim to deliver:</p> <ol style="list-style-type: none"> 1) evidence based guided self help 2) whole school approach 3) support school MH lead.
	4.3c	<p>Understand the population of children and young adults with a mental health need including a specific focus on children and young adults with SEND.</p> <p>Undertake baseline assessment of parental awareness in regard to mental health services</p>	<p>Update and refresh the NHS Mental Health Local Transformation Plan and use NHSE Key Lines of Enquiry (KLoE's) to ensure focus on sections relevant to SEND</p> <p>Complete a Mental Health Needs assessment to identify whole population needs and how SEND is highlighted in</p>	<p>COMPLETE</p> <p>COMPLETE</p>	<p>The Local Transformation Plan (LTP) is due for a further refresh in spring 2021.</p> <p>A needs assessment has been undertaken, available at url https://cambridgeshireinsight.org.uk/health/popgroups/cyp/. There is evidence of it being used to develop the partnership EH strategy and the</p>

		Develop information delivery for parents / carers to outline graduated response to Mental Health support	the mental health Local Transformation Plans key lines of enquiry		<p>mental health support teams (in schools).</p> <p>A survey was undertaken with CYP to find out their views of MH services with 108 respondents.</p> <p>A collaborative/coproduction meeting was in place initially weekly during Covid and now monthly to ensure views of CYP and families are central to service developments.</p> <p>The KLOE is in relation to the development of the LTP which was due for a refresh at the end of Oct 2020 but due to Covid this has been moved to Sept 2021. We will utilise the information within it to ensure we have actions as the SEND specific criteria.</p>
			Focus groups with Children and Young adults to develop outcomes	COMPLETE	
			Use NHSE Key Lines of Enquiry (KLoE's) with focus on sections relevant for SEND to create an action plan	Sept 2021 (revised from Sept 2020)	

Workstream 5: Provision and opportunities for young adults aged 18 - 25

Senior Accountable sponsor: Debbie McQuade

Delivery partners: Graham Puckering (Head of 0-25 Service), Elizabeth Sullivan Ash (Post 16 Lead SENI Services), Matt Oliver (Service Manager Community and Interventions for Targeted Youth Support Service), Family Voice, Special school and College representative x 2 tbc, Siobhan Weaver DCO

Significant area of weakness that needs to be addressed:

Ofsted and CQC said: “The provision for young people aged 18 to 25 is not sufficiently developed to make sure that young people have the full range of opportunities and support that they need as they move through into adulthood.”

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Outcomes (What we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	Key milestones (Action tracker)	Deadline	PROGRESS
<p>5.1 There is clarity about the range and availability of opportunities across the local area for 16 – 25 year olds with SEND</p> <p>Impact</p> <ul style="list-style-type: none"> Surveys conducted through the local offer and young adults’ groups show that young adults and their families say that the Local Offer provides them with the information they need to access opportunities and the services available <p>Impact</p>	5.1a	Review the local offer to ensure: a) that there is clarity for young adults and their families about what support is available from health, social care and education b) any gaps are identified c) that there is a clear education offer d) that transition pathways across each service from children’s to adult services are clearly described e) that support and opportunities for 19 – 25 year olds are well represented f) that there are clear descriptions of the range of options for activity	Gaps in information on the Local offer are identified	COMPLETE	All key milestones set have been met although they will continue to be progressed and updated. Progress going forward will be recorded within this plan.
			Gaps in the information about (c,d,e and f) are closed	COMPLETE	The Peterborough SEND Partnership Group is fully established with a clear governance structure.
			First survey of views of young adults on additional information reported on the Local Offer	COMPLETE	The Joint SEND Strategy is fully launched and included on the Local Offer. Joint Agency Preparing for Adulthood meetings continue and

<ul style="list-style-type: none"> Coordinated and streamlined approach to developing opportunities leading to more young adults accessing support to lead independent lives Young adults experience more holistic 5 day planning across all services and in the community 		<p>across 5 days for young adults Post 16 with an EHCP</p> <p>g) conduct survey focussing on effectiveness of the local offer</p>			<p>have been held regularly progressing the plans, developments and improving communication. Preparation for Adulthood Leads across PCC and CCC have been developed linked to the SEND Strategy</p>
	5.1b	<p>Integrate all strategic work across the Preparation for Adulthood (PfA) arena to:</p> <ul style="list-style-type: none"> Establish one steering group Endorse existing workstreams and identify gaps Identify agreed outcomes for all activity Ensure integrated partnership working in every workstream so that all offers are holistic 	<p>New PfA steering group in place and overarching action plan agreed</p>	COMPLETE	<p>The Local offer continues to be updated with new information added and the previous pages have been reviewed again</p>
			<p>All agreed PfA workstreams established</p>	COMPLETE	<p>The Preparation for Adulthood Pages have been developed further across the key areas of preparation for adulthood. New easy read versions of information have been included</p>
	5.1c	<p>Explore and trial a transitions post in at least one local special school in partnership with local colleges</p>	<p>Plans for transition officer role explored and agreed with potential trial implementation from September 2020</p>	COMPLETE	<p>Post 16 curriculum was completed in April 2020 and was implemented across SEND from September 2020. This has been updated again and is ready to launch in September 21.</p> <p>Surveys within Family voice for parents and YP events have been held. A further survey on PFA has been completed awaiting detailed feedback.</p>

					<p>Access champions have been involved in co-producing literature on PFA.</p> <p>Three transitions posts in the Statutory Assessment and Monitoring Service commenced in September 20 and are now working on specific EHCP transitions plans.</p>
<p>5.2 In order to address one of the specific areas of weakness identified during the inspection a priority focus will be to ensure that: Health services transition arrangements for 16-25 year olds with the most complex health needs are person centred and organised well</p> <p>Impact</p> <ul style="list-style-type: none"> Children and young adults experience clear and person centred transition arrangements between children's and adults health services 	5.2a	<p>Transition Arrangements (movement from children to adult services) for each provider service are clear through:</p> <ul style="list-style-type: none"> Review of the CCG improvement plan to ensure this area is addressed Production and implementation of a transitions protocol for all services provided through CCG for children and young adults with SEND 	Review the 2017 Improvement Plan for CCG provider services	COMPLETE	<p>PfA - Good Health page, Mental Health pages and SEND Transition to Adulthood Parent Guide available on the Local Offer. Health transitions pages under further development with LA and FV to be completed by end of May. Work to commence strategic transitions protocol did not commence in April 2020.</p> <p>Initial KPI meeting with providers completed with follow up meeting to agree KPI's (inclusive of SEND KPI's) postponed due to COVID19. To be resumed as CCG address contract monitoring resumption in line with NSHE direction. Contract monitoring work has not resumed.</p> <p>System Programme 21/22: 18 - 25 Year old metal health pathways - To ensure there are sufficient</p>
			Ensure all current transition pathways are detailed on the Local Offer	May 2021 (revised from Jan 2020)	
			Strategic transitions protocol coproduced with CCG and providers	May 2021 (revised from June 2020)	
			All new transition protocols implemented	May 2021 (revised from April 2020)	
	5.2b	Develop the role of the Mental Health Transitions worker to support children and young adults with complex Mental Health and SEND to transition into adult services	SEND training required for Mental Health Transition worker identified and delivered	COMPLETE	
			Establish and implement measurement of key performance indicators as per milestones in section 4.3a	May 2021 (revised from July 2020)	

					services which address the specific needs of our young adult population. Need close liaison between children and adult services.
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Making SEND everybody's business

**A strategy to provide inclusion
for children and young people
aged 0-25 with special educational
needs and disabilities**

Cambridgeshire and Peterborough 2019-2024

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With special thanks to everyone who worked on this strategy. They are too numerous to name them all here but include local authority teams from Cambridgeshire and Peterborough, the Cambridgeshire and Peterborough Clinical Commissioning Group and other health organisations, the SEND parent carer forum for Peterborough – Family Voice and Pinpoint the parent carer forum for Cambridgeshire, the children, young people and families who took part in the engagement workshops and online survey, as well as to the elected members of Cambridgeshire and Peterborough Councils and the schools, youth groups and other organisations in Cambridgeshire and Peterborough who have been involved.



Foreword

We have listened to what children and young people with Special Educational Needs and Disabilities (SEND) and their families and carers have told us about their experiences and views. We have worked together with them to develop this strategy. It is part of our commitment to improve the life outcomes for children and young people from across the local area.

The strategy has a clear vision that:

Special Educational Needs and Disabilities (SEND) is Everybody's Business.

A wide range of people are playing an important part in delivering this vision. Elected members, schools and childcare settings, leaders and managers from education, health and social care services together with parents/carers, children and young people are driving our ambition forward.

The work is led by the Cambridgeshire and Peterborough SEND Executive Board. This is the local partnership that brings together organisations and parent carer forums responsible for services and support for children, young people and families in a shared commitment to achieving our vision.

The purpose of this strategy is to set out our vision, principles and priorities to ensure that we are working together effectively to identify and meet the needs of Cambridgeshire and Peterborough's children and young people with Special Educational Needs and/or Disabilities (SEND) from birth to the age of 25.

The strategy aims to meet the requirements of the Children and Families Act in a way that is ambitious, inclusive and realistic and makes best use of the resources available to us.

We have high aspirations for all our children and young people and want to ensure they have the right support, that is provided in the right place and at the right time so that they can thrive and be the best they can be.



Wendi Ogle-Welbourn

Introduction

This document sets out a vision and strategy for children and young people (0 - 25 years) with special educational needs and disabilities (SEND) in Cambridgeshire and Peterborough. The strategy is built upon a shared belief that considering and providing for the needs of children and young people with SEND should be 'everybody's business'. The collective desire is to ensure a holistic and inclusive approach evidenced by high quality, multi-agency services and provision focused upon enabling children and young people with SEND to thrive.

The strategy was co-produced with key partners and draws upon data from:

- Feedback from children, young people and their parent/carers
- National and local data on trends in special educational needs and disability
- Information from an externally commissioned sufficiency analysis
- Peterborough and Cambridgeshire local area self evaluations and SEND action plans
- Feedback from schools and settings
- Data from health, social care and other key agencies
- Early Years Peer review (2018)

This strategy is intended to cover the 'local area' which is defined as the geographical area of both Cambridgeshire and Peterborough and includes the local authority, clinical commissioning groups (CCGs), public health, NHS England for specialist services, early years settings, schools and further education providers.

The legal definitions outlined in the Equality Act 2010, Children and Families Act 2014 and SEND Code of Practice 2015 (see appendix 1) are used in the strategy to identify what we mean by children and young people with SEND.

This strategy covers the issues that are common to both Cambridgeshire and Peterborough local areas at a strategic level. The intention is to help us work better together, in the interests of children and young people, but it also recognises that some actions will be responsive to issues specific to Cambridgeshire or Peterborough.

The strategy recognises the need to acknowledge, and link with, other pending work across both local authorities e.g. Joint Early Years Strategy.

A shared vision

The shared vision and purpose was co-produced through a series of workshops held with representatives from Cambridgeshire and Peterborough in 2017-18. The shared vision was for children and young people to:

- Lead happy, healthy and fulfilled lives, having choice and control over decisions about their health, education, employment, friendships and relationships
- Achieve in line with, or better than, expectation in their early years, school, further education and training
- Successfully participate in the community and access meaningful occupation, employment and life-long learning opportunities

The diagram below was developed at a parent lead workshop with subsequent involvement from children and young people, and illustrates what families sought as the 'lived experience' of parents/carers, children and young people that would be the outcome of a successful SEND strategy:



In summary this means children and young people will be able to:

Dream big - Achieve well - Have choice - Control - Lead happy and fulfilled lives

Principles

In order to achieve this vision, families, support services and educational settings across Cambridgeshire and Peterborough have agreed the attitudes we expect each other to adopt when working with or caring for children and young people with special educational needs and/or disabilities (SEND). These are described in detail in the document “Cambridgeshire and Peterborough Expects – Our Pledge.”

We believe that the culture promoted by adopting the agreed attitudes is crucial to ensuring that SEND is everybody’s business. The commitments that we expect everyone to adopt and sign up to are summarised below

Our commitment is that everybody can be:

Aspirational - Confident - Healthy - Included - Respected - Safe - Successful

We will work together to

- Have high expectations
- Make everyone welcome
- Have a 'CAN-DO' approach
- Listen
- Celebrate success
- Work in ways that build trust
- Be transparent and honest
- Be positive and constructive
- Value individuality and celebrate diversity
- Build resilience and self confidence
- Offer opportunities to experience excellent support
- Have the skills to achieve
- Be a positive part of the local community
- Stay as healthy and well as we can be

What do we need to do?

In order to understand what we need to do and what our priorities for the strategy should be, we have drawn on a number of sources of information. These include:

- Review of the national and local context and data that outlines trends in the pupil population
- Analysis of the local data and the joint sufficiency exercise
- What families have said through surveys and their own evaluative reports
- What children and young people said through ‘Big Youth Shout Out’

- Self evaluation processes and tracking progress through SEND Implementation action plans
- Regular analysis of statutory performance e.g. meeting timescales
- Response to statutory duties and requirements including compliance review of implementation of the Code of Practice
- What other practitioners including health, social care and schools and educational settings have said
- Ofsted and CQC SEND inspection of Cambridgeshire
- Peer review
- Social, Emotional and Mental Health (SEMH) review
- Transforming Care review
- Local offer reports/data

The key concerns that arose:

- The growth in overall numbers and trends for the future
- The need to ensure SEND is “everybody’s business” and not just the concern of the few
- Ensuring that the participation of children and young people in services development and commissioning should become routine, part of ‘the way that we work’
- The need for the development of a graduated response and access to services that prevent escalation including school to school support
- The growth in post 16 young people with an EHCP – there is a need for improved preparation for moving into adulthood and associated service development
- The lack of a cohesive, co-ordinated offer at transition points from services working together, particularly the issues that arise from the misalignment between health services (0-18) and Local Authority (LA) services for 0-25 year olds
- The patchiness and fragility of current integrated and collaborative working which needs to further develop including joint decision making, funding arrangements etc

- The need to further develop joint robust commissioning processes/commissioning cycle (e.g block and school contracts, mental health services)
- Gaps in provision across all services (health, education and social care) - joint commissioning ensures that children are being educated as close to home as possible – there is a need to rebalance spend and use all resources to deliver in the appropriate setting
- Need to better understand severity and extent of needs and develop a good local offer re: early help, children in need and those with more complex needs including the care offer from all social care services
- Use and allocation of financial resources needs to be more transparent

The three priority areas for action were identified as:

1

SEND is everybody's business - embedding the vision of the SEND Strategy into the practice of everyone who works with children and families in ways that strengthen families

2

Identify and respond to needs early - a holistic and joined up early identification of and graduated response to needs

3

Deliver in the right place at the right time - improving outcomes for children and young people through making best use of resources, ensuring a graduated response and high quality local support and provision

How are we going to deliver the strategy?

Making SEND everybody's business

This is a 5 year strategy. It will be reviewed and progress monitored, through the governance arrangements outlined in section 5. The strategy will be updated as appropriate in response to changes in local needs and issues.



Examples of the issues that we will aim to address under the three priority areas of the strategy include:

- Promoting a shared vision and expectation of responsibility across all service providers who come into contact with children and young people with SEND that “SEND is everybody’s business” and not just the concern of the few
- Ensuring that every service is signed up to the principles of the SEND strategy - a multi service integrated approach that ensures child and family are engaged and families and carers feel they only need to tell their story once
- Sharing and aligning our practice to present have a stronger joined up services working with families and carers in response in key areas like such as early identification, assessment, personal budget arrangements; transitions and person centred and/ outcomes oriented approaches
- Ensuring our workforce have the skills and knowledge required and access to appropriate training

Identify and respond to needs early

- Promoting an inclusive, timely and graduated response to improve confidence, capacity and trust in local support
- Ensuring that everyone is able to identify and respond to needs early, from pre-birth to 25 years, from the earliest point of contact e.g including health visitors, midwifery, hospital staff, GP and early years
- Ensuring that we can improve outcomes for children and young people

Deliver in the right place

- Embedding a strategic approach to seeking the views of children, young people and their families in order to improve their personal experience of service delivery and also to inform the wider development and/or commissioning of services
- Promoting alignment, collaboration and creative solutions across all services in both Local Areas to make best use of available resources and so that children and young people can be supported locally
- Ensuring families feel confident that there is a good and appropriate local choice option for children and young people in all but the most exceptional cases
- Addressing the issues arising from the growth in demand and population, particularly the 16 years plus age group
- Ensuring a broad range of opportunities is available for young people over the age of 16 years
- Focus all local resources (health, education and social care) to enhance the total provision so that children and young people can be supported locally
- Reviewing and re-modelling our resources so that they are sufficient to meet current and future need

A strategic action plan will be developed from the issues identified. The actions will be driven by key lead champions who will coordinate work programmes and/or task and finish group working as required.

Work will to a large extent involve Cambridgeshire and Peterborough colleagues working together with other partners but there will be some discrete areas that require a more local response. These will be noted in the plan and cross refer to the individual SEND action plans for each council.

How will we recognise success?

We have agreed a number of success criteria to enable us to measure our progress.

The measures are intended to keep a balance between being aspirational but also realistic.

SEND is everybody's business

- Parents/carers report increased confidence at transition points between services and when there are changes in provision (e.g primary to secondary school)
- Annual monitoring of joint commissioning contracts shows that arrangements take a person centred approach
- Data from all agencies (e.g referrals data, SEN audit) shows timely identification of need
- The majority of children and young people with an education, health and care plan (EHCP) are educated in their local mainstream school - nationally published data shows that the balance of those with an EHCP in mainstream is in line with national, regional and statistical neighbours
- All professionals know the local offer and what the contribution of their service and other services should be
- There is a reduction year on year in the number of fixed term and permanent exclusions of children and young people with SEND
- Key data shows proportionate representation of children and young people with SEND (e.g. elective home education, attendance data, youth offending, emergency health admissions, social care services)
- Annual survey carried out by parent/carer forums shows evidence that year on year parents/carers have increasing confidence in the system and, where issues persist, there is clear evidence of follow-up action to address
- Service development/provision and commissioning of services clearly reflects user feedback

Identify and respond to needs early

- Feedback from parents/carers shows satisfaction with early identification of need, by all agencies
- Data shows less conflict in the system e.g. number of Tribunals registered, number of appeals
- Numbers of children and young people identified will be in line with population expectations
- Healthy child programme quarterly report shows all checks carried out note SEND issues
- Quality of all assessments will reflect a child centred approach and demonstrate joined up working
- Annual local authority and parent/carer survey data shows that there is a continuing increase in the number of parents/carers, children and young people who report a positive experience of, and confidence in, the SEND support system
- Practitioners report they are confident and have the tools, resources and access to CPD they need to be effective
- The progress and attainment of children and young people receiving SEND support is as good as or better than their peers in comparable authorities at all key stages
- The progress and attainment for children and young people with an EHCP is as good as, or better than, their peers in comparable authorities at all key stages

Deliver in the right place

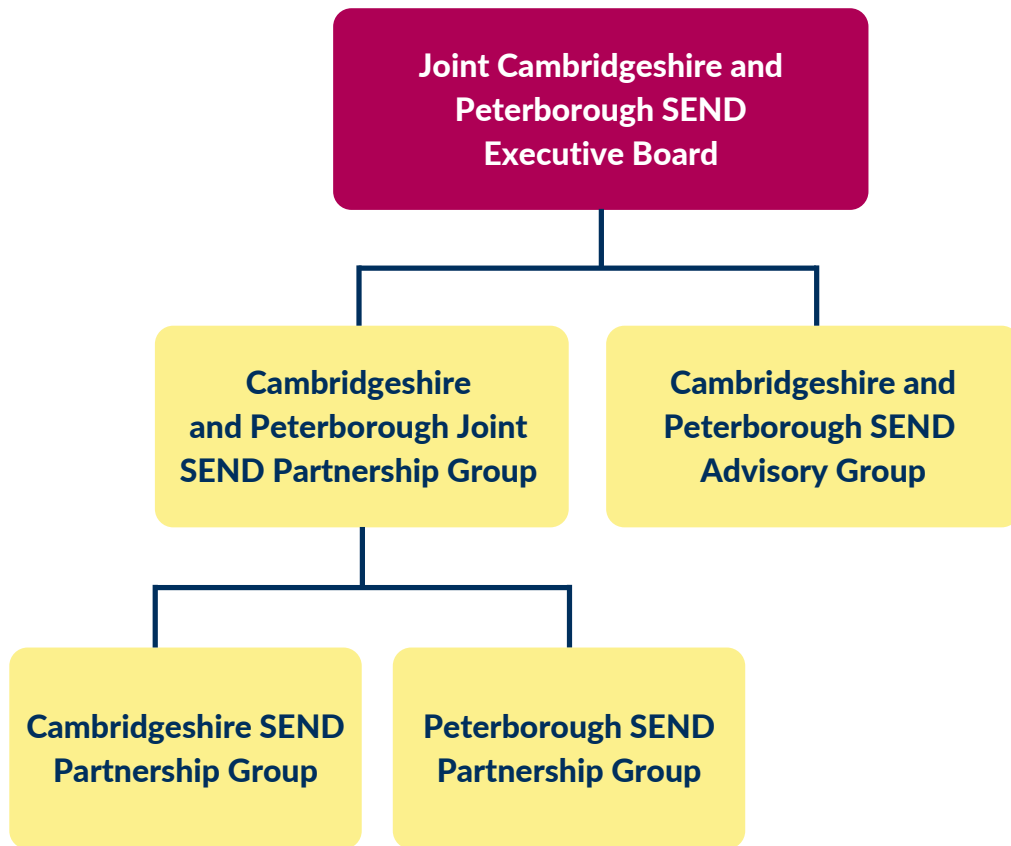
- A termly audit of EHCPs and other plans related to SEND shows that they reflect a holistic package that enables families to flourish locally
- Children and young people have their needs met locally, reducing reliance on out of county places with a reduction in travel time and number of reported incidents during travel
- Data systems are in place that enable appropriate measurement of the timeliness and quality of input to EHCP processes and other plans from all statutory agencies

- Quarterly reports/audits show an increase in the number of creative, collaborative and flexible packages of support with a clear link between the identified needs/outcomes in plans and decision making processes
- There is a year on year increase in the take up of personal budgets particularly by young people post 16
- There is evidence that the increases in take-up of personal budgets is stimulating the market range
- Improved outcomes for vulnerable groups with SEND (looked after children, children in need, children in the youth justice system) are demonstrated as a result of an increase in collaborative commissioning
- There is good planning for adult life with young people and their families reporting increased choice and control with regard to living independently, having good health and opportunities to take part in a range of activities including employment
- All children and young people leave school with an option of further education, employment or training - there is a drop in numbers of those with EHCP who are not in education, employment or training (NEET)
- The commissioning of SEND services and provision is based upon data and considers the needs of both local authorities
- The number of children and young children with a diagnosable mental health condition receiving treatment increases in line with NHS targets

Who will oversee the strategy?

The joint Cambridgeshire and Peterborough SEND Executive Board is responsible for the governance and commissioning of services to support children and young people with SEND and will be key to the delivery of this strategy. Membership of the Board include the parent forums, Cambridgeshire County Council, Peterborough City Council and the joint Clinical Commissioning Group (CCG).

A Cambridgeshire and Peterborough SEND Partnership Group provides the mechanism for tracking and monitoring the joint SEND strategic action plan. The Partnership Groups are accountable to the Executive Board enabling a clear link between strategic and operational action.



With special thanks to everyone who worked on this strategy. They are too numerous to name them all here but include local authority teams from Cambridgeshire and Peterborough, the Cambridgeshire and Peterborough Clinical Commissioning Group and other health organisations, the SEND parent carer forum for Peterborough – Family Voice and Pinpoint the parent carer forum for Cambridgeshire, the children, young people and families who took part in the engagement workshops and online survey, as well as to the elected members of Cambridgeshire and Peterborough Councils and the schools, youth groups and other organisations in Cambridgeshire and Peterborough who have been involved.

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Our Pledge

We pledge to work together to:



Welcome everyone



Celebrate success



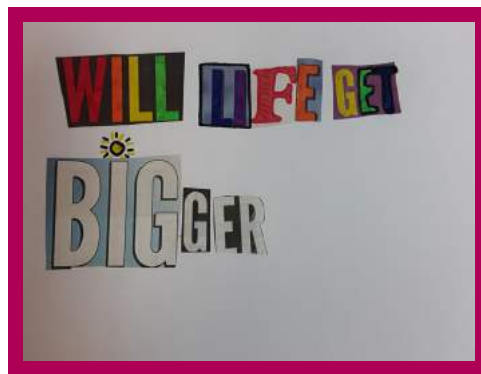
Trust each other



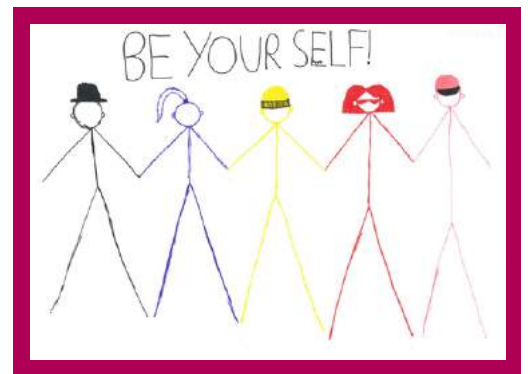
Aim high



Create opportunities



Value individuality



Build confidence



Be honest



Listen



Be positive



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P
P
NEO
School



Cambridgeshire and Peterborough Expects SEND is Everybody's Business

How we work with and care for children and young people
with Special Educational Needs and/or Disability (SEND)

Our Pledge

Our Vision

Cambridgeshire and Peterborough have a shared vision which is for children and young people to:

- lead happy, healthy and fulfilled lives, having choice and control over decisions about their health, education, employment, friendships and relationships
- achieve in line with, or better than, expectation in their early years, school, further education and training
- successfully participate in the community and access meaningful occupation, employment and life-long learning opportunities

In summary this means children and young people will be able to:

'Dream big, achieve well, have choice, control, and lead happy, fulfilled lives'

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Introduction

Families, support services and educational settings are working together to agree the attitudes, values and practices we expect from each other when working with or caring for children and young people with special educational needs and/or disabilities (SEND).

A number of commitments that underpin how we all work together and how we think about the ways in which we provide support and services have been put forward. They describe a culture that it is agreed is crucial to the success of the delivery of the SEND strategy (SEND is Everybody's Business) and vital in enabling us to achieve the best possible outcomes for children and young people aged 0 - 25 years with Special Educational Needs and/or Disabilities (SEND.)

The commitments form our pledge to a way of working. They are based on 7 important outcomes. These are that everyone will be able to be:-



We will ensure that these commitments underpin how we all work together and how we think about the ways in which we provide support and services. We believe that they are vital in enabling us to achieve the best possible outcomes for children and young people aged 0 - 25 years with Special Educational Needs and/or Disabilities (SEND.) The child/young person must be at the centre of our thinking.

Overview

Our commitments for each outcome are described in more detail in this document. Quotes from children and young people and parents/carers that describe their views about achieving each outcome are included.

A number of reflective questions are provided for each outcome to prompt thinking about how and to what extent we are achieving each commitment as individuals, educational settings or services.

Actively work towards achieving the ambitions, hopes and dreams of children and young people

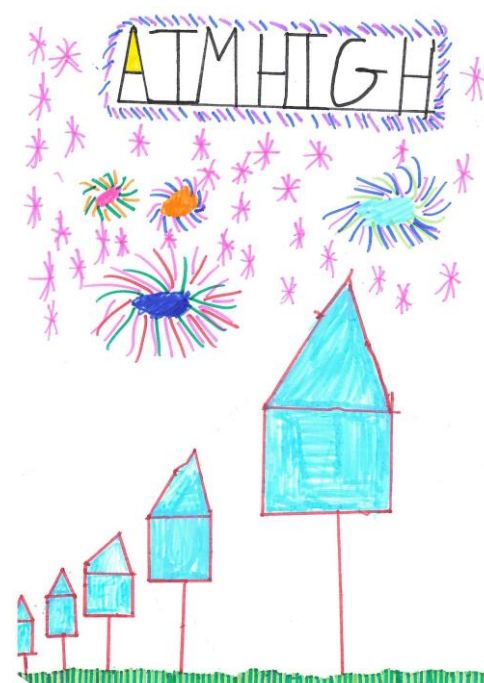
Children and young people:	To help me to be aspirational I need people to “help me to be brave with new experiences”
Parents / Carers:	“The school should help him to believe in himself and have a positive outlook in life.”

Together we will:

- Have high expectations
- Build on strengths
- Build resilience and self confidence
- Have a “can do “ approach
- Provide a range of opportunities and experiences
- Stay hopeful
- Work creatively together to ensure the best possible life outcomes

Jonah’s story (A young person’s story)

Jonah, a young man who came with his family to Peterborough as part of a refugee resettlement commitment from the Council, has raised his aspirations for his career and future life after receiving a range of support from local health and SEN and Inclusion Services. He was found to have a significant hearing loss. He received a cochlear implant operation and has since returned to college. He said “I am very happy and optimistic about going to college. I want to become a dentist. Before my cochlear implants I was worried about the future. Now it’s different.”



Key questions to help review the current practice

- How do we ensure that all children/young people are achieving steps to independence, preparing for adulthood and getting a job?
- How do we involve children and young people in planning for the future?
- How do children and young people find out how they can achieve their aspirations, for example through career advice, etc?
- How are parents/carers involved in planning support for their child/young person?
- How do we represent a child/young person’s views in their plans?
- How do we know that we are keeping our expectations high?
- How do we inform everyone about the support we provide for our social, emotional and mental health so aspirations can be achieved?

Brave enough to try new things

Children and young people:	To help me to be confident I need people to “understand and encourage me”.
Parents / Carers:	“Build confidence by supporting families. Services should come together for our family to be supported as unit.”

Together we will:

- Listen to each others’ views and work together in decision making
- Plan support that is individual and encourages the development of skills and confidence
- Work together in ways that build trust
- Smile and reassure children and young people so that they feel safe
- Demonstrate a positive and encouraging ethos
- Celebrate successes and achievements
- Seek and respond to feedback, sharing how the views of others have changed / improved the ways we work.
- Enable children and young people to be brave and take part in new experiences

Paula’s story (A Special Educational Needs Co-ordinator’s story)

A local primary school wanted to improve the confidence of parents and school staff in working together to improve children’s behaviour. They held a discussion time about supporting positive behaviour at home, inviting parents and a local specialist teacher. The Special Educational Needs Co-ordinator in the school explained: “we sat in a circle, shared biscuits and shared strategies that have worked. The parents who came wanted another session to keep learning from each other”.

Key questions to help review the current practice:

- How do we contribute to the review of support for children and young people with SEND, using the ‘tell-it-once’ approach?
- How do we know staff are confident in their roles supporting all children and young people?
- How is a ‘can-do’ approach demonstrated?
- What do you do to ensure your approaches are family-centred?
- How are people kept informed about developments in the achievement, progress and support of specific children / young people?
- How do we ensure people are confident through all transitions?
- How do senior staff and the governing body (or equivalent) build and support confidence between parents, staff and children/young people?



Physical and emotional wellness, free from disease

Children and young people:	To help me to stay healthy I need people to “teach me to look after myself”
Parents / Carers:	“As a parent, I need access to good information and to know that professional advice and support is available when we need it”

Together we will:

- Ensure physical and mental health needs have the same status
- Encourage a good work/school - life balance
- Identify and support mental health as needs arise
- Adopt a holistic approach to supporting well being
- Stay as well and healthy as we can; acknowledging the challenges for many
- Build physical and emotional resilience
- Make sure everyone has a chance to enjoy positive experiences in life (have fun)

Zack's story

Zack is a young man diagnosed with Autism. Due to severe food aversion when he was young, the dietitian recommended that the family consider a feeding tube. This was to ensure that his nutritional needs were met. Tube feeding also took the pressure off him and over the years the dietitians have worked with his family to support him to try new foods. He is now eating a range of foods and really enjoying them. Zack has a new-found enthusiasm for food and the dietitians are currently working on appropriate portions and increasing physical activity levels so that a healthy weight can be maintained as he approaches adulthood.

Key questions to help review the current practice:

- Is our partnership working effective in promoting positive mental health?
- Are staff suitably trained in mental health awareness, knowing where to go/direct others for advice e.g. Emotional Health and Wellbeing Service, Keep Your Head website.
- Are staff and families confidently requesting support from other health professionals as appropriate, including Speech and Language Therapy, Occupational Therapy, Physiotherapy.
- How are we ensuring that help and support is available when it is asked for?
- What do people say about their experiences of using local health services?
- How do we ensure a positive experience when changing from one service to another?
- What do we do to ensure that we think long term and plan for healthy life outcomes?

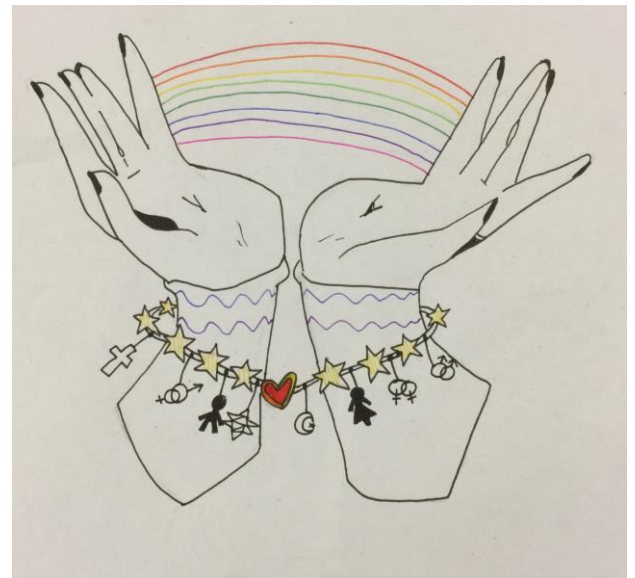


Being part of and involved in local activities

Children and young people:	To make me feel included I need people to “ask me to join in with things”.
Parents / Carers:	“ Instead of putting everyone into one box fits all , make another box which works for each child.”

Together we will:

- Make everyone feel welcome and valued
- Have a positive ethos and culture of acceptance and equality, respecting and responding positively to diversity in all senses
- Expect that all children and young people should be able to live, learn and work in their local community
- Support individuality within a wider community
- Work together with the local parent forum for the continuous improvement of support to educational settings and staff
- Listen and respond to the views of children and young people, parents and carers at a strategic level
- Use a range of approaches to help learning and achievement e.g. use of multimedia teaching tools, small group and individual tuition, structured teaching programmes such as Reading Recovery, Precision Teaching
- Enable access to a broad range of activities that are tailored to individual needs and interests
- Work in a flexible way to suit family needs



Maryam’s story (A child’s story)

In a local infant school, pupils with special educational needs and disabilities are encouraged to take part in extra-curricular activities, including the school choir which performs in local care homes. This year a girl in the choir who has communication and interaction needs overcame several personal barriers to perform a solo in front of the audience.

Key questions to help review the current practice:

- How do we know whether or not a child or young person feels included?
- What do our records show about how person centred our planning processes are?
- How do we demonstrate a culture of acceptance and equality?
- Are the views of children, young people and their parents/carers included when target setting and reviewing progress/support?
- How do we ensure our work is co-produced with parents/carers, education, health and care services?

“Nothing about me without me”

Children and young people:	I feel respected when “People ask for and listen to my views ”
Parents / Carers:	“To show them respect , lead them down the right path .”

Together we will:

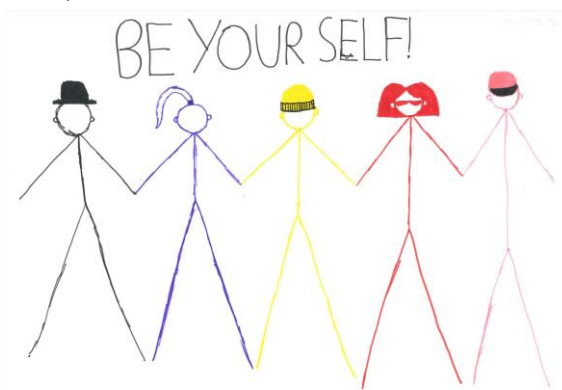
- Enable everyone to express their own views, using a range of media
- Ensure that everyone is listened to, heard and able to influence decisions that affect them
- Include children and young people in thinking about changes or improvement to services
- Promote and demonstrate a culture of mutual respect
- Adhere to the principles of equality, dignity, respect, non discrimination and participation
- Encourage curiosity not criticism
- Model and nurture an attitude that celebrates success and emphasises the benefits and satisfaction of learning

Peter’s story (a young person’s story)

Peter is in Year 8 of his local mainstream secondary school. He has an Education, Health and Care Plan. The assessment identified his main needs as being in the area of social communication. He has recently said to his parents that he is being bullied by a couple of boys in his tutor group. He started taking himself home at lunchtimes and not returning. The school have an explicit anti-bullying strategy and explored the issues and took actions to resolve the issues. At his most recent feedback session Peter said that things were better: “*They actually listen to me here. The teachers care about what I think and feel. They want me to be part of making this school even better. Like when they realised there’s much more bullying going on here than they knew. Now they’re really trying to do something about it.*” Peter is now part of a group of students who are working with teachers to improve how bullying is identified and addressed.

Key questions to help review the current practice

- What do children and young people say when asked if they were respected?
- Do children and young people say that their views had been listened to and acted on?
- Do parents/ carers say that their views are important to those who work with them?
- How do we make good use of and demonstrate respect of expertise by experience?
- What support is available for a child or young person where bullying is suspected/reported?
- What approach is taken when there is a difference of professional opinion in how to support children and young people?



We all have a right to safety, wellbeing and freedom from harm

Children and young people:	To help me to be safe I need people to “be kind, caring and show me how to be safe”
Parents / Carers:	“ Give them direction as well as keep harm away.”

Together we will:

- Make sure that personal safety and wellbeing are a priority for all
- Protect children and young people from harm, violence, neglect and prejudice
- Enable everyone to be confident in sharing concerns about someone’s safety
- Ensure strong relationships between parent/carers, children and /young people and their local services
- Communicate regularly with each other
- Recognise and build on positive relationships
- Ensure all staff are aware of, follow and are regularly trained in the local area safeguarding procedures

Charlie’s story (a child’s story)

Charlie joined the school in Year 3. Very early on he showed challenging, anxiety-led and often dangerous behaviours. A combination of providing a safe space within the classroom for him to withdraw to, adapted teaching strategies and individualised rewards, as well as emotional coaching for him and support for his parents, meant that his experience of the school environment changed. This led to him being able to access learning and make progress, but more importantly, be a happier, more confident boy who is able to respond to his emotions.

A whole school approach

At our school, a great deal of our work about helping children to feel safe involves teaching them to recognise their own feelings. Classroom routines, PSHE lessons and Collective Worship and our Whole School Shine Values all support this. We work hard to develop a community of caring and compassionate staff that quickly recognise when a child is feeling vulnerable and act upon it. We have a well-established safeguarding team that have clear roles and responsibilities, as well as a group that meets regularly to discuss how we Support Children with Additional Needs (SCAN). Our Child Well-Being Champion and Family Well-Being Champion work closely together to support children and their families.



Key questions to help review the current practice

- Are all staff compliant with the requirements of completing mandatory training (eg, safeguarding)?
- Where has the service/education setting clearly stated its policy on eliminating discrimination?
- Who in the setting/service is responsible for providing support on emotional health and well being?
- What are you doing to enable positive emotional health and well being?
- Does your setting SEN Information Report or other policy reflect how children and young people are kept safe?

To get the best possible out of life

Children and young people	To help me achieve my goals “ I need my friends and family to support my dreams and guide me on the right track and to encourage me to try new things and to always work hard”
Parents / Carers:	“I want to be clear about what the plan is to help my child progress. I want to be involved in developing and reviewing that plan.”

Together we will:

- Treat everyone in a fair and equitable way that ensures that everyone will
 - experience excellent support
 - have the life skills to achieve to their best
 - be part of the local community throughout their life
 - be as healthy and well as they possibly can be
- Provide support that enables positive change
- Recognise and celebrate individual achievements e.g. in schools, broader than the standard Progress 8 measures
- Publicise available training and resources

Kathy’s story (a practitioner’s story)

Kathy who works in a local nursery attended an Early Years Outcomes Conference. She found the day very inspiring. She commented that “I personally found the mark making session really interesting. It allowed me to reflect on our practice and ask if we give children all the mark making opportunities possible. I took a great deal of ideas away from the conference and was excited to make changes.”

Back at the nursery, Kathy and colleagues made sure they improved opportunities for children to engage in pulling, pushing, hanging and balancing to encourage the physical development needed to be able to mark make. They set up a mark making den which proved extremely popular. The children were keen to show their work and parents asked more questions about what they can do to support their child’s development in this area.



Key questions to help review the current practice

- How do we tell people what is done to ensure children and young people experience success, for example through the SEN Information Report or equivalent?
- When were families last involved in planning the support for their child/young person?
- How are children and young people’s views included in planning their goals?
- What do we do to celebrate individual successes and achievements?
- How do we know whether parents/carers are happy with our support for their child or young person?
- How well are we working together to ensure the best possible outcomes?

Appendix 1 – Where to find out more

Appendix 1a - Peterborough local services

Appendix 1b - Cambridgeshire local services

Appendix 1c - National resources

1a.

<p>Peterborough Local services</p>	<ul style="list-style-type: none"> • Peterborough Local Offer website (www.peterborough.gov.uk/localoffer) - a source of local information and services for Special Educational Needs and Disabilities • 0 - 25 service - the social care team responsible for supporting children and young people with SEND (http://fis.peterborough.gov.uk/kb5/peterborough/directory/localoffer.page?familychannel=8-5&loboolean=1) • Family Voice Peterborough and seldom heard groups https://www.familyvoice.org/ Government Designated Parent carer forum for Peterborough, who also work with targeted support and empowerment groups. CONTACT DETAILS • Special Educational Needs and Inclusion Services (SENI services) - The collection of education services in Peterborough city Council that support school, families and young people with their SEND, including the assessment for Education, Health and Care Plans, specialist teaching for Autism, ADHD, physical disability, hearing and/or vision impairment, educational Psychology, and others. • SENCO Network - a network of SENCOs working together in partnership with the Local Authority to support, represent and improve SENCO practice. • Specialist Hubs - emerging centres of expertise in Peterborough Schools, working in partnership with the local authority to help support the development of supporting pupils of all ages and abilities across peterborough • Multi Agency Safeguarding Hub (MASH) • SEND Partnership Service - an impartial information, advice and support service for parents/carers and children/young people with SEND. http://fis.peterborough.gov.uk/kb5/peterborough/directory/service.page?id=E1PbUit6ObU&familychannel=8 01733 863979 / pps@peterborough.gov.uk • Patient Advice and Liaison Service (PALS) provides Peterborough Hospital users, carers and families with help, information and support to resolve concerns. 01223 219444 pals@cpft.nhs.uk http://www.cpft.nhs.uk/about-us/pals.htm • Keep Your Head brings together reliable information on mental health and wellbeing for children, young people and adults across Cambridgeshire & Peterborough. www.Keepyourhead.com
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	<ul style="list-style-type: none"> • Project for Schools https://www.keep-your-head.com/assets/1/project_for_schools_updated_leaflet.pdf a mental health service aimed at supporting and planning interventions with Peterborough primary school staff for children experiencing emotional difficulties and distress/ 01733 777939 / cpm-tr.projectforschools@nhs.net • Emotional Health and Wellbeing Practitioner Team http://fis.peterborough.gov.uk/kb5/peterborough/directory/service.page?id=8FXbzRQNCw a mental health service aimed at signposting, advising, and supporting referrals or children, young people and families of young people • CHUMS - http://chums.uk.com/camb-pborough-services/ offers support for children and young people with mild to moderate mental health difficulties such as anxiety and low moods, as well as those with significant emotional well being difficulties from life events eg bereavement. 0330 0581 657 • Support and advice for home education, http://fis.peterborough.gov.uk/kb5/peterborough/directory/service.page?id=CtV_nfjZ4VU the Elective Home Education Service offers support and guidance to families in Peterborough who choose to educate their children in other ways than school. • Virtual school for children in care - The school works strategically across the local authority and in partnership with school and agencies to improve standards of achievement for children in care whether they are placed in or out of Peterborough. https://www.teachpeterborough.co.uk/schools/virtual-school/ 01733 864097 • Key contacts for planning school adaptations for reasonable adjustments (schooleffectivenessadmin@peterborough.gov.uk) • Occupational Therapy for advice on adaptations in settings for children's needs - works in partnership with families and/or teachers to help children and young people who are experiencing significant delay as a result of learning or physical disabilities, neurodevelopmental disorders, sensory and auditory processing disorders motor co-ordination disorders. http://www.cpft.nhs.uk/training/peterborough-childrens-occupational-therapy-service.htm 01733 847166
<p>Laws and formal guidance</p>	<ul style="list-style-type: none"> • SEND Code of Practice 2015 (https://www.gov.uk/government/publications/send-code-of-practice-0-to-25) • Supporting pupils with medical needs (https://www.gov.uk/government/publications/supporting-pupils-at-school-with-medical-conditions--3) • Equality Act 2010 https://www.gov.uk/guidance/equality-act-2010-guidance • Care Act 2014 https://www.gov.uk/government/publications/care-act-

	<p>statutory-guidance/care-and-support-statutory-guidance</p> <ul style="list-style-type: none"> • Human Rights Act 1989 https://www.legislation.gov.uk/ukpga/1998/42/contents • UN Convention on the Rights of the Child 1989 https://www.unicef.org.uk/rights-respecting-schools/the-rrsa/introducing-the-crc/ • Mental Capacity Act 2005 https://www.legislation.gov.uk/ukpga/2005/9/contents <ul style="list-style-type: none"> ○ https://www.nhs.uk/conditions/social-care-and-support/mental-capacity/ • Children and Families Act 2014 http://www.legislation.gov.uk/ukpga/2014/6/contents/enacted • Working Together to Safeguard Children 2018 https://www.gov.uk/government/publications/working-together-to-safeguard-children--2
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Appendix 1b.

<p>Cambridgeshire Local services</p>	<ul style="list-style-type: none"> • Cambridgeshire Local Offer website (www.Cambridgeshire.gov.uk/localoffer) – A single point of entry for information about provision for Special Educational Needs and Disabilities across Education, Health and Social Care 0-25 years • SEND Services (0-25 years) Provide a range of professional services and support for children and young people, young people and families in a wide range of settings, including home, educational and community settings. https://www.cambridgeshire.gov.uk/residents/children-and-families/local-offer/local-offer-identifying-special-educational-needs-and-disabilities-0-25/send-service-0-25/ It includes: <ul style="list-style-type: none"> ○ SEND District Teams. There are 7 District Teams. These comprise of Educational Psychologists, Specialist Teachers and Specialist Practitioners. The teams work in schools and settings with children and young people (0-25 years) and their parent/carers providing targeted support and training in all aspects of SEND. ○ Sensory Support Team ○ Access and Inclusion/ Alternative Provision Team ○ Additional Needs Team (14-25 years). Provides specialist information, advice and support around education, employment and training (EET) to young people with SEND their families and others working from Cambridgeshire who attend or have attended specialist provision both within in and outside the county. Email 14-25ANT@cambridgeshire.gov.uk <p>Early Help Hub. The point of contact where access to targeted early help services in Cambridgeshire is coordinated. https://www.cambridgeshire.gov.uk/residents/children-and-families/parenting-and-family-support/providing-children-and-family-services-how-we-work/</p>
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- **Children’s Disability Social Care Team**
The Disability Social Care work with disabled children and young people 0-18 years who meet the eligibility criteria in order to assess their needs and provide social work support, care management and intervention.
<https://www.cambridgeshire.gov.uk/residents/children-and-families/children-s-social-care/disability-social-care-0-25/>
- **Pinpoint Parent Carer Forum** Government Designated Parent carer forum for Cambridgeshire. <https://www.pinpoint-cambs.org.uk/>
- **SENDIASS (Special Educational Needs and Disability Information, Advice and Support Servicer)** - an impartial information, advice and support service for parents/carers and children/young people
<https://www.cambridgeshire.gov.uk/SENDIASS>
- **SENCo Briefings** - Special Educational Needs Coordinators (SENCos) and SEND Leads from Further Education working together in partnership with the Local Authority to support, represent and improve knowledge and skills. Promoting the most up-to-date and evidence-informed practice.
<https://www.cambridgeshire.gov.uk/residents/children-and-families/local-offer/local-offer-education-and-training-5-18/>
- **Early Years SEND briefings and networks.** Early Years practitioners working together in partnership with the Local Authority to support represent and improve knowledge and skills. Promoting the most up-to-date and evidence-informed practice.
<https://www.cambridgeshire.gov.uk/residents/children-and-families/local-offer/local-offer-early-years-and-childcare-0-5/>
- **Multi Agency Safeguarding Hub (MASH)**
MASH is the point of contact for all safeguarding concerns regarding children and young people.
<https://www.cambridgeshire.gov.uk/residents/children-and-families/parenting-and-family-support/providing-children-and-family-services-how-we-work/>
- **Support and advice for home education**, the Elective Home Education Service offers support and guidance to families in Peterborough who choose to educate their children in other ways than school.
<https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-&-learning/education-your-rights-and-responsibilities/home-education/>
- **Virtual school for children in care** - The school works strategically across the local authority and in partnership with school and agencies to improve standards of achievement for children in care whether they are placed in or out of Peterborough.
<https://www.cambridgeshire.gov.uk/residents/children-and-families/children-s-social-care/looked-after-children/virtual-school-for-looked-after-children/>
- **Planning school adaptations.** Key contacts for planning school

adaptations for reasonable adjustments.

- **Accessing transport.** Accessing specialist transport. Free and Subsidised transport <https://www.cambridgeshire.gov.uk/residents/children-and-families/local-offer/local-offer-preparing-for-adulthood-14-25/travel-and-transport/>
- **Accessing leisure activities and short breaks.** <https://www.cambridgeshire.gov.uk/residents/children-and-families/children-s-social-care/disability-social-care-0-25/short-breaks-offer/> and <https://www.cambridgeshire.gov.uk/residents/children-and-families/local-offer/local-offer-care-and-family-support/leisure-activities/>
- **Occupational Therapy Service** For advice on adaptations in settings for children's needs - works in partnership with families and/or teachers to help children and young people who are experiencing significant delay as a result of learning or physical disabilities, neurodevelopmental disorders, sensory and auditory processing disorders motor co-ordination disorders. <http://www.cpft.nhs.uk/training/>
- **Speech and Language Therapy Service 0-19 years**
Support for speech, language and communication needs
Cambridgeshire
<http://www.cambscommunityservices.nhs.uk/what-we-do/children-young-people-health-services-cambridgeshire/specialist-services/childrens-speech-and-language-therapy>
<https://www.youtube.com/watch?v=6Y-jqvl-UqU>
- **Child and Family Mental Health Service (CAMHS)**
- **Keep Your Head** brings together reliable information on mental health and wellbeing for children, young people and adults across Cambridgeshire & Peterborough. www.Keepyourhead.com
- **Emotional Health and Wellbeing Team** A mental health service aimed at signposting, advising, and supporting referrals or children, young people and families of young people.
<https://www.cambridgeshire.gov.uk/residents/children-and-families/local-offer/health-services>
- **CHUMS** - <http://chums.uk.com/cambs-pborough-services/> offers support for children and young people with mild to moderate mental health difficulties such as anxiety and low moods, as well as those with significant emotional well being difficulties from life events eg bereavement.
- **Patient Advice and Liaison Service (PALS)** provides Cambridgeshire Hospital users, carers and families with help, information and support to resolve concerns. 01223 219444 pals@cpft.nhs.uk
<http://www.cpft.nhs.uk/about-us/pals.htm>
- **Community Paediatrics** provides a wide range of medical advice, assessment, diagnosis, treatment and support services
- **Children's Physiotherapy** - assessment and support of infants , children and young people from birth to 18 years (19 years for some young

	<p>people in specialist education). Paediatric physiotherapists bring their specialist skills as physiotherapists, with the addition of expert knowledge and experience of child development and childhood disabilities https://www.cambridgeshire.gov.uk/residents/children-and-families/local-offer/health-services</p> <p>For more information and Cambridgeshire Local Authority contact details, see Who We Are and What We Do. https://camweb-live.storage.googleapis.com/upload/camweb.cambridgeshire.gov.uk/our-organisation/people-and-communities/Who%20we%20are%20and%20what%20we%20do%20%20Feb%2018.pdf?inline=true</p>
<p>Laws and formal guidance</p>	<ul style="list-style-type: none"> • SEND Code of Practice 2015 https://www.gov.uk/government/publications/send-code-of-practice-0-to-25) • Supporting pupils with medical needs https://www.gov.uk/government/publications/supporting-pupils-at-school-with-medical-conditions--3) • Equality Act 2010 https://www.gov.uk/guidance/equality-act-2010-guidance • Care Act 2014 https://www.gov.uk/government/publications/care-act-statutory-guidance/care-and-support-statutory-guidance • Human Rights Act 1989 https://www.legislation.gov.uk/ukpga/1998/42/contents • UN Convention on the Rights of the Child 1989 https://www.unicef.org.uk/rights-respecting-schools/the-rsa/introducing-the-crc/ • Mental Capacity Act 2005 https://www.legislation.gov.uk/ukpga/2005/9/contents https://www.nhs.uk/conditions/social-care-and-support/mental-capacity/ • Children and Families Act 2014 http://www.legislation.gov.uk/ukpga/2014/6/contents/enacted • Working Together to Safeguard Children 2018 https://www.gov.uk/government/publications/working-together-to-safeguard-children--2

Appendix 1c - National resources

<p>National Services and Resources</p>	<ul style="list-style-type: none"> • SEND Gateway The one stop shops for all things SEND provided by the National Society for Special Educational Needs. (NASEN) https://www.sendgateway.org.uk/ • Special educational needs and disability (SEND) - Gov.uk Information about Special educational needs and disability (SEND). ... From:
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Department for Education, Department of Health and Social Care.

<https://www.gov.uk/topic/schools-colleges.../special-educational-needs-disabilities>

- **Council For Disabled Children** An umbrella organisation made up of over 200 voluntary and community organisations and practitioners across education, health and social care sectors, providing a collective voice to champion for the rights of children, young people and families. They provide national guidance and lobbying, as well as published resources and supporting events/training.
<https://councilfordisabledchildren.org.uk/>
- **The Communication Trust.** A coalition of over 50 not-for-profit organisations. Working together to support everyone who works with children and young people in England to support their speech, language and communication
<https://www.thecommunicationtrust.org.uk//>
- **NHS Transforming Care.** Improving health and care services so that more people can live in the community, with the right support, and close to home. <https://www.england.nhs.uk/learning-disabilities/care//>
- **Preparing for adulthood** - <https://www.preparingforadulthood.org.uk/> a national programme of support and sharing best practice in helping children and young people with SEND prepare for adult lives. They organise training and practice sharing events as well as publish helpful resources and guidance on their website.
- **Rights Respecting School Award** <https://www.unicef.org.uk/rights-respecting-schools/> Unicef works with schools in the UK to create safe and inspiring places to learn, where children are respected, their talents are nurtured and they are able to thrive. Our Rights Respecting Schools Award embeds these values in daily school life and gives children the best chance to lead happy, healthy lives and to be responsible, active citizens.
- **National Society for the Prevention of Cruelty to children (NSPCC)** - A national independent charity that recognises that ‘each of us has a responsibility to keep childhood free from abuse, and we must do everything possible to protect children and prevent it from happening. So if a law needs to change, or if more needs to be done to protect children, they demand it.’ If you are worried about a child call 0808 800 5000 or email help@nspcc.org.uk If you are under 18 and want free, confidential advice and support, call 0800 1111 <https://www.childline.org.uk/>
- **Childline** - a national, free private and confidential service for children and young people to help anyone under 19 years old in the UK with any issue they’re going through. 0800 1111 or <https://www.childline.org.uk/locker/email/> or through the 121 counsellor chat found at <https://www.childline.org.uk/about/about-childline/>
- **Inclusion Press** publish a range of resources to promote and improve the inclusion of all people and organise www.inclusion.com

Appendix 2 - Glossary

AWPU	Age Weighted Pupil Unit (the formula used to calculate the funding per pupil in schools)
CCG	Clinical Commissioning Group - the body responsible for funding / commissioning of health services in an area
CQC	Care Quality Commission - the inspectorate responsible for the health and social care services
CPD	Continuing Professional Development - the continued training and opportunities for professionals to improve their skills, knowledge, understanding and expertise
DAF	Disability Access Fund (funding to aid access to early years education)
DASS	Director for Adult Social Services
DCO	Designated Clinical Officer - clinical professional responsible for ensuring health services are meeting SEND requirement (can also be a Designated Medical Officer depending on the individual background)
DCS	Director of Children's Services
DfE	Department for Education - Government department responsible for education
DMO	Designated Medical Officer - clinical professional responsible for ensuring health services are meeting SEND requirement (can also be a Designated Clinical Officer depending on the individual background)
DSG	Dedicated Schools Grant (funding for education settings from government)
EHCP	Education, Health and Care Plan
FE	Further Education
FSM	Free School Meals
NHS	National Health Service
KS	Key Stage of the National Curriculum in schools
OFSTED	Office for STandards in EDucation (the inspectorate responsible for education)
SEN	Special Educational Needs
SENCO	Special Educational Needs Co-ordinator
SEND	Special Educational Needs and Disabilities
Setting	This phrase is often used to refer to education settings such as early years nurseries, pre schools, schools and colleges.
SFA	Skills Funding Agency (providing some of the funding for young people to access education)

For a broader glossary, please see document on Local Offer websites:

<https://fis.peterborough.gov.uk/kb5/peterborough/directory/advice.page?id=SNpdtfS7gEo>

Theme 1: SEND is Everyone's Business

Intents

There is a shared vision and expectation that children and young people with Special Educational Needs and/or Disabilities are everybody's business not just the concern of the few.

Parents, young people and carers say that they are listened to and have improved confidence that everybody provides timely communication and clear signposting to local support.

Outcomes

All service providers understand that SEND is Everybody's Business

The Local Offer is accessible and used by families as a source of advice

Information and training is available to support parents and professionals

Information is shared well between partners

Information about the SEND system is clear and accessible to parents/carers and processes are as straightforward as possible, particularly in relation to SEN Support

There is a range of ways of engaging well with all parents, carers, children and young people and communication is a key priority

Theme 2: Identify and Respond to Needs Early

Integrated systems work together effectively so that everybody is confident and has access to the resources, tools and professional development they need to be effective

There are good opportunities from the earliest years for independence, community inclusion, being healthy and employment so that children and young people with SEND are actively engaged in their communities.

Needs are identified as early as possible and addressed within effective SEN support processes

Integrated working provides high quality EHC needs assessments, Plans and annual reviews that conform to statutory expectations and requirements

Health organisations are well integrated with the system as a whole

Transitions are well-managed and the impact is minimised as much as possible

There is help available to support young people with SEND into employment

Young people with SEND are supported towards independence from the earliest years

Theme 3: Deliver in the Right Place at the Right Time

Children, young people and their families have their needs met in a timely way using local resources so that families say that there are good and appropriate local options for children and young people

Strategic planning, including joint commissioning, is informed by high quality local area information so that parents and carers say that they are confident in the quality and consistency of the local SEND system.

Specific areas of provision and support are developed to enable children and young people to have their needs met in a timely way using local resources

Access routes to support are clear and timely

Provision of transport enables children and young people to have their needs met locally

Local needs are understood and information is in easily accessible formats so that it informs strategic commissioning and planning

Effective quality assurance processes are in place that ensure provision of services are high quality, value for money and meet agreed outcomes

The criteria for and use of personal budgets across education, health and social care is clear and understood

The participation of parents/carers and young people is embedded in commissioning

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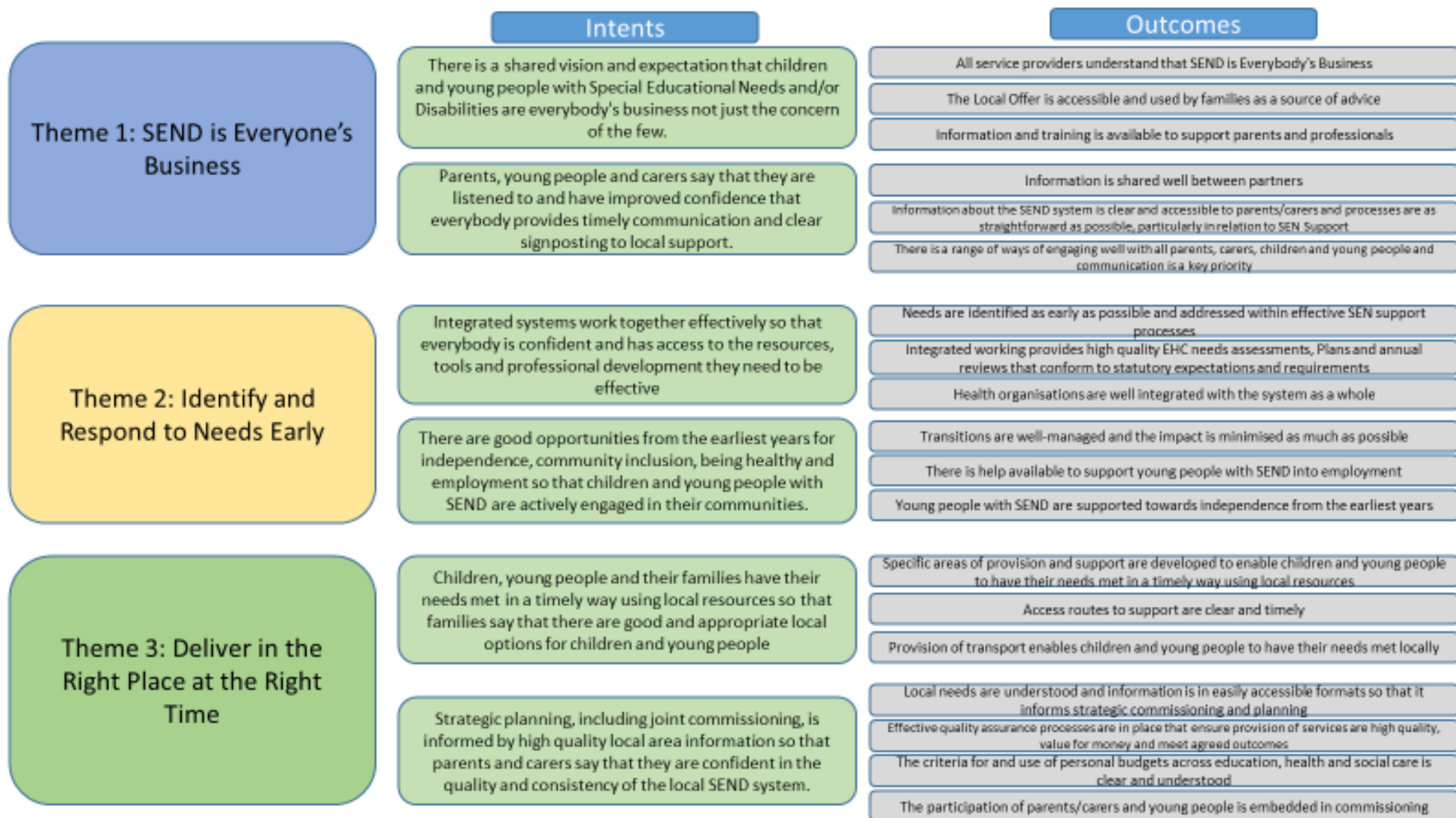
Joint SEND Strategic Action Plan for Peterborough And Cambridgeshire

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Phase ONE

May 2021-May 2022





Theme 1 : SEND is Everybody's Business

Intents :

1. There is a shared vision and expectation that children and young people with Special Educational Needs and/or Disabilities are everybody's business not just the concern of the few.
2. Parents, young people and carers say that they are listened to and have improved confidence that everybody provides timely communication and clear signposting to local support. This means that communication between children, young people, parents, carers and services is good.

Senior Accountable sponsor: Toni Bailey – AD SEND & Inclusion

Delivery partners: Jacky Cozens, Marian Cullen, Teresa Grady, Roger Valentine, Karen Beaton, Helen Freeman, John Peberdy, Sheelagh Sullivan

**Phase ONE Priority
Local Offer
Communications**

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Outcomes (what we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	PCC WSOA Note	Key milestones (Action tracker)	Deadline	PROGRESS/ IMPACT
The Local Offer is accessible and used by families as a source of advice (Example quotes "optimise local offer on google so it is the first port of call", "review and improve the local offer", "better on line resource")	1.1.2	2.1 Review the Cambridgeshire and Peterborough SEND Local Offers (Joint PCC / CCC)		Joint Local Offer action plan in place	May 2021	
				Joint meetings established between Cambridgeshire and Peterborough to work towards an aligned local offer	May 2021	
		2.2 Put in place systems to ensure that the information content of the Local Offer is kept up to date		May 2021		

				Cambridgeshire : In preparation for improvements and review each sub-section of the Local Offer content has a named lead who is responsible for ensuring content is relevant, useful and up-to-date.		
		2.3 Improve accessibility of information on the local offer websites	WSoA: 1.4 " Work with parents/carers to Improve accessibility and raise awareness of information on the local offer websites"	Specification and costings for a Local Offer "app" developed	Sept 21	
				Local offer placement in Google search optimised with clear Cambridgeshire or Peterborough Local Offer heading	June 21	
				Feedback from service users shows Improvement of search function on Local Offer website	Jan 22	
		2.4 Ensure that the Local Offer website describes the support available for Elective Home Education so that parents/carers educating their child at home know where to go for help		Development online information and advice to help and support parents make an informed decision regarding their choice to educate their child at home (EHE).	June 21	
				Guidance on a wide range of supportive topics and relevant services are included as part of the information provision within the Local Offer	Jan 22	

				The use of online referral forms has seen an improvement in the sharing of educational plans between parents and EHE teams.	Jan 22	
		2.5 Ensure that the Best Start in Life digital offer is accessible to all parents and that the Early Years component of the Local Offer is regularly reviewed			TBC	
There is a range of ways of engaging well with all parents, carers, children and young people and communication is a key priority (Examples of quotes "improve feedback process, engage with all parents/carers, online webinars to develop parent engagement, Parent champions")	1.2.3	3.1 Build on good practice and develop additional methods of direct engagement with parents/carers, children and young people	WSoA: 1.1(b) Establish and undertake an annual Family Voice survey to seek families views on how well their needs have been met by commissioned services	Online webinars set up and available for users to access	Jan 22	Co-production of the all age autism strategy an example of working in partnership with pinpoint, family voice, National autistic society, Healthwatch shout out council, voiceability Health and police. There have been focus groups individual feedback and feedback from people with lived experience of autism. That have informed the strategy as well as actual co-production in writing this
				Regular Online SEND forum in place for parents and also for young people	Sept 21	
				Feedback Link on Local Offer provides report on key areas of development		

		3.2 Continue to develop Youth Forums and role of SEND Youth champions to support youth voice work		evidence shows that an increased number of young people with SEND have been trained as Youth Champions	Jan 22	
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Theme 2: Identify and Respond to Needs Early

Intents :

1. Integrated systems work together effectively so that everybody is confident and has access to the resources, tools and professional development they need to be effective
2. Integrated systems work together effectively so that everybody is confident and has access to the resources, tools and professional development they need to be effective

Senior Accountable sponsor: Wendi Ogle-Welbourne / Karlene Allen

Delivery partners: SEND DCO/ SEND SAT LEAD/ DSCO (or EQiv)/ LD Commissioning LEAD / Helen Freeman, John Peberdy, Rebecca Salmon, Jill Groutage, Siobhan Weaver, Kirsten Brannigan, Anna Wahlandt, Jess Conway, Matthew Beams, Karlene Allen, Janet Dullaghan

Phase ONE Priorities

Getting support Early

Legal Compliance

Role and arrangements of the DCO

Provision and opportunities for young adults 18-25 (PfA)

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Outcomes (what we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	PCC WSoA Note	Key milestones (Action tracker)	Deadline	PROGRESS / IMPACT
Needs are identified as early as possible and addressed within effective SEN support processes (Example quotes " Build SEND links with health visitors and midwives, Work more closely with early years settings to ensure early identification, early identification through early help in social care,	2.3.1	1.1 Maximise the opportunities for SEND support offered by Best Start in Life teams including healthy child programme staff, midwives and health visitors		Healthy child programme quarterly report shows all checks carried out and note SEND issues		Working group set up to look at employment pathway linked to SEND PFA employment group Seminar on pathways to employment is in June Action plan for work pathway being developed
						Work started on looking at a consistent offer for autism with a joint integrated pathway for the diagnosis of

links between primary SENCos and early years settings "					autism and good pre and post support
		1.2 Through training and resources, raise awareness and competency across the workforce in identifying emerging needs	WSoA: 4.1(b)Support for SEND is clearly set out in Best Start in Life (BSiL) and Healthy Child Programme (0 – 19) to: <ul style="list-style-type: none"> • improve identification of need • improve coordination of support for SEND across children and young adults' services and • identify KPIs in order to measure progress towards improving outcomes 	<p>Operational services own an effective method of collecting views, including those of young people (eg Speak out Council)</p> <p>Training programme in place to ensure everyone working with 0-25s has increased knowledge to identify children who may have SEND needs</p>	<p>Autism strategy clearly shows LA and Health statutory duty and a five-year plan on how it will be achieved</p> <p>Work started to look at an integrated children diagnostic pathway for autism peterborough already has this looking as a consistant offer for children's autism diagnostic pathway across cambridgeshire</p>
	2.3.2	2.1 Ensure young people's and parents' voices are heard		<p>All psychological advice will contain the voice of the young person and parent. These are captured in a developmental appropriate way.</p> <p>Robust QA procedures identify the satisfacion level of parents and young people in reports to SEND Executive</p>	<p>Healthwatch survey</p> <p>Focus groups</p> <p>"Shout out council"</p> <p>autism champions</p>
Integrated working provides high quality EHC needs assessments, Plans and annual reviews that conform to statutory expectations and requirements. Example quotes ("Ensure assessments across education, health and care are holistic and include cumulative					

effects, Increase speed of EHCP annual review process, EHCPs are clearly written in accessible language")	2.2 Review EHCP assessment process and make improvements as appropriate to ensure timeliness, good communication flow and that they are written in accessible language	WSoA: 2.2 Improve the quality and timeliness of the EHC needs assessment and review process	Effective data system to ensure effective management of EHCP information is in place	PCC July 2021		
				CCC April 2022		
			QA reports show that Education, Social care and Health are contributing to EHCP development equally where appropriate			
				Timeliness of new EHC needs assessments remains high (over 85%) and the majority of decisions regarding annual reviews are made within timelines (over 90%)		
	2.3 Review and update process for annual reviews and updating EHCP to ensure EHCP contains most up to date advice and provision and the right people are at the annual review meeting including education, health and social care professionals	WSoA: 2.2 Improve the quality and timeliness of the EHC needs assessment and review process		EHCP Improvement Plan in place. Progress monitored and tracked at regular EHCP QA reviews held half termly.		
				Annual reviews show that representation from Education, Health and Social care was present at Annual reviews (where appropriate)		
			Feedback regarding annual review processes increases and the majority (over 80%) of parent/carers/young people who engage express satisfaction with			

				all aspects of the EHCP process, including the quality and accuracy of advices from all partners		
		2.4 Improve and embed the quality assurance process for EHCPs	WSoA: 2.1 Coproduce a local area quality assurance framework	Termly QA review meetings identify improvements in both quality of health and social care advice in EHCP		
				50% reduction in number of appeals and Tribunals registered		
				Reports to, and minutes from, the SEND executive board provide assured evidence of the outcomes for children, young adults and their families		
Health organisations are well integrated with the system as a whole	2.3.3	3.1 The arrangements in place for the DCO role ensure that the system fulfils the objectives of the SEND reforms	WSoA: 3.1 Develop and present a costed options appraisal to CPCCG Chief Operating Team (COT) which details the need to improve the current arrangements and capacity of the DCO role within and Children’s Complex Cases service			

		3.2 There is an increase in the uptake of learning disability annual health assessments for 14-25 year olds. THIS IS A MEASURE	WSoA: 3.3 DCO, with the PfA Health group will facilitate learning disability annual health check workshops to create an action plan for the local area in order to increase the number of young adults aged 14 – 25 who attend their LD AHC	Increase from 39% to 50% of uptake by the least likely to attend group (14 – 17 year olds) by April 2021		Work started on pathways into acute hospital to support people with LD/Autism and supports the use of health passports Training and awareness raising of the needs of people with autism and how to make reasonable adjustment being developed within a training framework for all professional
				Increase to 75% from 55% of 14 – 25 year olds attend their annual health check by April 2021		
Transitions are well-managed and the impact is minimised as much as possible (examples of quotes "ensure long term planning is in place for children, support transitions out of full time education, clear collaboration between health and LA")	2.4.1	1.1 Provide robust and well coordinated transition planning for children and young people 0 - 25 by setting up ways of working and cross agency relationships that ensure an early and holistic approach to support including for the most complex children and young people	WSoA: 5.2(a) Transition arrangements (movement from children's to adult services) for each provider service are clear..	Health and the local authority have a clear working protocol in place to support key transition points.		
				Quarterly review of feedback received by the service will be shared with the working group and will reflect service user satisfaction.		
				Quarterly update from Pinpoint and Family Voice will be shared with the working group and will reflect service user satisfaction. Health and LA will have a clear working protocol in place to support key transition points.		

		<p>1.2 Improve collaboration between services e.g. early help assessment, early support, local authority and educational settings to support transitions into new settings, including 'buy in' from all services at the earliest stages</p>	<p>WSOA: 4.2 Review access to support via Early help and other routes to identify potential blockages or delays</p> <p>WSOA: 4.1(a) Extend the opportunity to stay on or be accepted onto the Early Support pathway for children up to the end of Reception</p>			
		<p>1.3 Health services, including mental health, transition arrangements for 16 - 25 year olds with the most complex health needs are person centred and organised well</p>	<p>WSOA: 5.2(b) Develop the role of the Mental Health Transitions worker to support children and young adults with complex Mental Health and SEND to transition into adult services</p>			<p>Adult diagnostic pathway for autism is being invested in especially pre and post diagnosis support and transitions</p>
		<p>1.4 Improve links between children's and adult services to improve the experience of parents/carers and young people and to ensure effective long term planning e.g. for supported living, good health</p>		<p>Quarterly update from Pinpoint, Family Voice and Services will be shared with the working group and will reflect service user satisfaction</p>		
				<p>Health, Education and Social Care will have a clear working protocol in place to support key transition points.</p>		

Theme 3: Deliver In The Right Place at the Right Time

Intents :

1. Children, young people and their families have their needs met in a timely way using local resources so that families say that there are good and appropriate local options for children and young people
2. Strategic planning, including joint commissioning, is informed by high quality local area information so that parents and carers say that they are confident in the quality and consistency of the local SEND system.

Senior Accountable Sponsor: Oliver Hayward

Delivery partners: Lucy Loia, Tom Barden, Matthew Beams, Toni Bailey, Claire Buckingham, Siobhan Weaver, Anna Wahlandt, Jo Hedley, Siobhan Macbean, Helen Andrew, Becky Salmon, Ralph Beresford

Phase One Priorities

Joint Planning and Commissioning

SEND Quality Assurance

Outcomes (what we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	PCC WSoA Note	Key milestones (Action tracker)	Deadline	PROGRESS / IMPACT
Local needs are understood and information is in easily accessible formats so that it informs strategic commissioning and planning (Example quotes "Improve data	3.6.1	1.1 Develop a multi agency data dashboard based on the CDC exemplar and arrangements to effectively monitor it	WSoA: 1.1(c)Develop a multi agency data set to evidence performance of services against the Strategy and action plan and monitor at			Needs assessment completed for people with autism to <ul style="list-style-type: none"> •Understand the characteristics and health needs of people of all ages living with ASC in Cambridgeshire and Peterborough

<p>collection systems, both quantitative and qualitative, Develop capacity to support data analysis and sufficiency planning, Joint responsibility for SEND over education, care and health with joint budgets (not just for some roles)"</p>			<p>the joint SEND Executive Board</p>		<ul style="list-style-type: none"> •Use local and national sources to estimate the numbers of people with ASC and how these numbers are predicted to change with time •Identify the service assets and gaps currently provided including the perspective and insights from service users and their carers •Identify good practice in other areas of the UK •Use the information to identify recommendations and to help inform an All-Age Autism Strategy for Cambridgeshire and Peterborough
	<p>1.2 Coproduce a clear and ambitious joint commissioning strategy, including effective service delivery arrangements, for children and young adults with SEND that ensures all services play an active role in meeting the requirements of the SEND reforms and that issues raised at inspection are prioritised</p>		<p>WSoA: 1.1(a) Coproduce a joint SEND commissioning strategy</p>		<p>Joint commissioning autism toolkit. has been created as part of the Joint Commissioning workstream of the Autism Strategy Development; the Joint Commissioning workstream is made up of Children’s Commissioners and Adults’ Commissioners from PCC/CCC and the C&P CCG. The initial intention for the Autism Toolkit is for it to be used, across the Local Authorities and CCG (children’s</p>

						and adults), when commissioning or recommissioning new services.
		1.3 Develop a long term (5 year) cross agency financial and sufficiency plan for SEND based on analysis of available data including consideration of areas where education, health and care budgets can be pooled				
		1.4 Develop a process that enables tracking and reporting of the range and frequency of needs identified in EHCPs to identify possible trends and inform provision planning				
Effective quality assurance processes are in place that ensure provision of services are high quality, value for money and meet agreed outcomes (Example quotes "smart outcomes focused service specifications, clear and well communicated	3.6.2	2.1 Develop robust joint commissioning processes including a framework for careful monitoring and scrutiny of service level agreements and contracts to ensure that they are based on SMART outcomes and include key performance indicators				

benchmarking of services")	2.2 Monitor non - SEND specific contracts to ensure that they include aims for the inclusion of children and young people with SEND				
	2.3 Expect all service plans and reports to show evidence of their monitoring of impact and outcomes for children and young people with SEND and their families				
	2.4 Improve and implement joint commissioning processes to provide flexible packages of support especially to more vulnerable groups				
	2.5 Commissioning issues raised at inspection are prioritised and gaps closed	WSoA : 1.2 Develop a local area jointly commissioned equipment provision service Review the pathway for provision of continence products Complete joint commissioning of the OT and Physiotherapy service Integration			

			<p>and Transformation plan</p> <p>Complete a review of children's community nursing services</p>			
		<p>2.6 There are processes in place to increase leaders understanding about the extent of part time placements in schools for children and young adults with SEND</p>	<p>WSOA: 2.4 Establish a system for monitoring the use of part time placements to increase leaders understanding about the extent of part time placements in schools for children and young adults with SEND</p>			
		<p>2.7 Develop a robust process for tracking and monitoring the quality of provision and outcomes for children and young people with SEND in independent settings, particularly out of area placements</p>	<p>WSOA: 2.1 Coproduce a local area quality assurance framework that includes a robust process for tracking and monitoring the quality of provision and outcomes for children and young people with SEND in independent settings</p>			

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 8
15 JULY 2021	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Cereste, Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 452508

REVIEW OF 2020/2021 AND WORK PROGRAMME FOR 2021/2022

RECOM ENDATIONS	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers items presented to the Children and Education Scrutiny Committee during 2020/21 and makes recommendations on the future monitoring of these items where necessary. 2. Determines its priorities and approves the draft work programme for 2021/2022 attached at Appendix 1. 3. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 1 Children and Education Scrutiny Committee as attached at Appendix 2. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 To provide the committee with a review of the work undertaken during 2020/21 by the Children and Education Scrutiny Committee and to consider if further monitoring of these items are required.

2.2 To determine the committee's priorities and approve the draft work programme for 2021/2022 attached at Appendix 1.

2.3 To note the Terms of Reference for this Committee attached at Appendix 2.

2.4 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4, Overview and Scrutiny Functions, paragraphs 2.1, and 3, Specific Role of Overview and Scrutiny, sub paragraphs 3.1, 3.2 and 3.3.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 The Children and Education Scrutiny Committee was established by Council at its meeting on 12 October 2016.

4.2 During 2020/2021 the Children and Education Scrutiny Committee scrutinised the following items:

Information / Update

- Co-opted member Report
- Review of 2019/20 and Work Programme for 2020/2021

Monitoring / Calling to Account

- Recovery Plans and Priorities: Service Director for Education
- Recovery Plans and Priorities: Service Director, Children's Services and Safeguarding
- Service Director for Education Update Report
- Written Statement of Action (WSOA) - (Special Educational Needs and Disabilities)
- Update On Early Help, Older Children and Vulnerable Adolescents Strategy Development and the Best Start in Life (BSIL) Programme
- Service Director Report: Children's Services and Safeguarding including Update on Impact of COVID-19
- New University Update Report
- Corporate Parenting Annual Report
- Service Director Report – Education COVID Update
- Safeguarding Board Annual Report
- Peterborough Virtual School
- Annual Children's Social Care Statutory Complaints Report 2019-20

Policy / Plans / Consultation

- 2016 – 2021 Child Poverty Strategy

4.3 **Call-In**
None

Joint Committees

- 4.4
- Peterborough City Council's Response to COVID-19 – 20 May 2020
 - Peterborough City Council's Response to COVID-19 Recovery Plan – 2 July 2020
 - Peterborough City Council's Response to COVID-19 – 22 July 2020
 - Joint Scrutiny of the Budget Phase One - Medium Term Financial Strategy 2021/22 to 2023/24 - 11 November 2020
 - Joint Scrutiny of the Budget Phase Two – Medium Term Financial Strategy 2020/21 to 2022/23 - 22 February 2021

4.5 **Task & Finish Groups**
None

5. **WORK PROGRAMME 2021/2022**

5.1 The Committee is asked to consider the work undertaken during 2020/2021 and make recommendations on the future monitoring of any of these items where necessary.

5.2 In preparing a work programme for 2021/2022, the Committee is requested to consider its functions as set out in the terms of reference attached at Appendix 2 - Part 3, Section 4, Overview

and Scrutiny Functions and Terms of Reference.

- 5.3 A draft work programme which shows the items identified for scrutiny at the Annual Work Programming Session held on 15 June 2021 is attached at Appendix 1 for consideration.

6. CONSULTATION

- 6.1 N/A

7. REASON FOR THE RECOMMENDATION

- 7.1 To ensure the Scrutiny Committee fulfil the requirements as set out in the terms of reference attached at appendix 2.

8. IMPLICATIONS

Financial Implications

- 8.1 None

Legal Implications

- 8.2 A review of last year's priorities, acting upon lessons learnt and continuous improvement and approval of the coming year's Scrutiny priorities providing a planned and focussed approach to the work of Scrutiny, is in keeping with good governance.

Equalities Implications

- 8.3 None

Rural Implications

- 8.4 N/A

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 Minutes of the meetings of the Children and Education Scrutiny Committee held on: 1 October 2020, 9 November 2020, 21 January 2021, 4 March 2021 and Joint Scrutiny Committee meetings held on 20 May 2020, 2 July 2020, 22 July 2020, 11 November 2020, 22 February 2021

10. APPENDICES

- 10.1 Appendix 1 – Draft Work Programme 2020/2021
Appendix 2 – Part 3, Section 4 – Overview and Scrutiny Functions

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Updated: 15 JUNE 2021

Meeting Date	Item	Indicative Timings	Comments
15 JULY 2021 <i>Draft Report 28 June</i> <i>Final Report 5 July</i>	Co-opted Member Report To agree to the appointment of co-opted members to the committee for the municipal year 2021/2022 Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Service Director & Portfolio Holder Report: Children & Safeguarding Contact Officer: Lou Williams		
	Update On Written Statement Of Action & Joint SEND Strategy Contact Officer: Toni Bailey		
	Review Of 2020/2021 and Work Programme For 2021/2022 To review the work undertaken during 2020/21 and to consider the work programme of the Committee for 2021/22 Contact Officer: Paulina Ford, Senior Democratic Services Officer		

Meeting Date	Item	Indicative Timings	Comments
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>6 SEPTEMBER 2021 <i>Draft Report 17 August</i> <i>Final Report 24 August</i></p>	<p>School Sprinkler Policy</p> <p>Contact Officer: Ian Trafford / Jonathan Lewis</p>		
	<p>Cambridgeshire and Peterborough Safeguarding Children Partnership Board Annual Report 2020-2021</p> <p>Contact Officer: Joanne Proctor</p>		
	<p>Annual Report of Peterborough Virtual School for Children in Care</p> <p>Contact Officer: Dee Glover</p>		
	<p>Annual Children's Services Complaints Report</p> <p>Contact Officer:</p>		

Meeting Date	Item	Indicative Timings	Comments
	<p>Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2021/2022 To consider the Work Programme for 2021/2022 Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>18 NOVEMBER 2021 <i>Draft Report 1 November</i> <i>Final Report 8 November</i></p>	<p>New University Update Report Contact Officer: John T Hill</p>		
	<p>Service Director Report, Education incorporating the Portfolio Progress Report for the Cabinet Member for Children's Services, Education, Skills and the University Contact Officer: Jonathan Lewis</p>		

Meeting Date	Item	Indicative Timings	Comments
	<p>Catherine Goose Commissioner for Children’s Mental Health in CCG to talk about the range of services.</p> <p>Contact Officer: Wendi Ogle Welbourn</p>		
	<p>Monitoring Scrutiny Recommendations</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2021/2022</p> <p>To consider the Work Programme for 2021/2022</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>17 NOVEMBER 2021 Joint Scrutiny of the Budget Meeting</p>	<p>Medium Term Financial Strategy 2022/23 to 2024/25</p> <p>Contact Officer: Peter Carpenter</p>		

Meeting Date	Item	Indicative Timings	Comments
20 JANUARY 2022 <i>Draft Report 4 January</i> <i>Final Report 10 January</i>	HMI Probation Youth Offending Report on work to prevent offending. Contact Officer: Anna Jack		
	Corporate Parenting Annual Report Contact Officer: Nicola Curley / Lou Williams		
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer			

Meeting Date	Item	Indicative Timings	Comments
	<p>Work Programme 2021/2022 To consider the Work Programme for 2021/2022</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>9 FEBRUARY 2022 Joint Scrutiny of the Budget Meeting</p>	<p>Medium Term Financial Strategy 2022/23 to 2024/25</p> <p>Contact Officer: Peter Carpenter</p>		
<p>10 MARCH 2022 <i>Draft Report 21 February</i> <i>Final Report 28 February</i></p>	<p>Service Director Report, Education to include update on outcome of Teacher's Assessments, Approach to Sex Education and PHSE Curriculum</p> <p>Contact Officer: Jonathan Lewis</p>		
	<p>Best Start in Life Strategy, Integrated Care System, Children's Collaborative</p> <p>Contact Officer:</p>		
	<p>Service Director, Children's Services Report</p> <p>Contact Officer: Lou Williams</p>		

Meeting Date	Item	Indicative Timings	Comments
	<p>Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

Items Pending:

Attendance of Sue Baldwin, Regional Schools Commissioner
Sufficiency Strategy

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Section 4 – Overview and Scrutiny Functions & Terms of Reference

1. OVERVIEW AND SCRUTINY COMMITTEES

1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:

- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
- (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
- (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

2. TERMS OF REFERENCE

2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

1.	Children and Education Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee (including voting co-opted members).	Co-opted Members to be appointed by the Committee/Council Four representatives as follows with full voting and call-in rights on education matters only: (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic Diocese representative; and (c) 2 parent governor representatives. No more than four non-voting members.
	Functions determined by Council 1. Children's Services including <ul style="list-style-type: none"> a) Social Care of Children; b) Safeguarding; and c) Children's Health. d) Targeted Youth Support (including youth offending). 2. Education, including <ul style="list-style-type: none"> a) University and Higher Education; b) Careers; and c) Special Needs and Inclusion; 	
	Functions determined by Statute	

	All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.
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2.	Communities Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council <ol style="list-style-type: none"> 1. Housing need (including homelessness, housing options and selective licensing); 2. Neighbourhood and Community Support (including cohesion and community safety); 3. Equalities; 4. Libraries, Arts and Museums; 5. Tourism, Culture & Recreation; 6. Adult Learning and Skills; 	
	Functions determined by Statute To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;.	

3.	Adults and Health Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers; 4. Adult Social Care; 5. Safeguarding Adults.	
	Functions determined by Statute To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include establishing joint health committees in relation to health issues that cross local authority boundaries and appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)	

4.	Growth, Environment and Resources Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. City Centre Management;	

	<ol style="list-style-type: none"> 2. Environmental Capital; 3. Economic Development and Regeneration including Strategic Housing and Strategic Planning; 4. Transport, Highways and Road Traffic; 5. Flood Risk Management; 6. Waste Strategy & Management; 7. Strategic Financial Planning; 8. Partnerships and Shared Services; and 9. Digital Services and Information Management.
	<p>Functions determined by Statute</p> <p>To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697).</p>

3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY

3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

POLICY DEVELOPMENT AND REVIEW

3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

SCRUTINY

3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
 - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or decisions which have been delegated to an officer;
 - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;

- iii. By scrutinising decisions the Executive are planning to make; and
 - iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

CRIME AND DISORDER

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
 - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
 - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
 - (d) Consider any crime and disorder matters referred by any Member of the Council.

HEALTH ISSUES

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
 - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
 - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
 - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
 - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
 - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including;
 - i) An explanation of the matter reviewed or scrutinised;
 - ii) A summary of the evidence considered;
 - iii) A list of the participants involved in the reviews; and
 - iv) An explanation of any recommendations made.
 - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.

- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;
- (a) Any substantial development of the health service in Peterborough; or
 - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the Health Service in its areas and may refer proposals to the Secretary of State in certain circumstances.

FLOOD RISK MANAGEMENT

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
 - (b) May invite those authorities responsible for flood risk management to comment on the matter;
 - (c) Request information from them to enable it to carry out its responsibilities; and
 - (d) Make reports or recommendations and request a response from flood risk management authorities.

4. MEMBERSHIP

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.
- 4.2 It is advised that Members undertake relevant training within the past three years in order to hold a seat on a Scrutiny Committee.

CO-OPTÉES

- 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.4 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.
- 4.5 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.
- 4.6 The Children and Education Scrutiny Committee shall include in its membership the following representatives. These representatives will have full voting and call-in rights on education matters only, and when other matters are dealt with they may stay in the meeting and speak:
- (a) 1 Church of England Diocese representative;

- (b) 1 Roman Catholic Diocese representative; and
- (c) 2 parent governor representatives.

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 9
15 JULY 2021	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Councillor Cereste, Cabinet Member for Digital Services and Transformation		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

FORWARD PLAN OF EXECUTIVE DECISIONS

RECOMMENDATIONS	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Children and Education Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

- 4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 2 August 2021.
- 4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
- 4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

- 5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

- 7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 N/A

9. IMPLICATIONS

Financial Implications

- 9.1 N/A

Legal Implications

- 9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None

11. APPENDICES

- 11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 2 JULY 2021

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Walsh; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 2 AUGUST 2021

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Culture Strategy - KEY/2AUG21/01 - To adopt the City's Culture Strategy - A culture board, steering group and smaller delivery groups will be set up to represent stakeholders from a variety of culture groups to scrutinise the actions and delivery from the strategy, its recommendations, visions and values and consultation processes.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>December 2021</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Consultation has been taking place for the past 6 months within the city, speaking with many cultural groups, faith groups, commercial organisations, culture and leisure operators, disability groups and voluntary groups.</p>	<p>Jamie Fenton - Partnership Manager, Culture, Sport and Leisure, Email: jamie.fenton@peterborough.gov.uk – Tel: 07976382756</p>	<p>Currently the documents are the visions and values paper and the emerging recommendations paper the consultant has produced, these will be shared with scrutiny on 05th July for an update to progress</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Active Lifestyle and Sports Strategy – Refresh – KEY/2AUG21/02 - A review of the Active Lifestyles and Sports Strategy following the impact of Covid-19 and services across the city. Since the strategy was adopted in 2018/19 there have been significant developments with the culture and leisure services being delivered by new operators, the demise of certain stakeholders and a stronger importance of working with public health so they are aligned with physical activity for residents health and wellbeing, both physically and mentally.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>April 2022</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Currently in early stages of the review, working with Cambridgeshires Active Partnership, Living Sport a outline plan of a steering group and consultation will be delivered. This will also align with Sport England’s new 10 year strategy which is being launched in 2021 along with a new funding framework.</p>	<p>Jamie Fenton - Partnership Manager, Culture, Sport and Leisure, Email: jamie.fenton@peterborough.gov.uk – Tel: 07976382756</p>	<p>Current Strategy will be used as a good starting point, this will have statistics updated, a new steering group developed and a new way to evidence actions/outcomes by stakeholders</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>To Approve Awarding Of Contracts For Voluntary And Community Sector Support And Development Services In Peterborough And Cambridgeshire – KEY/2AUG21/03 - To approve the awarding of the Voluntary and Community Sector Support and Development Services contracts for Lot1 (Cambridgeshire) valued at £640,000 and Lot 2 (Peterborough) valued at £200,000 for the period 1st October 2021 to 30th September 2026.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>August 2021</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Significant engagement with internal and external stakeholders including voluntary and community organisations.</p>	<p>Helen Andrews, Children's Commissioning Manager, Email: helen.andrews@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>1. Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p> <p>204</p>	<p>Councillor Coles, Cabinet Member for Finance</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@pe terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>2. To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council - KEY/25JUNE18/02 Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>July 2021</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Cris Green, Commissioner for Learning Disabilities & Autism, 0793261226 6419, cris.green@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>3. Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01 To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>July 2021</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Val Thomas, Consultant in Public Health Val.Thomas@cambridgeshire.gov.uk 01223 703264/ 07884 183374</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
4.	<p>Vehicle removal for Parking contravention – KEY/15APR19/02 To ask the Cabinet Member to approve the policy to implement a scheme to remove vehicles of persistent offenders in breach of parking restrictions in the City and to appoint the Local Authority Trading Company to act as the authorised agent of the policy.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Details of any consultation to be decided.</p> <p>Relevant internal and external stakeholders.</p>	<p>Adam Payton, PES Senior Officer, Parking Lead, 01733 452314 adam.payton@peterborough.gov.uk</p>	<p>Prevention and Enforcement Service Vehicle Removal For Parking Contraventions Policy and Guidance</p>
5.	<p>Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02 To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South and Hargate and Hempsted</p>	<p>Relevant internal and external stakeholders</p> <p>Standard consultation for highway schemes.</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p>	<p>To be determined.</p>

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208	<p>6. Approval of funding for the provision of accommodation to reduce homelessness KEY/14OCT19/01 – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Peter Carpenter, Acting Corporate Director of Resources Email: peter.carpenter@peterborough.gov.uk Tel: 01733 452520</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
	<p>7. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01 Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p>

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209	<p>8. The disposal of former playing fields at Angus Court, Westtown, Peterborough - KEY/06JAN20/02 Approval to dispose of former playing fields and Angus Court</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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210	<p>9. Re-implementation of the Millfield, New England, Eastfield and Embankment Public Space Protection Order – KEY/11MAY20/01</p> <p>The current PSPO for Millfield, New England, Eastfield and Embankment expires in July 2020. Orders can be extended for a further 3 years provided that they are reviewed and extended prior to the order expiring. This decision request will consider the enforcement levels of the current order carried out in the last 3 years, current crime and anti-social behaviour levels for the order area and the outcomes of the consultation with the public and interested parties.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>July 2021</p>	<p>Communities Scrutiny Committee</p>	<p>Central , North, Park and East Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>A consultation will be carried out with the Police & Crime Commissioner, Chief Constable, Ward Councillors, Key Interested Parties directly. A 28 day public consultation will be made available to the public and all other interested parties online on the council's website, with hard copies available on request.</p>	<p>Laura Kelsey, Senior Problem Solving Officer, T: 01733 453563 laura.kelsey@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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10.	<p>Acquisition of a freehold commercial property in Peterborough City Centre – KEY/8JUN20/03 - Acquisition of a freehold property for a community hub.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
21 11.	<p>Recommission Children and Young People's Emotional Wellbeing and Mental Health Services in Peterborough and Cambridgeshire – KEY/16NOV20/01 To approve a Section 76 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group for the delivery and Children and Young People's Emotional Wellbeing and Mental Health Services.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>July 2021</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Helen Andrews, Children's Commissioner, 01223 728577 Helen.Andrews@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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12.	<p>Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS - KEY/7DEC20/01 - Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS for all Education and social care transport procurement.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>July 2021</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Agreed at RIT Board and Joint Commissioning Board</p>	<p>Bryony Wolstenholme - Passenger Transport Operations Tel: 01733 317453 Email: bryony.wolstenholme@peterborough.gov.uk</p>	<p>Joint Commissioning Board decisions 25.08.2020/ RIT Board 19.02.2020</p>
13.	<p>Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - KEY/7DEC20/02 - Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - Business Transformation & Strategic Improvement Service Support element</p>	<p>Councillor Cereste, Cabinet Member for Digital Services and Transformation</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Christ Yates, Finance, 01733 452527, chris.yates@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>14. Mechanism selected for the supply of agency workers – KEY/21DEC20/02 – Options appraisal being undertaken for the Council's future supply of agency workers beyond expiry of the current contracts. This decision recommends the option that should be taken forward in the long term.</p>	<p>Councillor Cereste, Cabinet Member for Digital Services and Transformation</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Legal, procurement, market analysis.</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>15. Procurement of 22 one bedroom flats for the accommodation of people who have previously been rough-sleepers – KEY/04JAN21/01 - The decision is to approve the use of £625K capital grant towards the purchase of 22 one bedroom flats. There is a further decision to approve borrowing of up to £1,675,000 from Public Works Loan Board towards the purchase of the 22 one bedroom flats.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation with MHCLG and Homes England</p>	<p>Mohamed Hussein Interim Director of Housing: Needs and Supply, Tel:07866 474953, Email: mohamed.hussein@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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214	<p>16. Extension of the Delivery of Leisure and Cultural Services – KEY/15MAR21/02 Extension of the delivery of Cultural Services by City Culture Peterborough, and Leisure Services by Peterborough Limited for three years to rationalise and reorganise service delivery in light of the effects of COVID-19. The 3-year extension will give time to properly reorganise, and allow time for the culture and leisure sectors to rebuild in time for future delivery options to be explored from 2024, including direct provision, working with partners, the establishment of a cooperative delivery model, or a public tender exercise..</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>July 2021</p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Pete Carpenter, Corporate Director Resources, 01733 452520, Peter.Carpenter@Peterborough.Gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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<p>17. Bretton Court Redevelopment Scheme – KEY/15MAR21/04 1. Approve the surrender of the Council's lease for the ground floor retail units of Bretton Court dated 28th June 2019, subject to the conditions to set out below and to be formalised within the Deed of Surrender</p> <p>2. Approve the Council entering in to an Agreement for Lease for the ground floor retail units of the new development scheme at Bretton Court, subject to the terms set out below</p> <p>3. Subject to the terms of the above Agreement for Lease being satisfied, to approve the Council entering in to a New Lease or the ground floor retail units of the new development scheme at Bretton Court</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Bretton</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Harris, Senior Estates Surveyor, NPS Peterborough Email: helen.harris@nps.co.uk Tel: 01733 384534 Mobile: 07920 160181</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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18.	<p>Security Services Contract - KEY/29MAR21/01 Approval to enter into contract for the delivery of security services across the council estate</p>	<p>Councillor Coles, Cabinet Member for Finance</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders</p>	<p>Stuart Macdonald Property Manager Tel: 07715 802 489 Email: stuart.macdonald@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
19.	<p>Approval for application of Government funding for a heat network - KEY/29MAR21/02 The Peterborough Integrated Renewables Infrastructure (PIRI) is designing a low carbon heat network for Peterborough. In order to develop the designs an application for Government Grant funding will be required and this decision is to provide approval for that application.</p>	<p>Councillor Simons, Cabinet Member for Waste, Street Scene and Environment</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation have been undertaken with the engaged advisors</p>	<p>Elliot Smith - Commercial Manager; Energy, Infrastructure and Regeneration. Tel: 07506536565 Email; elliot.smith@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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20.	<p>Mental Health Section 75 Partnership Agreement – KEY/12APR21/01</p> <p>To approve the continuation and term of the Mental Health Section 75 Partnership Agreement between Peterborough City Council and Cambridgeshire and Peterborough NHS Foundation Trust.</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	July 2021	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders	<p>Sarah Bye, Senior Commissioner Early Intervention and Prevention and Mental Health Services, sarah.bye@camb ridgeshire.gov.uk, 07468 718793</p>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
21.	<p>PCC Homecare Framework – KEY/12APR21/02</p> <p>The extension of the PCC Homecare Framework for 12 months, plus delegated approval. Contract states three years, plus up to seven years, in 12 months increments. Due to be extended in September 2021, for 12 months.</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	July 2021	Adults and Health Scrutiny Committee	West	Relevant internal and external stakeholders	<p>Ruth Miller, 07795046754, ruth.miller@camb ridgeshire.gov.uk</p>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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218	<p>22. 64-68 Bridge Street, dilapidation works – KEY/26APR2021/02 – Approval to carry out dilapidations works at 64-68 Bridge Street, Peterborough.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Tristram Hill Strategic Asset Manager Tel: 07849 079787 Email: tristram.hill@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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23.	Purchase of Home to School vehicles for Aragon Direct Services - KEY/26APR2021/07 - Purchase of Home to School vehicles for Aragon Direct Services including coaches and minibuses.	Councillor Simons, Cabinet Member for Waste, Street Scene and Environment	July 2021	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders	James Collingridge, Head of Environmental Partnerships, Tel: 01733864736, Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
24. 619	Fleet Procurement - KEY/26APR2021/08 - Formal tender for various Fleet vehicles for Aragon Direct Services including areas such as Street Cleansing and Property Maintenance	Councillor Simons, Cabinet Member for Waste, Street Scene and Environment	July 2021	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders	James Collingridge, Head of Environmental Partnerships, Tel: 01733864736, Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>25. Specialist Services Framework for Cambridgeshire County Council and Peterborough City Council - KEY/24MAY21/01</p> <p>Specialist Services offer a variety of interventions to children, young people and their families or carers. The Specialist Services Framework will be split into 5 Lots to cover the following services; Direct Family Support, Placement Support, Specialist Assessments, Supervised Contact, and Secure Transport. Providers will be able to apply for multiple Lots where they can deliver services.</p> <p>Peterborough City Council will be the host authority for this contract with Cambridgeshire County Council making its own Call-Off's. This will be a 2 year contract with a 1 year extension option. The approximate value for Peterborough is £400k and for Cambridgeshire is £180k.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>Sept 2021</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Rachel Hiscox, Commissioning Officer, Tel: 01480 377681, Email: rachel.hiscox@cambridgeshire.gov.uk</p>	<p>Specialist Services Framework - Service Specification, Specification Appendices 1-12</p>

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26.	<p>Peterborough City Council Housing Related Support Procurement / Commissioning - KEY/24MAY21/02 – To Procure / Commission Peterborough City Council Housing Related Support Services. Service redesign and change form annual Grant Agreements to longer term contracts.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>July 2021</p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Soft market testing is underway. A Housing Related Support Commissioning Strategy has been agreed and has received all the relevant approvals.</p>	<p>Sharon Malia, Housing Programmes Manager Sharon Malia - Housing Programmes Manager, 01733 237771, Email: sharon.malia@pe-terborough.gov.uk</p>	<p>To be submitted, Housing Related Support Commissioning Strategy for Cambridgeshire & Peterborough 2020 - 2022. Procurement / Commissioning information.</p>
27.	<p>Integrated Community Equipment Service contract award and Section 75 Agreement - KEY/24MAY21/03 - Award of contract following re-procurement of the Integrated Community Equipment Service and approval to enter into new Section 75 Agreement with C&PCCG. Contract start April 2022.</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>October 2021</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Attended all Healthwatch Partnership Boards in 2019 prior to preparation of service specification.</p>	<p>Diana Mackay, Commissioner (Adults - Early Intervention & Prevention), Tel: 07879 430819, Email: diana.mackay@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
28.	<p>Approval to commit funding for a bespoke specialist placement for a four year period 2021-2025 – KEY/07JUN21/01 Approval to commit funding for a specialist regulated bespoke placement for a period of four years from 2021-2025.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>July 2021</p>	<p>Children and Education Scrutiny Committee</p>	<p>Not yet known as property has yet to be located /decided upon.</p>	<p>Extensive consultation has taken place and is on going amongst all system stakeholders and interested parties.</p>	<p>Helene Carr - Head of Service Children's Commissioning.. Contact: 07904909039: email - helene.carr@pete-terborough.gov.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 2, Information which is likely to reveal the identity of an individual.</p>

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29.	<p>Better Care Fund 2020/21 - Section 75 – KEY/21JUN21/01 Approval for the deed of variation to Better Care Fund section 75, to incorporate the 2020/21 financial allocations and expenditure plans.</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>July 2021</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders</p>	<p>Caroline Townsend, Head of Commissioning Partnerships and Programmes, Tel: 07976 832188, Email: caroline.townsend@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
30.	<p>Consultation on the permanent change to the number of places available at Heltwate Special School - KEY/21JUN21/02 - There are a number of temporary mobiles installed on the Heltwate Special School, Bretton site which increased the capacity from approximately 140 to 206 students. Planning permission was granted to replace these temporary structures with a permanent building. This will result in all students accessing their places at Heltwate in permanent accommodation instead of temporary mobiles. Building completion is currently expected to be by March 2023.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>August 2021</p>	<p>Children and Education Scrutiny Committee</p>	<p>Bretton</p>	<p>Prescribed Alteration - publication of proposal, formal consultation (representation), decision, and implementation.</p>	<p>Naomi Evans, 0-19 Place Planning and Sufficiency Officer, Tel: 01480 372692, Email: Naomi.evans@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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31.	A1139 Safety Barrier - KEY/21JUN21/03 - To replace and upgrade the failing VRS along the central reservation and structures on the A1139.	Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments	July 2021	Growth, Environment and Resources Scrutiny Committee	Fletton, Stangr ound, Dogsth orpe and Hampt on	Social media and advanced warning signs	Leanne Bevilacqua Senior Engineer Email:leanne.bevilacqua@peterborough.gov.uk Tel: 07920 160 766	Budgets were added to the programme in 2019/20 via paper that went to CRG in December 2018 The Budget added was for 1.4m each year until 2023/24
32. 223	Peterborough Homecare Providers Off the Framework – KEY/5JUL21/02 To authorise contracts awarded to providers off the current closed framework, as the current framework is not meeting demand and the new model being commissioned won't be in place until September 2022.	Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health	July 2021	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Ruth Miller, Commissioning Manager, Homecare, 07795046754, ruth.miller@camb ridgeshire.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
<p>33. Approval of Safety Fencing Work Packages 2021/2022, 2022/2023, 2023/2024 to Milestone Infrastructure using the established Peterborough Highway Services contract – KEY/5JUL21/03 Approval is sought to issue works orders greater than £500,000 to Milestone Infrastructure using the Peterborough Highway Services contract. The works will consist of the replacement of defective safety fencing on the City's high speed roads. Budget for the works was approved in the Medium Term Financial Strategy 2021/2022 to 2023/2024 – phase 1 – FEB21/CAB/79</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>12 July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Budget consultation has been completed as part of the approval process, any necessary works consultations will take place shortly prior to works being established on site.</p>	<p>Amy Petrie, Principal Programme and Project Officer, 01733 452272, amy.petrie@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
<p>225</p> <p>34. Community Alarm (Lifeline) Services: (i) delegation of function to Cambridgeshire County Council for new service users and; (ii) direct award for legacy service users – KEY/19JUL21/01 Community Alarm (Lifeline) Services: (i) delegation of function to Cambridgeshire County Council for new service users and; (ii) direct award for legacy service users.</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>September 2021</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Procurement, Finance, Legal, Cambridgeshire County Council</p>	<p>Diana Mackay, Commissioner (Early Intervention & Prevention) Adult Services, Tel: 01223 715966, Diana.Mackay@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>35. Additional capital funding for Localised Resurfacing – KEY/19JUL21/02 We already have approval for 5 years for £700k per annum of capital funding for localised resurfacing in lieu of revenue budget reductions. As from April 2021 in the MTFS a further £150k reduction to revenue budget was implemented with an additional £150k of capital funding. To synchronise with the previous decision which only has 3 years remaining, this decision will be for an additional £150k of funding for localised resurfacing for 3 years (2021/22 - 2023/24).</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>September 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>None required, part of MTFS</p>	<p>Kevin Ekins , 01733 453448, kevin.ekins@peteborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
226	<p>36. Approval to enter into a S76 Agreement with the Cambridgeshire and Peterborough Clinical Commissioning Group – KEY/19JUL21/03</p> <p>Authorise the Council to enter into a Section 76 Agreement under the National Health Service Act 2006 with the Cambridgeshire and Peterborough Clinical Commissioning Group for the payment of £750,000 for the period 1 July 2021 to 30 June 2026 relating to the Children and Young People’s Emotional Wellbeing and Mental Health Services across Peterborough</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p>	<p>July 2021</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children’s Commissioning Manager helen.andrews@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
None.							

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS							
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None.							

PREVIOUSLY ADVERTISED DECISIONS

<i>DECISION REQUIRED</i>		<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
1. 229	<p>Disposal of former Barnack Primary School caretaker house - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p>Councillor Coles, Cabinet Member for Finance</p>	<p>July 2021</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>NVA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Stuart Macdonald, Property Manager. Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk Bill Tilah (Bill.Tilah@nps.co.uk)</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>2. Approval of the leasehold disposal of a brownfield site to a care provider – A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Tristram Hill - Strategic Asset Manager, 07849 079787, tristram.hill@nps.co.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p>3. Modern Slavery Statement To review and agree for publication an updated Statement in compliance with the Modern Slavery Act 2015.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>July 2021</p>	<p>Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Rob Hill, Assistant Director: Public Protection, rob.hill@peterborough.gov.uk</p> <p>Amy Brown, Senior Lawyer and Deputy Monitoring Officer, Amy.brown@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
4.	Leisure Facility Options Appraisal - Cabinet Member approval to proceed with the development of a business case to test the viability of a new leisure facility in the city	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities	July 2021	Communities Scrutiny Committee	N/A	None at this stage	Emma Gee Email: emma.gee@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>232</p> <p>5. Variation to the delegation agreement between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) regarding the delivery of the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire This decision seeks authorisation to vary the Delegation and Partnering agreement to account for the increase in the value of PCC financial contributions to CCC in respect of the Agenda for Change pay increase. Agenda for Change is a nationally agreed UK-wide package of pay, terms and conditions for NHS staff. Under this deal, which came into effect in 2018, was the agreement for all NHS staff employed at the top pay points at bands 2-8c were to receive a 6.5% cumulative pay increase over a 3 year period.</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>July 2021</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, 07583040529</p>	<p>CMDN to authorise delegation of HCP commissioning functions from PCC to CCC - https://democracy.peterborough.gov.uk/mglssueHistoryHome.aspx?lId=22331&PlanId=395&RPID=0</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
233	<p>6. Selective Licensing of Private Rented Property - Approval to consult on Selective Licensing of Private Rented Property</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>July 2021</p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Minimum of 10 week public consultation with persons likely to be affected by the designation and consider any representations made in accordance with the consultation</p>	<p>Kerry Leishman, Head of Operations for Environmental Health & Licensing Tel: 01733 453502 Email: kerry.leishman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>7. Joint PCC and CCC IT Service Management System To approve the procurement of a new joint Peterborough City Council [PCC] and Cambridgeshire County Council [CCC] IT Service Management [ITSM] system.</p>	<p>Councillor Cereste, Cabinet Member for Digital Services and Transformation</p>	<p>July 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p> <p>G-Cloud Procurement Process</p>	<p>Damian Roberts, Project Manager. T: 07485 594522 E: damian.roberts@peterborough.gov.uk</p>	<p>CMDN and PID</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>8. COVID-19 Urgent and Surge Community Swabbing Service - continued delegation of function to Cambridgeshire County Council – Continued delegation of function to Cambridgeshire County Council</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>July 2021</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders</p>	<p>Emily Smith Tel: 07788389673 Email: EmilyR.Smith@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None							

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

Corporate Property

BUSINESS IMPROVEMENT AND DEVELOPMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

CUSTOMER AND DIGITAL SERVICES Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

IT, Customer Services – contact centres, walk-in customer service sites, reception services and web & digital services;

Communications;

Emergency Planning, Business Continuity and Health and Safety.

PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

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